



Town of Arlington Board of Selectmen

Meeting Agenda

November 9, 2015

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Request: Vote to Approve the Bond Sale of \$9,232,000 General Obligation Bond Anticipation Notes dated November 13, 2015; \$4,362,000 General Obligation Municipal Purpose Loan of 2015 (Bonds) - Series-A; and \$3,225,000 General Obligation Refunding Bonds - Series-B.
Stephen J. Gilligan, Town Treasurer
2. Update: Quarterly Report
Richard Viscay, Comptroller

CONSENT AGENDA

3. Minutes of Meetings: October 5, 2015; October 19, 2015
4. Request: Contractor/Drainlayer License
J. Derenzo Co., Brockton, MA
5. Reappointment: Arlington Cultural Council
Joseph L. Burns
(term to expire 12/31/2018)
6. Reappointments: Arlington Historic Districts Commission
Stephen Makowka
(term to expire 8/31/2018)
Beth Cohen
John L. Worden III
(terms to expire 10/31/2018)
7. Reappointment: Zoning Board of Appeals
Roger A. Dupont
(term to expire 10/1/2018)
8. Requests: Free Parking for 'First Lights' and Holiday Shopping
Beth Locke, Executive Director, Arlington Chamber of Commerce

APPOINTMENTS

9. Arlington Cultural Council
Lauren Richmond
(term to expire 11/30/2018)
10. Park & Recreation Commission

Elena Bartholomew
(term to expire 1/31/2019)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. For Approval: Handicap Parking Sign @ 12 Lockeland Avenue
Linda Papazian
12. For Approval: Letter to Governor - Green Line Extension
Howard Muise, Chair, TAC
13. Discussion: Traffic Signals at Intersection of Mass Ave/Mill/Jason
Transportation Advisory Committee
Adam W. Chapdelaine, Town Manager
Michael Rademacher, Director of Public Works
14. For Approval: Board Designees to the School Enrollment Task Force
Adam W. Chapdelaine, Town Manager
15. Discussion and Approval: Protocol for Adopting Amended Agreement, Bonding and Withdrawing from Minuteman Regional School District
Daniel J. Dunn, Selectman
16. Approval: Display of Notices Policy
Kevin F. Greeley, Chair
17. Discussion and Adopt Selectmen's Handbook: Regulation of Public & Private Ways, Parking, & Public Utilities
Kevin F. Greeley, Chair
18. Discussion and Adopt Selectmen's Manual: Private Way Repair/Betterment Order Procedure
Kevin F. Greeley, Chair
19. Discussion: Future BoS Meetings

CORRESPONDENCE RECEIVED

Massachusetts Patient Foundation, Inc. - Registered Marijuana Dispensary in Middlesex County
Valerio Romano, Esq., VGR Law Firm, Boston, MA

NEW BUSINESS

EXECUTIVE SESSION

Next Meeting of BoS November 23, 2015



Town of Arlington, Massachusetts

Request: Vote to Approve the Bond Sale of \$9,232,000 General Obligation Bond Anticipation Notes dated November 13, 2015; \$4,362,000 General Obligation Municipal Purpose Loan of 2015 (Bonds) - Series-A; and \$3,225,000 General Obligation Refunding Bonds - Series-B.

Summary:

Stephen J. Gilligan, Town Treasurer

ATTACHMENTS:

Type	Description
☐ Reference Material	Memo from S. Gilligan



Office of the Treasurer & Collector of Taxes

***Town of Arlington, Massachusetts
730 Massachusetts Avenue
Arlington, MA 02476***

***Telephone Number: 781-316-3031
Facsimile Telephone: 781-316-3039***

**Stephen J. Gilligan
Treasurer & Collector of Taxes**

MEMORANDUM

To: Board of Selectmen:
Mr. Kevin F. Greeley, Chairman
Ms. Diane M. Mahon, Vice Chairman
Mr. Stephen Byrne
Mr. Joseph Curro
Mr. Daniel J. Dunn

Cc: Adam W. Chapdelaine, Town Manager

From: Stephen J. Gilligan, Treasurer & Collector of Taxes *Stephen J. Gilligan*

Date: November 9, 2015

Re: Request Vote of The Board – To Approve The Sale Of \$4,362,000 Series-A General Obligation Bonds; \$3,225,000 Series-B Refunding Bonds; And \$9,232,000 Bond Anticipation Notes.

This memorandum requests a vote of the Board of Selectmen to authorize the issuance of \$4,362,000 Series-A General Obligation Bonds; \$3,225,000 Series-B Refunding Bonds; and \$9,232,000 Bond Anticipation Notes.

The Town received competitive bids from bond and note underwriters on Thursday, November 5, 2015, for a \$4,362,000 15-year bond issue (Series-A), a \$3,225,000 refunding bond issue (Series-B), and a \$9,232,000 357-day note (BAN) issue. Fidelity Capital Markets was the winning bidder on the Series-A Bonds with an average interest rate of 1.854%, and Fidelity Capital Markets was the winner on the Series-B Refunding Bonds with an average interest rate of 1.5066%. Eastern Bank was the winning bidder on the Notes with a net interest cost of 0.397%.

The Town received premiums with the bids, contributing to the low average interest cost of the issues. The premiums received are:

- \$554,176.76 for Series-A bonds,
- \$244,307.05 for Series-B bonds. (This premium will be deposited in the refunding escrow to defease the called bonds.)

The Town received a total of 4 bids on the Series-A Bonds, 4 bids on the Series-B Refunding Bonds, and 4 bids on the Notes. Series-A Bond and Note proceeds will be used to finance various municipal purposes shown below, while the Series-B Bonds will refinance bonds of the Town originally issued on September 15, 2005 and July 15, 2006.

The refunding bonds will generate total savings for the Town of \$313,116 over the remaining life of the bonds.

Prior to the sale, Standard and Poor's Ratings Services, a municipal bond credit rating agency, affirmed the Town's long-term rating of 'AAA', the highest rating attainable and assigned the 'SP-1+' rating to the Notes, also the highest ratings attainable. This is the eleventh consecutive bond issue attaining the Triple-A rating since August 2008.

Upon a vote of the Board, the closing of the bonds and notes will be Friday November 13, 2015.

The proceeds of the \$4,362,000 Series-A bonds and \$9,232,000 notes are for the following Capital Project(s) categories appropriated by vote under Article 24(3) of the 2015 Annual Town Meeting (ATM):

- \$7,647,000 Community Safety
- \$1,153,000 Public Works
- \$ 196,150 Health & Human Services
- \$ 965,840 Information Technology
- \$ 600,000 Recreation Department
- \$ 275,000 Rink Renovations
- \$2,040,000 School Projects
- \$ 52,360 Library
- \$ 280,000 Redevelopment Board
- \$ 85,000 Planning & Community Development

Enclosed please find our chart detailing each project with authorization amount, borrowing amount, start and completion dates, spending schedule, and extended useful life as previously voted by the Board.

The vote of the Board of Selectmen appears below.

Thank you for your consideration.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Arlington, Massachusetts (the "Town"), certify that at a meeting of the board held November 9, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's (i) \$5,171,000 General Obligation Municipal Purpose Loan of 2005 Bonds dated September 15, 2005 and maturing in the years 2016 through 2020, inclusive, in the aggregate principal amount of \$1,000,000 (the "Refunded 2005 Bonds"), and (ii) \$8,100,000 General Obligation Municipal Purpose Loan of 2006 Bonds dated July 15, 2006 and maturing in the years 2017 through 2025, inclusive, in the aggregate principal amount of \$2,350,000 (the "Refunded 2006 Bonds" and collectively with the Refunded 2005 Bonds, the "Refunded Bonds"); and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium, if any, and interest on the Refunded Bonds, and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$4,362,000 General Obligation Municipal Purpose Loan of 2015 Bonds, Series A, of the Town dated November 13, 2015 (the "Series A Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC ("Fidelity"), at the price of \$4,905,165.89 and accrued interest, if any, is hereby approved and confirmed. The Series A Bonds shall be payable on November 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$562,000	5.000%	2024	\$225,000	5.000%
2017	505,000	5.000	2025	190,000	5.000
2018	500,000	5.000	2026	145,000	2.250
2019	475,000	5.000	2027	145,000	2.375
2020	445,000	5.000	2028	135,000	2.500
2021	285,000	5.000	2029	125,000	2.750
2022	285,000	5.000	2030	110,000	3.000
2023	230,000	5.000			

Further Voted: that the sale of the \$3,225,000 General Obligation Refunding Bonds, Series B, of the Town dated November 13, 2015 (the "Series B Bonds" and together with the Series A Bonds, the "Bonds"), to Fidelity at the price of \$3,466,721.14 and accrued interest, if any, is hereby approved and confirmed. The Series B Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$195,000	4.00%	2021	\$235,000	4.00%
2017	495,000	4.00	2022	235,000	4.00
2018	485,000	4.00	2023	235,000	2.00
2019	460,000	4.00	2024	225,000	2.00
2020	450,000	4.00	2025	210,000	2.00

Further Voted: to approve the sale of \$9,232,000 2.00 percent General Obligation Bond Anticipation Notes of the Town dated November 13, 2015, and payable November 10, 2016 (the "Notes" and together with the Bonds, the "Obligations"), to Eastern Bank at par and accrued interest, if any, plus a premium of \$146,709.94.

Further Voted: that in connection with the marketing and sale of the Obligations, the preparation and distribution of a Notice of Sale and Preliminary Official Statement, one for the Bonds and one for the Notes, each dated October 27, 2015, and a final Official Statement, one for the Bonds and one for the Notes, each dated November 5, 2015 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Series A Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: to authorize the execution and delivery of a Refunding Escrow Agreement to be dated November 13, 2015, between the Town and U.S. Bank National Association, as Escrow Agent and Paying Agent.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Obligations, as applicable, for the benefit of the holders of the Obligations from time to time.

Further Voted: that we authorize and direct the Treasurer to review and update the Town's post-issuance federal tax compliance procedures with such changes, if any, as the Treasurer and bond counsel to the Town deem sufficient in order to monitor and maintain the tax-exempt status of the Obligations.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Obligations were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: November 9, 2015

Clerk of the Board of Selectmen



Town of Arlington, Massachusetts

Update: Quarterly Report

Summary:

Richard Viscay, Comptroller

ATTACHMENTS:

Type	Description
▣ Reference Material	Quarterly Financial Report , 9.30.2015



Town of Arlington

Office of the Comptroller

869 Massachusetts Avenue – Arlington, Massachusetts 02476
Telephone 781.316.3330 Fax 781.316.3951

Richard Viscay
Comptroller

November 4, 2015

Town of Arlington, Board of Selectmen
Kevin F. Greeley, Chairman
730 Massachusetts Avenue
Arlington, MA 02476

Mr. Greeley,

Please find attached a quarterly financial report from the Comptroller's office that gives an executive summary of revenues, expenses, and fund balances of the major funds of the Town. Also, I have included year-to-date expenditure reports for general fund activities of both the Town and School Departments, as well as a summary of capital appropriations and available funds in those appropriations (where applicable).

Please know that these reports can be customized to suit the Board and its interests.

As always, I am available to answer any questions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Viscay', written over the printed name and title.

Richard Viscay
Comptroller

Cc: Adam Chapdelaine, Town Manager

Town of Arlington

BOARD OF SELECTMEN

QUARTERLY FINANCIAL REPORTS

QUARTER ENDING: 9/30/2015

REPORTS

REVENUE SUMMARY

PROPERTY TAXES
OVERLAY
DEFERRED TAXES
LOCAL RECEIPTS
STATE AID

ENTERPRISE FUND SUMMARY

CAPITAL BUDGET APPROPRIATIONS SUMMARY

TOWN DEPT: YTD EXPENDITURE SUMMARY (FUND 0100)

SCHOOL DEPT: YTD EXPENDITURE SUMMARY (FUND 0200)

FUND BALANCES

FISCAL STABILITY FUND \$ 20,789,002.00

STABILIZATION FUND \$ 2,980,772.00

HEALTH CLAIMS TRUST FUND \$ 2,823,939.00

CEMETERY PERPETUAL CARE \$ 5,864,090.00

OPEB LIABILITY TRUST FUND \$ 8,897,707.00

FREE CASH TBD

WATER & SEWER R/E TBD

VETERANS MEMORIAL RINK R/E TBD

RECREATION R/E TBD

COUNCIL ON AGING TRANS R/E TBD

YOUTH SERVICES R/E TBD

PROPERTY TAXES (RE/PP)

	CURRENT YEAR TOTAL BUDGET*	PRIOR YEAR COLLECTIONS 09/30/14	CURRENT YEAR COLLECTIONS 09/30/15	INCREASE (DECREASE)
Real Estate	51,949,534	26,922,554	25,839,972	(1,082,582)
Personal Property	701,842	502,309	395,693	(106,616)
CPA	632,071	0	310,829	310,829
TOTAL	53,283,447	27,424,863	26,546,493	(878,370)
* 1st and 2nd quarter preliminary tax bill commitments				

RESERVE FOR ABATEMENTS (OVERLAY)

	BALANCE 09/30/14	YTD INCREASES	YTD DECREASES	BALANCE 09/30/15
Overlay surplus	0	0	0	0
FY2015 Overlay reserve	0	1,190,253	0	1,190,253
FY2014 Overlay reserve	694,746	0	13,557	681,189
FY2013 Overlay reserve	621,324	0	262,628	358,696
FY2012 Overlay reserve	341,678	0	103,745	237,933
FY2011 Overlay reserve	123,667	0	0	123,667
FY2010 Overlay reserve	61,081	0	0	61,081
FY2008 Overlay reserve	36,153	0	0	36,153
FY2007 Overlay reserve	17,613	0	0	17,613
FY2006 Overlay reserve	12,725	0	0	12,725
FY2005 Overlay reserve	15,850	0	0	15,850
FY2004 Overlay reserve	8,912	0	0	8,912
TOTAL	1,933,749	1,190,253	379,930	2,744,072

DEFERRED TAXES RECEIVABLE:

		BALANCE 07/01/15	YTD COMMITMENTS	YTD COLLECTIONS	BALANCE 09/30/15
	FY2015 Deferred Taxes	50,737	0	4,437	46,300
	FY2014 Deferred Taxes	46,463	0	3,506	42,957
	FY2013 Deferred Taxes	44,402	0	3,300	41,102
	FY2012 Deferred Taxes	42,852	0	3,252	39,600
	FY2011 Deferred Taxes	32,041	0	0	32,041
	FY2010 Deferred Taxes	28,859	0	0	28,859
	FY2009 Deferred Taxes	26,710	0	0	26,710
	FY2008 Deferred Taxes	16,999	0	0	16,999
	FY2007 Deferred Taxes	21,960	0	0	21,960
	FY2006 Deferred Taxes	16,738	0	0	16,738
	FY2005 Deferred Taxes	15,598	0	0	15,598
	FY2004 Deferred Taxes	7,069	0	0	7,069
	TOTAL	350,427	0	14,495	335,932

LOCAL RECEIPTS:

	CURRENT YEAR ESTIMATED	PRIOR YEAR COLLECTED 09/30/14	CURRENT YEAR COLLECTED 09/30/15	CURRENT YEAR PERCENT COLLECTED
	Motor Vehicle Excise	225,936	292,816	7.41%
	MA Meal Tax	104,470	114,465	32.70%
	Hotel/Motel Excise	93,777	108,825	39.57%
	Penalty/Interest	63,900	51,540	21.93%
	In lieu of tax	0	0	0.00%
	Fees	1,365,000	219,317	15.63%
	Rentals	699,000	182,888	29.57%
	Schools	100,000	0	0.00%
	Libraries	49,000	13,439	27.43%
	Cemetery	265,000	54,500	20.57%
	Other Departmental	0	78,713	NA
	Licenses/Permits	1,475,000	535,037	36.27%
	Fines/Forfeits	40,000	9,110	22.78%
	Invest Income	55,000	14,873	27.04%
	TOTAL	8,896,000	1,693,349	19.03%

CAPITAL BUDGET APPROPRIATIONS - YTD BUDGET SUMMARY

FUND. SOURCE	DEPARTMENT	FY	ACCOUNT DESCRIPTION	ORIG APPROP	TRANSFERS/ADJ	REVISED BUDGET	YTD ACTUAL	ENCUMBR	AVAIL BUDGET
Tax Levy	SCHOOL	2008	HS SECURITY SYSTEM	0	2,951	2,951	0	0	2,951
Tax Levy	SCHOOL	2014	FURNITURE & CLASS IMPROV	0	1,989	1,989	0	1,879	110
Tax Levy	SCHOOL	2014	STRATTON BLDG IMPROVEMENT	0	10,000	10,000	95	0	9,905
Tax Levy	SCHOOL	2014	HS UNITS HIGH SCHOOL	0	9,586	9,586	0	0	9,586
Tax Levy	SCHOOL	2014	5TH FLOOR AHS WINDOW REPLACE	0	38	38	0	0	38
Tax Levy	SCHOOL	2014	EQUIP MUSIC DEPT AHS	0	295	295	0	0	295
Tax Levy	SCHOOL	2014	SMALL EQUIP AND TOOLS SCHOOLS	0	405	405	0	0	405
Tax Levy	SCHOOL	2014	STRATTON FACILITIES PLAN	0	5,550	5,550	0	4,725	825
Tax Levy	SCHOOL	2014	REPLACE VENTILATING ROOFTOP	0	6,000	6,000	0	0	6,000
Tax Levy	SCHOOL	2015	STRATTON FURNITURE	0	1,382	1,382	0	1,382	0
Tax Levy	SCHOOL	2015	EXTERIOR DOORS AHS	0	30,000	30,000	0	0	30,000
Tax Levy	SCHOOL	2015	SMALL EQUIP REPLACEMENT	0	161	161	0	0	161
Tax Levy	SCHOOL	2015	ASBESTOS ABATEMENT AHS	0	15,312	15,312	0	10,000	5,312
Tax Levy	SCHOOL	2016	COPIER LEASE SCHOOL	120,000	0	120,000	47,429	72,571	0
Tax Levy	SCHOOL	2016	ASBESTOS ABATEMENT SCHOOLS	5,000	0	5,000	0	0	5,000
Tax Levy	SCHOOL	2016	CUSTODIAL MAINTENANCE EQUIPMENT	5,000	0	5,000	0	4,979	21
Tax Levy	SCHOOL	2016	REPLACE MAINTENANCE SERVICE VAN	25,000	0	25,000	22,646	0	2,354
Tax Levy	SCHOOL	2016	REPLACE FLOOR MATS	15,000	0	15,000	15,000	0	0
Borrowing	SCHOOL	1995	BRACKETT RENOV STM95 ART 24	0	2,260	2,260	0	0	2,260
Borrowing	SCHOOL	1995	EXPENSES	0	21,042	21,042	0	0	21,042
Borrowing	SCHOOL	2004	OTTOSON ROOF & PLAZA DECK - SC	0	12,001	12,001	0	0	12,001
Borrowing	SCHOOL	2008	IMPROVE PIERCE FIELD	0	36,600	36,600	0	1,500	35,100
Borrowing	SCHOOL	2008	PIERCE FIELD CONCESSION SCHOOL	0	12,834	12,834	0	0	12,834
Borrowing	SCHOOL	2008	SCHOOL IMPROVEMENTS	0	1,393	1,393	0	0	1,393
Borrowing	SCHOOL	2009	STRATTON/HS INFRASTRUC - SCH	0	3,633	3,633	0	0	3,633
Borrowing	SCHOOL	2009	THOMPSON INFRASTRUCTURE -SCH	0	28,959	28,959	0	0	28,959
Borrowing	SCHOOL	2010	EXTERIOR DOORS - HS	0	323	323	0	0	323
Borrowing	SCHOOL	2010	SPED SPACE IMPROV - SCHOOLS	0	11,670	11,670	0	0	11,670
Borrowing	SCHOOL	2012	THOMPSON SCHOOL	0	1,113,773	1,113,773	0	0	1,113,773
Borrowing	SCHOOL	2012	HS HVAC STEAM TRAP SCHOOLS	0	155	155	0	0	155
Borrowing	SCHOOL	2012	HS VENTILATING ROOFTOP UNITS	0	26	26	0	0	26
Borrowing	SCHOOL	2013	HS VENTILATING ROOFTOP UNITS	0	6,000	6,000	0	0	6,000
Borrowing	SCHOOL	2013	SUBURBAN 8 PASS SCHOOL	0	40,000	40,000	0	0	40,000
Borrowing	SCHOOL	2013	AHS AUD PYRAMID STEPS	0	6,500	6,500	0	0	6,500
Borrowing	SCHOOL	2014	HS REPL FIRE CONTR ALARM PANEL	0	20,000	20,000	0	0	20,000
Borrowing	SCHOOL	2014	CHILLER PIERCE SCHOOL	0	1,800	1,800	0	0	1,800
Borrowing	SCHOOL	2014	AHS F BUILDING BOILER	0	66,307	66,307	0	1,800	64,507
Borrowing	SCHOOL	2014	ATHLETICS VAN 8 PASSENGER	0	5,380	5,380	0	1,400	3,980
Borrowing	SCHOOL	2015	STRATTON BLDG IMPROVEMENT	0	34,697	34,697	0	0	34,697
Borrowing	SCHOOL	2015	AHS HVAC STEAM TRAP	0	10,000	10,000	0	0	10,000
Borrowing	SCHOOL	2015	VAN 110 8 PASSENGER	0	25,000	25,000	24,271	0	729
Borrowing	SCHOOL	2015	BUS 105 TAHOE SCHOOL	0	2,180	2,180	0	1,400	780
Borrowing	SCHOOL	2015	HARDY SCHOOL WINDOWS	0	134,626	134,626	3,116	1,250	130,260
Borrowing	SCHOOL	2015	VAN MAINTENANCE SCHOOL	0	40,000	40,000	32,819	0	7,181
Borrowing	SCHOOL	2015	OTTOSON LIGHT & STAGE	0	51,230	51,230	131	0	50,999
Borrowing	SCHOOL	2016	STRATTON SCHOOL BLDG IMPROVEMENT	1,085,000	0	1,085,000	0	0	1,085,000

CAPITAL BUDGET APPROPRIATIONS - YTD BUDGET SUMMARY

FUND SOURCE	DEPARTMENT	FY	ACCOUNT DESCRIPTION	ORIG APPROP	TRANSFERS/ADJ	REVISED BUDGET	YTD ACTUAL	ENCUMBER	AVAIL BUDGET
Borrowing	SCHOOL	2016	77 PASSENGER BUS #104	130,000	0	130,000	0	0	130,000
Borrowing	SCHOOL	2016	HARDY SCHOOL WINDOWS	150,000	0	150,000	0	0	150,000
Borrowing	SCHOOL	2016	INSTALL CARBON MONOXIDE DETECTORS	75,000	0	75,000	71,710	0	3,290
Borrowing	SCHOOL	2016	REPLACE TURF PEIRCE FIELD	500,000	0	500,000	390,174	17,195	92,631
Borrowing	SCHOOL	2016	REGRADE BISHOP PARKING LOT	100,000	0	100,000	0	0	100,000
Tax Levy	PUBLIC WORKS	2007	TRAFFIC LIGHT UPDATE SUPPORT	0	7,481	7,481	0	332	7,149
Tax Levy	PUBLIC WORKS	2007	CEMETERY EXPANSION	0	20,000	20,000	0	0	20,000
Tax Levy	PUBLIC WORKS	2009	TRAFFIC LIGHT UPDATE - DPW	0	2,368	2,368	0	2,368	0
Tax Levy	PUBLIC WORKS	2010	MALL LIGHTS	0	298	298	0	0	298
Tax Levy	PUBLIC WORKS	2011	MALL LIGHTS DPW ADMIN	0	16,000	16,000	0	0	16,000
Tax Levy	PUBLIC WORKS	2012	MALL LIGHTS DPW	0	16,000	16,000	0	0	16,000
Tax Levy	PUBLIC WORKS	2013	ROADWAY CONSTRUCTION	0	17,073	17,073	0	15,141	1,932
Tax Levy	PUBLIC WORKS	2013	GPS TRUCK TRACKING DPW	0	15,000	15,000	0	0	15,000
Tax Levy	PUBLIC WORKS	2014	ROADWAY CONSTRUCTION	0	561	561	0	561	0
Tax Levy	PUBLIC WORKS	2014	EQUIP REPLACE NAT RES	0	6,000	6,000	0	0	6,000
Tax Levy	PUBLIC WORKS	2014	ROADWAY CONSULTING	0	8,668	8,668	0	8,668	0
Tax Levy	PUBLIC WORKS	2014	FOX LIBRARY WINDOWS	0	2,650	2,650	0	0	2,650
Tax Levy	PUBLIC WORKS	2014	BLDG REHAB CONSULTANTS	0	1,150	1,150	1,150	0	0
Tax Levy	PUBLIC WORKS	2015	COPIER DPW ADMIN	0	31	31	12	19	0
Tax Levy	PUBLIC WORKS	2015	MALL LIGHTS DPW ADMIN	0	32,000	32,000	0	0	32,000
Tax Levy	PUBLIC WORKS	2015	ROADWAY CONSTRUCTION	0	181,149	181,149	401	96,248	84,500
Tax Levy	PUBLIC WORKS	2015	SIDEWALKS & CURBS	0	50,000	50,000	0	0	50,000
Tax Levy	PUBLIC WORKS	2015	SMALL EQUIP HIGHWAY	0	3,884	3,884	4,058	0	(174)
Tax Levy	PUBLIC WORKS	2015	VAN PROPERTIES	0	7,051	7,051	750	0	6,301
Tax Levy	PUBLIC WORKS	2016	ROADWAY CONSTRUCTION	780,756	0	780,756	33,568	616,432	130,756
Tax Levy	PUBLIC WORKS	2016	3/4 TON PICKUP TRUCK	30,000	0	30,000	0	30,000	0
Tax Levy	PUBLIC WORKS	2016	SMALL EQUIP NATURAL RESOURCES	6,000	0	6,000	0	0	6,000
Tax Levy	PUBLIC WORKS	2016	SIDEWALKS & CURBS	50,000	0	50,000	0	0	50,000
Tax Levy	PUBLIC WORKS	2016	COPY MACHINE DPW	2,000	0	2,000	832	6	1,162
Tax Levy	PUBLIC WORKS	2016	SMALL EQUIP HIGHWAY	5,000	0	5,000	179	0	4,821
Tax Levy	PUBLIC WORKS	2016	BLDG REHAB CONSULTANTS PROPERTIES	18,000	0	18,000	11,000	7,000	0
Borrowing	PUBLIC WORKS	2006	ARTICLE 35 PRIVATE WAYS	0	7,738	7,738	7,738	0	0
Borrowing	PUBLIC WORKS	2007	GROVE ST REPLC HVAC UNIT	0	11,371	11,371	4,181	4,836	2,353
Borrowing	PUBLIC WORKS	2008	TOWN HALL RENOVATIONS PROP	0	5,344	5,344	5,344	0	0
Borrowing	PUBLIC WORKS	2008	ELECTRICAL UPGRADE TOWN HAL	0	12,084	12,084	12,084	0	0
Borrowing	PUBLIC WORKS	2010	GROVE ST MASONRY REPAIR - PROP	0	6,086	6,086	0	0	6,086
Borrowing	PUBLIC WORKS	2012	SPY POND FIELD BLEACHERS PROP	0	58,434	58,434	0	0	58,434
Borrowing	PUBLIC WORKS	2013	SIDEWALK RAMPS HGHWY	0	5,905	5,905	0	1,034	4,871
Borrowing	PUBLIC WORKS	2013	STREETLIGHT REPLACE DPW	0	42,522	42,522	0	20,229	22,293
Borrowing	PUBLIC WORKS	2013	HS PARKING LOT CULVERT	0	59,074	59,074	0	0	59,074
Borrowing	PUBLIC WORKS	2014	FLOOD MITIGATION MILLBROOK	0	44,157	44,157	38,953	5,204	0
Borrowing	PUBLIC WORKS	2014	OPTICOM UPDATE TRAFFIC LIGHTS	0	19,341	19,341	13,337	2,899	3,105
Borrowing	PUBLIC WORKS	2014	INSTALL SIDEWALK RAMPS	0	29,815	29,815	0	0	29,815
Borrowing	PUBLIC WORKS	2014	TRUCK WELDER UNIT 350 AMP	0	7,174	7,174	0	0	7,174
Borrowing	PUBLIC WORKS	2014	AHS PARKING LOT CULVERT	0	2,000	2,000	0	2,000	0

CAPITAL BUDGET APPROPRIATIONS - YTD BUDGET SUMMARY

FUND. SOURCE	DEPARTMENT	FY	ACCOUNT DESCRIPTION	ORIG APPROP	TRANSFRS/ADJ	REVISED BUDGET	YTD ACTUAL	ENCUMBR	AVAIL BUDGET
Borrowing	PUBLIC WORKS	2014	REHAB WATER CEMETERY	0	1,838	1,838	0	0	1,838
Borrowing	PUBLIC WORKS	2015	SKID STEER LOADER HIGHWAY	0	44,392	44,392	24,088	20,304	0
Borrowing	PUBLIC WORKS	2015	1 TON UTILITY TRUCK	0	43,142	43,142	37,372	0	5,770
Borrowing	PUBLIC WORKS	2015	FLOOD MITIGATION MILLBROOK	0	125,000	125,000	0	125,000	0
Borrowing	PUBLIC WORKS	2015	SIDEWALK RAMPS	0	64,400	64,400	2,724	35,101	26,575
Borrowing	PUBLIC WORKS	2015	SANDER BODY HIGHWAY	0	4,216	4,216	0	1,438	2,778
Borrowing	PUBLIC WORKS	2015	BUCKET/AERIAL LIFT	0	7,646	7,646	0	0	7,646
Borrowing	PUBLIC WORKS	2015	LOADER DPW HIGHWAY	0	34,406	34,406	0	0	34,406
Borrowing	PUBLIC WORKS	2015	BACKHOE CEMETERY	0	56,581	56,581	39,000	0	17,581
Borrowing	PUBLIC WORKS	2015	ROADWAY IMPROV CEMETERY	0	230,000	230,000	0	206,450	23,550
Borrowing	PUBLIC WORKS	2016	INSTALL SIDEWALK RAMPS HIGHWAY	65,000	0	65,000	0	0	65,000
Borrowing	PUBLIC WORKS	2016	FLOOD MITIGATION MILLBROOK	300,000	0	300,000	0	0	300,000
Borrowing	PUBLIC WORKS	2016	TOWN HALL RENOVATIONS PROP	100,000	0	100,000	0	0	100,000
Borrowing	PUBLIC WORKS	2016	44,000GVW 4WD TRUCK W/SANDER	160,000	0	160,000	0	160,000	0
Borrowing	PUBLIC WORKS	2016	SANDER BODY HIGHWAY	17,000	0	17,000	0	0	17,000
Borrowing	PUBLIC WORKS	2016	GARAGE RENOV/REHAB CHAPEL/HVAC	175,000	0	175,000	5,285	0	169,715
Borrowing	PUBLIC WORKS	2016	DPW YARD BLDG C REPLACE ROOF	300,000	0	300,000	6,500	3,499	290,001
Borrowing	PUBLIC WORKS	2016	CEMETERY ROADWAY IMPROVEMENT	75,000	0	75,000	0	0	75,000
Borrowing	PUBLIC WORKS	2016	BACKHOE/LOADER 1.5 CY	113,000	0	113,000	94,991	0	18,009
Borrowing	PUBLIC WORKS	2016	MA AVE STREETSCAPE DESIGN PHASE 2	25,000	0	25,000	0	0	25,000
Borrowing	PUBLIC WORKS	2016	REPLACE CONCRETE STREET LIGHT POLES	24,000	0	24,000	0	0	24,000
Borrowing	PUBLIC WORKS	2016	REPLACE RETAINING WALL WESTMINISTE	99,000	0	99,000	0	0	99,000
Other	PUBLIC WORKS	2011	STONE REPAIRS CEMETERY	0	107	107	0	107	0
Other	PUBLIC WORKS	2015	STONE REPAIRS CEMETERY	0	5,255	5,255	0	4,543	712
Other	PUBLIC WORKS	2015	COLUMBARIUM CONSTRUCTION	0	225,000	225,000	0	0	225,000
Other	PUBLIC WORKS	2016	HEADSTONE CLEANING & REPAIR	10,000	0	10,000	0	0	10,000
Tax Levy	TOWN MANAGER	2015	COPIER MANAGER	0	4,182	4,182	1,410	2,771	0
Tax Levy	TOWN MANAGER	2016	COPIER MANAGER	3,000	0	3,000	0	0	3,000
Borrowing	TOWN MANAGER	2004	STREETLIGHT REPLACE - TWIN MGR	0	682	682	0	0	682
Tax Levy	HR	2016	COPIER PERSONNEL	3,000	0	3,000	0	0	3,000
Tax Levy	PLANNING	2003	REED'S BROOK - LAND PURCHASE	0	1	1	0	0	1
Tax Levy	PLANNING	2013	COMPREHENSIVE MASTER PLAN	0	14,781	14,781	0	0	14,781
Tax Levy	PLANNING	2014	COPIER PLANNING	0	2,503	2,503	136	700	1,667
Tax Levy	PLANNING	2014	GIBBS CARD ACCESS 2 DOORS	0	101	101	0	101	0
Tax Levy	PLANNING	2014	PARKING STUDY ARL CTR	0	876	876	0	876	0
Tax Levy	PLANNING	2014	COMPREHENSIVE MASTER PLAN	0	73,500	73,500	0	0	73,500
Tax Levy	PLANNING	2015	COPIER PLANNING	0	305	305	0	0	305
Tax Levy	PLANNING	2015	BROADWAY PLAZA PHASE PLANNING	0	20,000	20,000	0	0	20,000
Tax Levy	PLANNING	2015	GATEWAYS IMPROV PLANNING	0	35,956	35,956	6,302	0	29,654
Tax Levy	PLANNING	2015	SENIOR CTR ASSESS & DEV PLANNING	0	12,000	12,000	0	0	12,000
Tax Levy	PLANNING	2016	COPIER PLANNING	2,500	0	2,500	0	0	2,500
Borrowing	PLANNING	2007	TOWN GARDEN WALL - PLNG	0	162	162	0	0	162
Borrowing	PLANNING	2013	RETAINING WALL TWN HALL/LIB	0	10,111	10,111	0	5,111	5,000

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FUND. SOURCE	DEPARTMENT	FY	ACCOUNT DESCRIPTION	ORIG APPROP	TRANSFRS/ADI	REVISED BUDGET	YTD ACTUAL	ENCUMBR	AVAIL BUDGET
Borrowing	PLANNING	2014	GIBBS LEAD ABATEMENT	0	20,000	20,000	0	0	20,000
Borrowing	PLANNING	2014	GIBBS REPLACE AC COMPRESSOR	0	15,000	15,000	0	0	15,000
Borrowing	PLANNING	2014	GIBBS INTERIOR BATHROOMS	0	25,000	25,000	10,419	1,060	13,521
Borrowing	PLANNING	2016	GATEWAY PROJECT PHASE 2 & 3	20,000	0	20,000	0	0	20,000
Borrowing	PLANNING	2016	GIBBS SCHOOL SITE DRAINAGE	25,000	0	25,000	0	0	25,000
Borrowing	PLANNING	2016	GIBBS FIRE ALARM SYSTEM REPLACEMENT	40,000	0	40,000	0	27,840	12,160
Borrowing	REDEV BOARD	2013	GIBBS GUTTER/ROOF PLNG	0	40,450	40,450	0	0	40,450
Borrowing	REDEV BOARD	2013	PARMENTER BOILER REPLACE	0	1,058	1,058	0	0	1,058
Borrowing	REDEV BOARD	2013	GIBBS INTERIOR BATHROOMS	0	7,107	7,107	5,213	0	1,894
Borrowing	REDEV BOARD	2015	CENTRAL PARKING LOT	0	120,000	120,000	0	0	120,000
Borrowing	REDEV BOARD	2016	23 MAPLE ST PORCH ENTRYWAY	140,000	0	140,000	0	0	140,000
Borrowing	REDEV BOARD	2016	PAVE CENTRAL SCHOOL PARKING LOT	80,000	0	80,000	0	0	80,000
Borrowing	REDEV BOARD	2016	ROOF GUTTERS JEFFERSON CUTTER	60,000	0	60,000	0	0	60,000
Borrowing	GIBBS	2008	GIBBS ENTRANCE REMODEL	0	1,239	1,239	1,239	0	0
Borrowing	GIBBS	2010	GIBBS RETAINING WALL PLANNING	0	1,541	1,541	0	0	1,541
Borrowing	PARMENTER	2011	PARMENTER GUTTER/ROOF	0	1,215	1,215	0	0	1,215
Borrowing	PARMENTER	2015	PARMENTER OIL TANK REMOVAL	0	15,000	15,000	0	13,930	1,070
Tax Levy	LIBRARY	2013	EXHAUST FANS LIBRARY	0	2,539	2,539	0	0	2,539
Tax Levy	LIBRARY	2014	EXHAUST FANS LIBRARY	0	5,600	5,600	0	0	5,600
Tax Levy	LIBRARY	2015	COPIER LIBRARY	0	1,619	1,619	0	0	1,619
Tax Levy	LIBRARY	2015	EXHAUST FANS LIBRARY	0	5,800	5,800	0	0	5,800
Tax Levy	LIBRARY	2016	COPIER LIBRARY	2,800	0	2,800	931	1,869	0
Tax Levy	LIBRARY	2016	PC VEND PRINT COPIER LIBRARY	5,100	0	5,100	795	1,605	2,700
Tax Levy	LIBRARY	2016	LIBRARY VAN	24,000	0	24,000	24,000	0	0
Tax Levy	LIBRARY	2016	HOT WATER HEATER	6,000	0	6,000	0	0	6,000
Tax Levy	LIBRARY	2016	REPAIR HONEYWELL 3W VALVE CONT	7,200	0	7,200	0	0	7,200
Tax Levy	LIBRARY	2016	EXHAUST FANS LIBRARY	5,800	0	5,800	0	0	5,800
Borrowing	LIBRARY	2007	ENTRY STEPS REPAIR LIBRARY	0	6,500	6,500	0	0	6,500
Borrowing	LIBRARY	2008	PERIODICAL RM MOISTUREPROOF	0	7,290	7,290	0	0	7,290
Borrowing	LIBRARY	2012	LAMP STAND LIBRARY	0	2,955	2,955	0	0	2,955
Borrowing	LIBRARY	2013	ROOF 1892 & 1931 BLDG LIBRARY	0	62,128	62,128	0	0	62,128
Borrowing	LIBRARY	2014	REPOINTING LIBRARY 1892 BLDG	0	150,000	150,000	0	0	150,000
Borrowing	LIBRARY	2015	REPOINTING 1992 ADDITION	0	22,500	22,500	0	0	22,500
Borrowing	LIBRARY	2015	RFID PROJECT LIBRARY	0	21,462	21,462	6,783	0	14,680
Borrowing	LIBRARY	2016	LIBRARY HEATING COOLING WATER PUMI	21,400	0	21,400	0	0	21,400
Tax Levy	LEGAL	2014	COPIER LEGAL	0	1,381	1,381	1,332	0	48
Tax Levy	LEGAL	2015	COPIER LEGAL	0	5,000	5,000	42	4,958	0
Tax Levy	LEGAL	2016	COPIER LEGAL/WC	5,000	0	5,000	0	0	5,000
Tax Levy	HEALTH & H.S.	2013	ROBBINS HS STAIRWELL 1ST FL	0	89	89	0	0	89
Tax Levy	HEALTH & H.S.	2013	ROBBINS HS WINDOW REPLACE	0	8,000	8,000	0	0	8,000

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Tax Levy	HEALTH & H.S.	2015	ROBBINS HOUSE EXTERIOR	0	10,000	10,000	0	0	10,000
Tax Levy	HEALTH & H.S.	2015	COPIER BOH/COA	0	1,234	1,234	222	1,012	0
Tax Levy	HEALTH & H.S.	2015	ROBBINS HOUSE COTTAGE	0	3,215	3,215	0	0	3,215
Tax Levy	HEALTH & H.S.	2015	CARD ACCESS SYSTEM ROBBINS HOUSE	0	3,064	3,064	0	479	2,585
Tax Levy	HEALTH & H.S.	2015	ROBBINS CARRIAGE HOUSE	0	25,000	25,000	0	0	25,000
Tax Levy	HEALTH & H.S.	2015	ROBBINS HOUSE WINDOW	0	15,000	15,000	0	0	15,000
Tax Levy	HEALTH & H.S.	2015	COPIER YOUTH SERVICES	0	296	296	296	0	(0)
Tax Levy	HEALTH & H.S.	2016	COPIER BOH	2,800	0	2,800	0	1,829	971
Tax Levy	HEALTH & H.S.	2016	COPIER YOUTH SERVICES	2,800	0	2,800	189	2,611	0
Borrowing	HEALTH & H.S.	2013	ROBBINS HOUSE COTTAGE REPAIRS	0	9,495	9,495	0	0	9,495
Borrowing	HEALTH & H.S.	2014	ROBBINS HOUSE HVAC	0	20,000	20,000	20,000	0	0
Borrowing	HEALTH & H.S.	2014	ROBBINS HOUSE COTTAGE REPAIRS	0	49,884	49,884	0	0	49,884
Borrowing	HEALTH & H.S.	2016	REPLACE HVAC ROBBINS HOUSE	80,000	0	80,000	72,728	7,272	0
Borrowing	HEALTH & H.S.	2016	SENIOR CENTER FEASIBILITY STUDY	25,000	0	25,000	0	0	25,000
Borrowing	HEALTH & H.S.	2016	IT EQUIPMENT FOR INSPECTORS	31,150	0	31,150	0	0	31,150
Borrowing	HEALTH & H.S.	2016	ROBBINS HOUSE WATERPROOF BASEMENT	60,000	0	60,000	0	0	60,000
Tax Levy	FIRE	2012	COPIER FIRE	0	1,500	1,500	360	1,140	0
Tax Levy	FIRE	2015	AUTO DEFIB	0	250	250	0	0	250
Borrowing	FIRE	2013	REPLACE ENGINE (#1) FIRE	0	24,646	24,646	24,646	0	0
Borrowing	FIRE	2014	PROTECTIVE GEAR FIRE	0	2,001	2,001	0	2,001	0
Borrowing	FIRE	2014	AUTO DEFIB	0	6,127	6,127	0	0	6,127
Borrowing	FIRE	2015	PROTECTIVE GEAR FIRE	0	28,337	28,337	0	0	28,337
Borrowing	FIRE	2015	CENTRAL FIRE RENOVATION	0	1,264,413	1,264,413	1,107,171	73,645	83,597
Tax Levy	POLICE	2014	FORENSIC EXTRACT	0	755	755	755	0	0
Tax Levy	POLICE	2014	ONLINE REPORTING	0	19,000	19,000	0	16,000	3,000
Tax Levy	POLICE	2014	WINDOW TREATMENTS	0	16,500	16,500	0	0	16,500
Tax Levy	POLICE	2015	CRUISER REPLACEMENT	0	4,770	4,770	1,000	0	3,770
Tax Levy	POLICE	2015	COPIER POLICE	0	4,738	4,738	1,299	2,439	1,000
Tax Levy	POLICE	2015	RADIO MAINT/UPGRADE	0	11,887	11,887	11,887	0	0
Tax Levy	POLICE	2015	BULLET PROOF VEST	0	12,797	12,797	0	0	12,797
Tax Levy	POLICE	2015	LASER RADAR POLICE	0	209	209	0	0	209
Tax Levy	POLICE	2015	CERTIFIED PATROL/NARC	0	10,000	10,000	0	0	10,000
Tax Levy	POLICE	2015	SERVER UPGRADE	0	15,000	15,000	0	0	15,000
Tax Levy	POLICE	2015	SECURITY SYSTEM POLICE	0	5,000	5,000	0	0	5,000
Tax Levy	POLICE	2016	RADIO MAINT/UPGRADE	14,000	0	14,000	1,812	0	12,188
Tax Levy	POLICE	2016	LASER RADAR POLICE	4,500	0	4,500	0	0	4,500
Tax Levy	POLICE	2016	ATAC RAIDS SOFTWARE	14,700	0	14,700	0	0	14,700
Tax Levy	POLICE	2016	FITNESS EQUIP POLICE	5,000	0	5,000	0	0	5,000
Tax Levy	POLICE	2016	SPEED TRAILER REPLACEMENT	15,000	0	15,000	0	0	15,000
Tax Levy	POLICE	2016	BULLET PROOF VEST	17,000	0	17,000	0	0	17,000
Tax Levy	POLICE	2016	CRUISER REPLACEMENT	131,000	0	131,000	0	123,748	7,252
Tax Levy	POLICE	2016	COPIER POLICE	6,000	0	6,000	0	0	6,000
Borrowing	POLICE	2011	AC SERVER ROOM - CS BLDG	0	6,313	6,313	0	0	6,313
Borrowing	POLICE	2011	POLICE STATION RENOVATION	0	6,681	6,681	0	0	6,681

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Borrowing	POLICE	2012	CONTINGENCY	0	100,000	100,000	85,000	0	15,000
Borrowing	POLICE	2012	BLDG REPAIRS CS ADMIN	0	27,437	27,437	26,400	1,037	0
Borrowing	POLICE	2014	DIGITAL FINGERPRINT IMAGING	0	898	898	0	0	898
Borrowing	POLICE	2015	CS BUILDING RENOV	0	45,723	45,723	23,891	16,171	5,660
Borrowing	POLICE	2016	PHASE 3 COM SAFETY BLDG RENOV	7,647,000	0	7,647,000	743,299	4,252,553	2,651,147
Tax Levy	INSPECTIONS	2015	COPIER	0	5	5	0	0	5
Tax Levy	INSPECTIONS	2016	COPIER	5,000	0	5,000	0	0	5,000
Tax Levy	INSPECTIONS	2016	VEHICLE INSPECTIONS	25,000	0	25,000	0	0	25,000
Borrowing	INSPECTIONS	2013	VEHICLE INSPECTIONS	0	316	316	0	0	316
Borrowing	ASSESSORS	1995	PREP ASSESSORS BASE MAP	0	10,000	10,000	0	0	10,000
Tax Levy	TREASURER	2013	MICROFILM READER/PRINTER TREAS	0	10,172	10,172	0	0	10,172
Tax Levy	TREASURER	2015	COPIER TREASURER	0	1,931	1,931	0	442	1,488
Tax Levy	TREASURER	2015	OFFICE SECURITY ANALYSIS	0	5,050	5,050	0	0	5,050
Tax Levy	TREASURER	2016	COPIER TREASURER	6,000	0	6,000	1,389	4,168	442
Tax Levy	TREASURER	2016	OFFICE SECURITY IMPROVEMENT	17,000	0	17,000	17,000	0	0
Borrowing	TREASURER	2015	PARKING METERS	0	53,000	53,000	43,849	0	9,151
Tax Levy	SELECTMEN	2003	RECORD RETENTION	0	3,552	3,552	0	0	3,552
Tax Levy	SELECTMEN	2015	COPIER SELECTMEN	0	277	277	(128)	277	128
Tax Levy	SELECTMEN	2016	COPIER SELECTMEN	5,200	0	5,200	1,277	3,831	92
Tax Levy	SELECTMEN	2016	VOTING MACHINE REPLACEMENT	3,200	0	3,200	0	0	3,200
Tax Levy	SELECTMEN	2016	CYRUS DALLIN SCULPTURE RESTORE	8,000	0	8,000	0	0	8,000
Tax Levy	SELECTMEN	2016	CARPET REPLACEMENT SELECTMEN	8,000	0	8,000	0	0	8,000
Borrowing	SELECTMEN	2008	VOTING BOOTHS SELECTMEN	0	2,884	2,884	0	0	2,884
Tax Levy	COMPTROLLER	2010	COPIER - COMPT/IT	0	1,933	1,933	0	500	1,433
Tax Levy	COMPTROLLER	2011	COPIER - COMPT/IT	0	750	750	0	0	750
Tax Levy	I.T.	2015	LIBRARY PC VEND PRINT/PHOTO	0	2,859	2,859	0	0	2,859
Tax Levy	I.T.	2015	REPLACE AC UNIT INFO TECH	0	30,000	30,000	0	30,000	0
Borrowing	I.T.	2011	LIBRARY PC VEND/COPIER	0	1,657	1,657	0	0	1,657
Borrowing	I.T.	2012	LIBRARY PC VEND/COPIER	0	3,004	3,004	0	0	3,004
Borrowing	I.T.	2013	PC VEND PRINT/COPIER LIBRARY	0	2,305	2,305	0	462	1,844
Borrowing	I.T.	2013	MUNIS PLATFORM MIGRATION	0	5,421	5,421	0	0	5,421
Borrowing	I.T.	2013	TOWN NETWORK/WIRELESS	0	2,929	2,929	2,500	429	0
Borrowing	I.T.	2013	BUILDING SECURITY ELEMENTS	0	16,118	16,118	0	131	15,987
Borrowing	I.T.	2013	NETWORK INFRASTRUCTURE	0	388	388	0	388	0
Borrowing	I.T.	2013	EDUCATIONAL IT PROGRAM	0	889	889	889	0	0
Borrowing	I.T.	2013	TELEPHONE SFTWR UPGRD OTTOS	0	120,000	120,000	0	0	120,000
Borrowing	I.T.	2014	SCHOOL WIRELESS UPGRADE	0	16,523	16,523	4,346	12,176	0
Borrowing	I.T.	2014	DOCUMENT MANAGEMENT	0	16,300	16,300	7,950	0	8,350
Borrowing	I.T.	2014	BUILDING SECURITY ELEMENTS	0	18,662	18,662	0	0	18,662
Borrowing	I.T.	2014	TOWN NETWORK INFRASTRUCTURE	0	33	33	0	33	0

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Borrowing	I.T.	2014	TOWN MICROCOMPUTER PROGRAM	0	86	86	0	0	86
Borrowing	I.T.	2014	SCHOOL EDUCATIONAL IT PROG	0	2,278	2,278	1,808	470	0
Borrowing	I.T.	2014	LIBRARY MLN EQUIPMENT	0	865	865	0	0	865
Borrowing	I.T.	2014	SCHOOL ADMIN MICROCOMPUTER PRG	0	1,065	1,065	80	0	984
Borrowing	I.T.	2015	REPLACE PHONE SYSTEM	0	500,000	500,000	0	0	500,000
Borrowing	I.T.	2015	SCHOOL SOFTWARE LICENSE	0	17,254	17,254	5,794	3,531	7,929
Borrowing	I.T.	2015	SOFTWARE UPGRADES & STANDARD	0	307	307	0	0	307
Borrowing	I.T.	2015	TOWN MICROCOMPUTER PROGRAM	0	12	12	0	0	12
Borrowing	I.T.	2015	CLASSROOM PC'S	0	954	954	954	0	0
Borrowing	I.T.	2015	LIBRARY HARDWARE UPGRADE	0	45	45	0	0	45
Borrowing	I.T.	2015	SCHOOL ADMIN MICROCOMPUTER PRG	0	534	534	0	0	534
Borrowing	I.T.	2016	SCHOOLS SOFTWARE LICENSING	40,000	0	40,000	34,330	0	5,670
Borrowing	I.T.	2016	GIS DEPT PLANIMETRIC DATA	40,000	0	40,000	0	0	40,000
Borrowing	I.T.	2016	REPLACE RECEIVABLE PACKAGE	235,000	0	235,000	0	0	235,000
Borrowing	I.T.	2016	TOWN NETWORK INFRASTRUCTURE	20,000	0	20,000	0	20,000	0
Borrowing	I.T.	2016	DOCUMENT MANAGEMENT	25,000	0	25,000	0	0	25,000
Borrowing	I.T.	2016	NETWORK INFRASTRUCTURE UPGRADE	40,000	0	40,000	0	40,000	0
Borrowing	I.T.	2016	SOFTWARE UPGRADES & STANDARDIZATI	50,000	0	50,000	11,340	8,730	29,930
Borrowing	I.T.	2016	TOWN MICRO COMPUTER PROGRAM	75,000	0	75,000	11,338	11,682	51,980
Borrowing	I.T.	2016	CLASSROOM PC'S	400,840	0	400,840	400,837	0	3
Borrowing	I.T.	2016	MLN COMPUTER PROJECT-LIBRARY	30,960	0	30,960	17,657	9,792	3,511
Borrowing	I.T.	2016	SCHOOL ADMIN MICRO COMPUTER PRG	40,000	0	40,000	0	0	40,000
Tax Levy	REC./RINK	2012	ROBBINS FARM HILL SLIDE	0	15	15	0	0	15
Tax Levy	REC./RINK	2015	RECREATION FEASIBILITY	0	10,000	10,000	0	0	10,000
Tax Levy	REC./RINK	2016	RECREATION FEASIBILITY	10,000	0	10,000	0	0	10,000
Borrowing	REC./RINK	2008	PHEASANT AVE STRATTON	0	1,178	1,178	0	0	1,178
Borrowing	REC./RINK	2011	WELLINGTON PARK PLYGRND TENNIS	0	22,807	22,807	0	0	22,807
Borrowing	REC./RINK	2013	FLORENCE AVE TOT LOT	0	20,284	20,284	17,127	2,873	284
Borrowing	REC./RINK	2014	N UNION SPRAY POOL	0	7,670	7,670	0	7,670	0
Borrowing	REC./RINK	2014	ADA ACCESS STUDY & PLAYGROUND	0	1,507	1,507	0	0	1,507
Borrowing	REC./RINK	2014	HIBBERT	0	12,506	12,506	0	12,506	0
Borrowing	REC./RINK	2015	MAGNOLIA FIELD BASKET	0	75,000	75,000	0	0	75,000
Borrowing	REC./RINK	2015	SPY POND TENNIS COURTS	0	437,880	437,880	399,065	38,815	1
Borrowing	REC./RINK	2015	ADA STUDY IMPELEM PROG	0	49,822	49,822	0	0	49,822
Borrowing	REC./RINK	2016	REPLACE DIVIDING WALL GIBBS GYM	50,000	0	50,000	49,480	0	520
Borrowing	REC./RINK	2016	ADA STUDY IMPLEMENTATION PRG RECR	50,000	0	50,000	0	0	50,000
Borrowing	REC./RINK	2016	RINK RENOV ELECTRICAL IMPROVEMENTS	275,000	0	275,000	0	0	275,000
Borrowing	REC./RINK	2016	MAGNOLIA PLAYGROUND	455,000	0	455,000	102	0	454,898
Borrowing	REC./RINK	2016	FENCE REPAIR SUMMER ST BUCK FIELD	45,000	0	45,000	0	0	45,000

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 GENERAL FUND							
UNDEFINED CHAR		0.00	8,102,043.00	7,805,203.00	0.00	296,840.00	96.3%
01 EXPENSES	2,882,763.00	0.00	2,882,763.00	2,882,763.00	0.00	0.00	100.0%
TOTAL GENERAL FUND	10,984,806.00	0.00	10,984,806.00	10,687,966.00	0.00	296,840.00	97.3%
022064 TRANSPORTATION ACTIVITIES							
02 CAPITAL OUTLAY	0.00	19,321.10	19,321.10	0.00	400.00	18,921.10	2.1%
TOTAL TRANSPORTATION ACTIVITIES	0.00	19,321.10	19,321.10	0.00	400.00	18,921.10	2.1%
0112281 SELECTMEN'S SALARIES							
00 SALARIES	239,983.00	1,284.00	241,267.00	58,298.43	0.00	182,968.57	24.2%
81 PROFESSIONAL SALARY	-26,461.00	0.00	-26,461.00	-6,615.25	0.00	-19,845.75	25.0%
TOTAL SELECTMEN'S SALARIES	213,522.00	1,284.00	214,806.00	51,683.18	0.00	163,122.82	24.1%
0112282 SELECTMEN'S EXPENSES							
01 EXPENSES	20,850.00	174.40	21,024.40	11,169.45	1,794.92	8,060.03	61.7%
TOTAL SELECTMEN'S EXPENSES	20,850.00	174.40	21,024.40	11,169.45	1,794.92	8,060.03	61.7%
0112285 ACCOUNTING AND AUDITING							

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ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 EXPENSES	57,000.00	0.00	57,000.00	13,000.00	42,000.00	2,000.00	96.5%
TOTAL ACCOUNTING AND AUDITING	57,000.00	0.00	57,000.00	13,000.00	42,000.00	2,000.00	96.5%
0112288 DALLIN AREA SIDEWALKS							
01 EXPENSES	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	.0%
TOTAL DALLIN AREA SIDEWALKS	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	.0%
0112381 TOWN MANAGER SALARIES							
00 SALARIES	583,940.00	0.00	583,940.00	138,970.29	0.00	444,969.71	23.8%
81 PROFESSIONAL SALARY	-114,916.00	0.00	-114,916.00	-28,729.00	0.00	-86,187.00	25.0%
TOTAL TOWN MANAGER SALARIES	469,024.00	0.00	469,024.00	110,241.29	0.00	358,782.71	23.5%
0112382 TOWN MANAGER EXPENSES							
01 EXPENSES	33,500.00	56,915.09	90,415.09	7,720.68	7,972.94	74,721.47	17.4%
TOTAL TOWN MANAGER EXPENSES	33,500.00	56,915.09	90,415.09	7,720.68	7,972.94	74,721.47	17.4%
0112385 UNCLE SAM TEMP VISITOR CTR							
02 CAPITAL OUTLAY	0.00	2,135.00	2,135.00	0.00	2,135.00	0.00	100.0%
TOTAL UNCLE SAM TEMP VISITOR CTR	0.00	2,135.00	2,135.00	0.00	2,135.00	0.00	100.0%

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FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
0112388 TOWN MANAGER						
01 EXPENSES	5,000.00	0.00	5,000.00	0.00	0.00	.0%
TOTAL TOWN MANAGER	5,000.00	0.00	5,000.00	0.00	0.00	.0%
0112389 FINANCE COMMITTEE SALARIES						
00 SALARIES	9,861.00	0.00	9,861.00	1,702.77	0.00	17.3%
TOTAL FINANCE COMMITTEE SALARIES	9,861.00	0.00	9,861.00	1,702.77	0.00	17.3%
0112392 FINANCE COMMITTEE EXPENSES						
01 EXPENSES	2,345.00	0.00	2,345.00	393.00	165.00	23.8%
TOTAL FINANCE COMMITTEE EXPENSES	2,345.00	0.00	2,345.00	393.00	165.00	23.8%
0112393 COMPTROLLER'S SALARIES						
00 SALARIES	353,372.00	0.00	353,372.00	61,775.17	0.00	17.5%
81 PROFESSIONAL SALARY	-38,486.00	0.00	-38,486.00	-9,621.50	0.00	25.0%
TOTAL COMPTROLLER'S SALARIES	314,886.00	0.00	314,886.00	52,153.67	0.00	16.6%
0112392 COMPTROLLER'S EXPENSES						

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ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ.	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 EXPENSES	107,375.00	37,679.78	145,054.78	8,589.44	68,948.22	67,517.12	53.5%
TOTAL COMPTROLLER'S EXPENSES	107,375.00	37,679.78	145,054.78	8,589.44	68,948.22	67,517.12	53.5%
0113781 ASSESSORS SALARIES							
00 SALARIES	250,798.00	0.00	250,798.00	59,385.99	0.00	191,412.01	23.7%
TOTAL ASSESSORS SALARIES	250,798.00	0.00	250,798.00	59,385.99	0.00	191,412.01	23.7%
0113782 ASSESSORS EXPENSES							
01 EXPENSES	26,700.00	0.00	26,700.00	20,194.12	56.90	6,448.98	75.8%
TOTAL ASSESSORS EXPENSES	26,700.00	0.00	26,700.00	20,194.12	56.90	6,448.98	75.8%
0113881 TREASURER/COLLECTOR SALARIES							
00 SALARIES	616,992.00	0.00	616,992.00	131,028.74	700.00	485,263.26	21.4%
81 PROFESSIONAL SALARY	-105,610.00	0.00	-105,610.00	-26,402.50	0.00	-79,207.50	25.0%
TOTAL TREASURER/COLLECTOR SALARIES	511,382.00	0.00	511,382.00	104,626.24	700.00	406,055.76	20.6%
0113882 TREASURER/COLLECTOR EXPENSES							
01 EXPENSES	149,873.00	12,098.44	161,971.44	30,591.65	38,370.36	93,009.43	42.6%

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
02 CAPITAL OUTLAY	0.00	20,000.00	20,000.00	1,575.00	18,425.00	0.00	100.0%
TOTAL TREASURER/COLLECTOR EXPENSES		32,098.44	181,971.44	32,166.65	56,795.36	93,009.43	48.9%
149,873.00							
0114081 POSTAGE SALARIES							
00 SALARIES	31,393.00	0.00	31,393.00	7,010.27	0.00	24,382.73	22.3%
TOTAL POSTAGE SALARIES	31,393.00	0.00	31,393.00	7,010.27	0.00	24,382.73	22.3%
0114082 POSTAGE EXPENSES							
01 EXPENSES	179,279.00	345.50	179,624.50	41,732.31	4,669.50	133,222.69	25.8%
81 PROFESSIONAL SALARY	-36,409.00	0.00	-36,409.00	-9,102.25	0.00	-27,306.75	25.0%
TOTAL POSTAGE EXPENSES	142,870.00	345.50	143,215.50	32,630.06	4,669.50	105,915.94	26.0%
0114282 REVALUATION FUNDS							
01 EXPENSES	50,000.00	26,913.74	76,913.74	9,750.00	24,800.00	42,363.74	44.9%
TOTAL REVALUATION FUNDS	50,000.00	26,913.74	76,913.74	9,750.00	24,800.00	42,363.74	44.9%
0114987 RESERVE FUND							
01 EXPENSES	1,200,000.00	0.00	1,200,000.00	0.00	0.00	1,200,000.00	.0%
TOTAL RESERVE FUND	1,200,000.00	0.00	1,200,000.00	0.00	0.00	1,200,000.00	.0%

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ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
0115181 LEGAL SALARIES							
00 SALARIES	424,350.00	2,904.00	427,254.00	102,605.20	0.00	324,648.80	24.0%
81 PROFESSIONAL SALARY	-105,663.00	0.00	-105,663.00	-26,415.75	0.00	-79,247.25	25.0%
TOTAL LEGAL SALARIES	318,687.00	2,904.00	321,591.00	76,189.45	0.00	245,401.55	23.7%
0115182 LEGAL EXPENSES							
01 EXPENSES	135,002.00	35,840.05	170,842.05	13,827.22	102,720.19	54,294.64	68.2%
TOTAL LEGAL EXPENSES	135,002.00	35,840.05	170,842.05	13,827.22	102,720.19	54,294.64	68.2%
0115183 LEGAL WARRANT ARTICLES							
01 EXPENSES	0.00	44,000.00	44,000.00	0.00	0.00	44,000.00	.0%
TOTAL LEGAL WARRANT ARTICLES	0.00	44,000.00	44,000.00	0.00	0.00	44,000.00	.0%
0115188 WORKERS' COMPENSATION RESERVE							
01 EXPENSES	0.00	166,781.49	166,781.49	0.00	0.00	166,781.49	.0%
TOTAL WORKERS' COMPENSATION RESERVE	0.00	166,781.49	166,781.49	0.00	0.00	166,781.49	.0%
0115281 PERSONNEL SALARIES							

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ACCOUNTS FOR: 0100 GENERAL FUND		FUND	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP								
00	SALARIES	259,451.00	0.00	259,451.00	62,169.77	0.00	197,281.23	24.0%
81	PROFESSIONAL SALARY	-15,046.00	0.00	-15,046.00	-3,761.50	0.00	-11,284.50	25.0%
	TOTAL PERSONNEL SALARIES	244,405.00	0.00	244,405.00	58,408.27	0.00	185,996.73	23.9%
0115282 PERSONNEL EXPENSES								
01	EXPENSES	56,450.00	0.00	56,450.00	9,787.98	8,016.94	38,645.08	31.5%
	TOTAL PERSONNEL EXPENSES	56,450.00	0.00	56,450.00	9,787.98	8,016.94	38,645.08	31.5%
0115285 MISCELLANEOUS WARRANT ARTICLES								
01	EXPENSES	18,023.00	-18,023.00	0.00	0.00	0.00	0.00	.0%
	TOTAL MISCELLANEOUS WARRANT ARTICLES	18,023.00	-18,023.00	0.00	0.00	0.00	0.00	.0%
0115287 INDEMNITY POLICE OFFICERS								
01	EXPENSES	8,500.00	0.00	8,500.00	8,674.66	0.00	-174.66	102.1%
	TOTAL INDEMNITY: POLICE OFFICERS	8,500.00	0.00	8,500.00	8,674.66	0.00	-174.66	102.1%
0115481 INFORMATION TECHNOLOGY								
00	SALARIES	636,832.00	3,123.00	639,955.00	152,413.99	0.00	487,541.01	23.8%

TOWN OF ARLINGTON



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FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
81	PROFESSIONAL SALARY	0.00	-148,048.00	-37,012.00	0.00	-111,036.00	25.0%
	-148,048.00						
	TOTAL INFORMATION TECHNOLOGY	3,123.00	491,907.00	115,401.99	0.00	376,505.01	23.5%
	488,784.00						
0115482 INFORMATION TECHNOLOGY							
01	EXPENSES	1,690.67	208,043.67	155,266.12	32,763.48	20,014.07	90.4%
	206,353.00						
	TOTAL INFORMATION TECHNOLOGY	1,690.67	208,043.67	155,266.12	32,763.48	20,014.07	90.4%
	206,353.00						
0116132 TOWN CLERK SALARIES							
00	SALARIES	0.00	234,468.00	54,507.13	0.00	179,960.87	23.2%
	234,468.00						
	TOTAL TOWN CLERK SALARIES	0.00	234,468.00	54,507.13	0.00	179,960.87	23.2%
	234,468.00						
0116132 TOWN CLERK EXPENSES							
01	EXPENSES	0.00	28,860.00	-1,686.76	137.94	30,408.82	-5.4%
	28,860.00						
	TOTAL TOWN CLERK EXPENSES	0.00	28,860.00	-1,686.76	137.94	30,408.82	-5.4%
	28,860.00						
0116231 ELECTION SALARIES							
00	SALARIES	0.00	28,220.00	0.00	0.00	28,220.00	.0%
	28,220.00						
	TOTAL ELECTION SALARIES	0.00	28,220.00	0.00	0.00	28,220.00	.0%
	28,220.00						

TOWN OF ARLINGTON

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FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
0116282 ELECTION EXPENSES							
01 EXPENSES	59,540.00	4,275.38	63,815.38	277.54	4,797.84	58,740.00	8.0%
TOTAL ELECTION EXPENSES	59,540.00	4,275.38	63,815.38	277.54	4,797.84	58,740.00	8.0%
0116381 REGISTRARS SALARIES							
00 SALARIES	47,035.00	0.00	47,035.00	11,039.91	0.00	35,995.09	23.5%
TOTAL REGISTRARS SALARIES	47,035.00	0.00	47,035.00	11,039.91	0.00	35,995.09	23.5%
0116382 REGISTRARS EXPENSES							
01 EXPENSES	13,550.00	0.00	13,550.00	2,925.00	0.00	10,625.00	21.6%
TOTAL REGISTRARS EXPENSES	13,550.00	0.00	13,550.00	2,925.00	0.00	10,625.00	21.6%
0117182 EXPENSES CONSERVATION							
01 EXPENSES	0.00	24,300.00	24,300.00	0.00	0.00	24,300.00	.0%
TOTAL EXPENSES: CONSERVATION	0.00	24,300.00	24,300.00	0.00	0.00	24,300.00	.0%
0117281 PLANNING SALARIES							

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANS/ADJ SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
00 SALARIES	478,161.00	0.00	478,161.00	106,079.71	0.00	372,081.29	22.2%
81 PROFESSIONAL SALARY	-87,646.00	0.00	-87,646.00	-26,738.00	0.00	-60,908.00	30.5%
TOTAL PLANNING SALARIES	390,515.00	0.00	390,515.00	79,341.71	0.00	311,173.29	20.3%
0107282 PLANNING EXPENSES							
UNDEFINED CHAR	8,585.00	0.00	8,585.00	3,749.46	1,000.00	3,835.54	55.3%
01 EXPENSES	16,630.00	600.00	17,230.00	1,284.71	572.52	15,372.77	10.8%
TOTAL PLANNING EXPENSES	25,215.00	600.00	25,815.00	5,034.17	1,572.52	19,208.31	25.6%
0107285 MAINT TOWN WATER BODIES							
01 EXPENSES	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	.0%
TOTAL MAINT TOWN WATER BODIES	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	.0%
0107288 PLANNING							
01 EXPENSES	3,000.00	470.00	3,470.00	250.00	220.00	3,000.00	13.5%
TOTAL PLANNING	3,000.00	470.00	3,470.00	250.00	220.00	3,000.00	13.5%
0107581 ZONING BOARD SALARIES							

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FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ.	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
00 SALARIES	17,912.00	0.00	17,912.00	4,561.90	0.00	13,350.10	25.5%
TOTAL ZONING BOARD SALARIES	17,912.00	0.00	17,912.00	4,561.90	0.00	13,350.10	25.5%
0117382 ZONING BOARD EXPENSES							
01 EXPENSES	4,100.00	672.98	4,772.98	1,310.00	1,862.98	1,600.00	66.5%
TOTAL ZONING BOARD EXPENSES	4,100.00	672.98	4,772.98	1,310.00	1,862.98	1,600.00	66.5%
0118282 REDEVELOPMENT BOARD							
01 EXPENSES	10,800.00	0.00	10,800.00	334.42	0.00	10,465.58	3.1%
TOTAL REDEVELOPMENT BOARD	10,800.00	0.00	10,800.00	334.42	0.00	10,465.58	3.1%
0118481 GIBBS SALARIES							
00 SALARIES	61,536.00	0.00	61,536.00	13,521.31	0.00	48,014.69	22.0%
81 PROFESSIONAL SALARY	-28,118.00	0.00	-28,118.00	-28,118.00	0.00	0.00	100.0%
TOTAL GIBBS SALARIES	33,418.00	0.00	33,418.00	-14,596.69	0.00	48,014.69	-43.7%
0118482 GIBBS EXPENSES							
01 EXPENSES	200,510.00	10,872.21	211,382.21	25,212.09	22,507.07	163,663.05	22.6%
TOTAL GIBBS EXPENSES	200,510.00	10,872.21	211,382.21	25,212.09	22,507.07	163,663.05	22.6%

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YEAR-TO-DATE BUDGET REPORT

FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCE/REQ AVAILABLE BUDGET % USED

0118582 PARMENTER EXPENSES

01 EXPENSES	15,000.00	3,520.29	18,520.29	5,078.41	3,474.30	9,967.58	46.2%
TOTAL PARMENTER EXPENSES	15,000.00	3,520.29	18,520.29	5,078.41	3,474.30	9,967.58	46.2%

0118782 DALLIN LIBRARY EXPENSES

01 EXPENSES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL DALLIN LIBRARY EXPENSES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%

0119682 PRINTING TOWN REPORTS

01 EXPENSES	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	.0%
TOTAL PRINTING TOWN REPORTS	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	.0%

0119781 PARKING TICKET SALARIES

00 SALARIES	85,899.00	0.00	85,899.00	20,839.12	0.00	65,059.88	24.3%
TOTAL PARKING TICKET SALARIES	85,899.00	0.00	85,899.00	20,839.12	0.00	65,059.88	24.3%

0119782 PARKING TICKET EXPENSES

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 EXPENSES	28,935.00	750.99	29,685.99	1,402.27	2,964.77	25,318.95	14.7%
TOTAL PARKING TICKET EXPENSES	28,935.00	750.99	29,685.99	1,402.27	2,964.77	25,318.95	14.7%
012108 POLICE SALARIES							
00 SALARIES	6,886,763.00	0.00	6,886,763.00	1,746,917.51	0.00	5,139,845.49	25.4%
81 PROFESSIONAL SALARY	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	.0%
TOTAL POLICE SALARIES	6,901,763.00	0.00	6,901,763.00	1,746,917.51	0.00	5,154,845.49	25.3%
0121082 POLICE EXPENSES							
01 EXPENSES	664,200.00	6,300.12	670,500.12	135,896.97	128,378.55	406,224.60	39.4%
TOTAL POLICE EXPENSES	664,200.00	6,300.12	670,500.12	135,896.97	128,378.55	406,224.60	39.4%
0122081 FIRE SALARIES							
00 SALARIES	6,440,528.00	4,312.00	6,444,840.00	1,670,346.53	0.00	4,774,493.47	25.9%
81 PROFESSIONAL SALARY	-166,218.00	0.00	-166,218.00	-166,218.00	0.00	0.00	100.0%
TOTAL FIRE SALARIES	6,274,310.00	4,312.00	6,278,622.00	1,504,128.53	0.00	4,774,493.47	24.0%
0122082 FIRE EXPENSES							

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
01 EXPENSES	16,851.07	435,501.07	99,941.08	119,454.72	216,105.27	50.4%
418,650.00						
TOTAL FIRE EXPENSES						
418,650.00	16,851.07	435,501.07	99,941.08	119,454.72	216,105.27	50.4%
0125181 INSPECTION SALARIES						
00 SALARIES	45.00	407,307.00	98,958.72	2,600.00	305,748.28	24.9%
407,262.00						
TOTAL INSPECTION SALARIES						
407,262.00	45.00	407,307.00	98,958.72	2,600.00	305,748.28	24.9%
0125182 INSPECTION EXPENSES						
01 EXPENSES	449.27	12,449.27	2,136.05	5,815.10	4,498.12	63.9%
12,000.00						
TOTAL INSPECTION EXPENSES						
12,000.00	449.27	12,449.27	2,136.05	5,815.10	4,498.12	63.9%
0130182 MINUTEMAN REGIONAL SCHOOL						
01 EXPENSES	0.00	4,010,950.00	1,002,738.00	3,008,212.00	0.00	100.0%
4,010,950.00						
TOTAL MINUTEMAN REGIONAL SCHOOL						
4,010,950.00	0.00	4,010,950.00	1,002,738.00	3,008,212.00	0.00	100.0%
0140181 NATURAL RESOURCES SALARIES						
00 SALARIES	0.00	994,081.00	205,437.13	0.00	788,643.87	20.7%
994,081.00						
TOTAL NATURAL RESOURCES SALARIES						
994,081.00	0.00	994,081.00	205,437.13	0.00	788,643.87	20.7%

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						

01240182 NATURAL RESOURCES EXPENSES

01 EXPENSES	282,900.00	58,289.15	341,189.15	46,646.93	120,361.91	174,180.31	48.9%
TOTAL NATURAL RESOURCES EXPENSES	282,900.00	58,289.15	341,189.15	46,646.93	120,361.91	174,180.31	48.9%

01240232 MAINTENANCE TOWN FIELDS

01 EXPENSES	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00	100.0%
TOTAL MAINTENANCE TOWN FIELDS	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00	100.0%

01241181 TOWN ENGINEER SALARIES

00 SALARIES	328,007.00	0.00	328,007.00	77,816.93	0.00	250,190.07	23.7%
81 PROFESSIONAL SALARY	-208,453.00	0.00	-208,453.00	-52,113.25	0.00	-156,339.75	25.0%
TOTAL TOWN ENGINEER SALARIES	119,554.00	0.00	119,554.00	25,703.68	0.00	93,850.32	21.5%

01241182 TOWN ENGINEER EXPENSES

01 EXPENSES	23,900.00	15,494.00	39,394.00	1,912.00	24,535.24	12,946.76	67.1%
TOTAL TOWN ENGINEER EXPENSES	23,900.00	15,494.00	39,394.00	1,912.00	24,535.24	12,946.76	67.1%

01242085 STREET LIGHTING

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 EXPENSES	120,000.00	12,775.98	132,775.98	8,864.80	78,122.27	45,788.91	65.5%
TOTAL STREET LIGHTING	120,000.00	12,775.98	132,775.98	8,864.80	78,122.27	45,788.91	65.5%
0142084 TRAFFIC SIGNALS							
01 EXPENSES	62,500.00	37,974.71	100,474.71	13,981.53	62,391.98	24,101.20	76.0%
TOTAL TRAFFIC SIGNALS	62,500.00	37,974.71	100,474.71	13,981.53	62,391.98	24,101.20	76.0%
0142180 PUBLIC WORKS ADMIN SALARIES							
00 SALARIES	424,796.00	0.00	424,796.00	102,451.05	0.00	322,344.95	24.1%
81 PROFESSIONAL SALARY	-283,908.00	0.00	-283,908.00	-82,227.00	0.00	-201,681.00	29.0%
TOTAL PUBLIC WORKS ADMIN SALARIES	140,888.00	0.00	140,888.00	20,224.05	0.00	120,663.95	14.4%
0142182 PUBLIC WORKS ADMIN EXPENSES							
01 EXPENSES	23,400.00	1,000.00	24,400.00	3,842.35	7,826.82	12,730.83	47.8%
TOTAL PUBLIC WORKS ADMIN EXPENSES	23,400.00	1,000.00	24,400.00	3,842.35	7,826.82	12,730.83	47.8%
0142280 HIGHWAY SALARIES							
00 SALARIES	1,328,468.00	0.00	1,328,468.00	376,066.18	0.00	952,401.82	28.3%

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
81	PROFESSIONAL SALARY	0.00	-406,977.00	-101,744.25	0.00	-305,232.75	25.0%
	-406,977.00						
	TOTAL HIGHWAY SALARIES	0.00	921,491.00	274,321.93	0.00	647,169.07	29.8%
	921,491.00						
0142982 HIGHWAY EXPENSES							
01	EXPENSES	27,562.30	698,862.30	102,769.15	239,587.16	356,505.99	49.0%
	671,300.00						
	TOTAL HIGHWAY EXPENSES	27,562.30	698,862.30	102,769.15	239,587.16	356,505.99	49.0%
	671,300.00						
0142982 REMOVAL OF SNOW & ICE							
01	EXPENSES	3,072.54	849,072.54	8,022.84	17,398.19	823,651.51	3.0%
	846,000.00						
	TOTAL REMOVAL OF SNOW & ICE	3,072.54	849,072.54	8,022.84	17,398.19	823,651.51	3.0%
	846,000.00						
0142981 HGWY MOTOR EQUIP REPAIR SALARY							
00	SALARIES	0.00	425,758.00	94,888.34	0.00	330,869.66	22.3%
	425,758.00						
81	PROFESSIONAL SALARY	0.00	-161,377.00	-40,344.25	0.00	-121,032.75	25.0%
	-161,377.00						
	TOTAL HGWY MOTOR EQUIP REPAIR SALARY	0.00	264,381.00	54,544.09	0.00	209,836.91	20.6%
	264,381.00						
0142982 HGWY MOTOR EQUIP REPAIR EXPEND							
01	EXPENSES	20,581.84	138,631.84	29,171.90	32,240.44	77,219.50	44.3%
	118,050.00						
	TOTAL HGWY MOTOR EQUIP REPAIR EXPEND	20,581.84	138,631.84	29,171.90	32,240.44	77,219.50	44.3%
	118,050.00						

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
<u>0145382 SOLID WASTE</u>							
01 EXPENSES	3,410,048.00	10,413.07	3,420,461.07	545,349.05	2,796,397.41	78,714.61	97.7%
TOTAL SOLID WASTE	3,410,048.00	10,413.07	3,420,461.07	545,349.05	2,796,397.41	78,714.61	97.7%
<u>0147181 FACILITIES SALARIES</u>							
00 SALARIES	162,615.00	0.00	162,615.00	32,072.61	0.00	130,542.39	19.7%
81 PROFESSIONAL SALARY	-30,000.00	0.00	-30,000.00	-23,690.00	0.00	-6,310.00	79.0%
TOTAL FACILITIES SALARIES	132,615.00	0.00	132,615.00	8,382.61	0.00	124,232.39	6.3%
<u>0147182 FACILITIES EXPENSES</u>							
UNDEFINED CHAR	20,000.00	13,536.00	33,536.00	13,536.00	0.00	20,000.00	40.4%
01 EXPENSES	243,000.00	9,227.73	252,227.73	50,647.95	137,126.01	64,453.77	74.4%
TOTAL FACILITIES EXPENSES	263,000.00	22,763.73	285,763.73	64,183.95	137,126.01	84,453.77	70.4%
<u>0149181 CEMETERY SALARIES</u>							
00 SALARIES	239,343.00	0.00	239,343.00	42,674.99	0.00	196,668.01	17.8%
81 PROFESSIONAL SALARY	-150,000.00	0.00	-150,000.00	-150,000.00	0.00	0.00	100.0%
TOTAL CEMETERY SALARIES	89,343.00	0.00	89,343.00	-107,325.01	0.00	196,668.01	-120.1%

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
0149182 CEMETERY EXPENSES							
01 EXPENSES	157,700.00	51,203.09	208,903.09	71,568.29	18,343.22	118,991.58	43.0%
TOTAL CEMETERY EXPENSES	157,700.00	51,203.09	208,903.09	71,568.29	18,343.22	118,991.58	43.0%
0150282 SENIOR CITIZEN COMM SVC PROG							
01 EXPENSES	7,500.00	0.00	7,500.00	750.00	4,530.00	2,220.00	70.4%
TOTAL SENIOR CITIZEN COMM SVC PROG	7,500.00	0.00	7,500.00	750.00	4,530.00	2,220.00	70.4%
0151282 HEALTH & HUMAN SERVICES ADMIN							
00 SALARIES	340,174.00	3,026.00	343,200.00	86,669.09	0.00	256,530.91	25.3%
TOTAL HEALTH & HUMAN SERVICES ADMIN	340,174.00	3,026.00	343,200.00	86,669.09	0.00	256,530.91	25.3%
0151282 HEALTH & HUMAN SERVICES ADMIN							
01 EXPENSES	32,300.00	0.00	32,300.00	21,071.09	1,482.79	9,746.12	69.8%
TOTAL HEALTH & HUMAN SERVICES ADMIN	32,300.00	0.00	32,300.00	21,071.09	1,482.79	9,746.12	69.8%
0154181 COUNCIL ON AGING SALARIES							

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND	TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
00 SALARIES	199,841.00	199,841.00	64,244.49	0.00	135,596.51	32.1%
TOTAL COUNCIL ON AGING SALARIES	199,841.00	199,841.00	64,244.49	0.00	135,596.51	32.1%
0154182 COUNCIL ON AGING EXPENSES						
01 EXPENSES	13,500.00	13,500.00	1,868.22	8,133.01	3,498.77	74.1%
TOTAL COUNCIL ON AGING EXPENSES	13,500.00	13,500.00	1,868.22	8,133.01	3,498.77	74.1%
0154381 VETERANS SERVICES SALARIES						
00 SALARIES	56,574.00	56,574.00	13,603.59	0.00	42,970.41	24.0%
TOTAL VETERANS SERVICES SALARIES	56,574.00	56,574.00	13,603.59	0.00	42,970.41	24.0%
0154382 VETERANS SERVICES EXPENSES						
01 EXPENSES	363,577.00	363,607.00	87,326.03	45,146.67	231,134.30	36.4%
TOTAL VETERANS SERVICES EXPENSES	363,577.00	363,607.00	87,326.03	45,146.67	231,134.30	36.4%
0159282 COMM ON DISABILITY						
01 EXPENSES	3,000.00	3,000.00	380.21	1,240.04	1,379.75	54.0%
TOTAL COMM ON DISABILITY	3,000.00	3,000.00	380.21	1,240.04	1,379.75	54.0%

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016 '03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01050302 HUMAN RIGHTS COMMISSION							
01 EXPENSES	4,500.00	1,700.00	6,200.00	203.33	1,700.00	4,296.67	30.7%
TOTAL HUMAN RIGHTS COMMISSION	4,500.00	1,700.00	6,200.00	203.33	1,700.00	4,296.67	30.7%
0101003 LIBRARY SALARIES							
00 SALARIES	1,678,690.00	3,374.00	1,682,064.00	381,172.62	0.00	1,300,891.38	22.7%
81 PROFESSIONAL SALARY	-24,705.00	0.00	-24,705.00	0.00	0.00	-24,705.00	.0%
TOTAL LIBRARY SALARIES	1,653,985.00	3,374.00	1,657,359.00	381,172.62	0.00	1,276,186.38	23.0%
0101002 LIBRARY EXPENSES							
01 EXPENSES	563,080.00	1,604.69	564,684.69	196,438.42	149,788.81	218,457.46	61.3%
TOTAL LIBRARY EXPENSES	563,080.00	1,604.69	564,684.69	196,438.42	149,788.81	218,457.46	61.3%
0101072 HISTORICAL COMMISSION							
01 EXPENSES	2,160.00	267.88	2,427.88	434.25	348.30	1,645.33	32.2%
TOTAL HISTORICAL COMMISSION	2,160.00	267.88	2,427.88	434.25	348.30	1,645.33	32.2%
0105082 BROADWAY HISTORIC DESI							

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJMENTS	REVISED BUDGET	YTD. EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
01 EXPENSES	5,100.00	1,872.21	6,972.21	1,076.56	3,759.48	2,136.17	69.4%
TOTAL BROADWAY HISTORIC DIST	5,100.00	1,872.21	6,972.21	1,076.56	3,759.48	2,136.17	69.4%
0166285 VETS, MEMORIAL & PATRIOTS							
01 EXPENSES	5,667.00	385.00	6,052.00	0.00	385.00	5,667.00	6.4%
TOTAL VETS, MEMORIAL & PATRIOTS	5,667.00	385.00	6,052.00	0.00	385.00	5,667.00	6.4%
0166485 DISPLAY OF FLAGS							
01 EXPENSES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00	.0%
TOTAL DISPLAY OF FLAGS	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00	.0%
0168082 ARLINGTON COM ARTS & CULTURE							
01 EXPENSES	3,160.00	0.00	3,160.00	0.00	0.00	3,160.00	.0%
TOTAL ARLINGTON COM ARTS & CULTURE	3,160.00	0.00	3,160.00	0.00	0.00	3,160.00	.0%
0168582 PUBLIC ART E ARLINGTON MASS AV							
01 EXPENSES	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
TOTAL PUBLIC ART E ARLINGTON MASS AV	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016-03

ACCOUNTS FOR: 0100 GENERAL FUND		TRANS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
0169102 RECYCLING COMMITTEE							
01 EXPENSES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	.0%
TOTAL RECYCLING COMMITTEE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	.0%
0171007 MATURING TOWN DEBT							
01 EXPENSES	8,364,058.00	576,342.10	8,940,400.10	5,132,634.39	0.00	3,807,765.71	57.4%
TOTAL MATURING TOWN DEBT	8,364,058.00	576,342.10	8,940,400.10	5,132,634.39	0.00	3,807,765.71	57.4%
0181086 STATE ASSESSMENTS							
01 EXPENSES	3,070,254.00	0.00	3,070,254.00	730,602.00	0.00	2,339,652.00	23.8%
TOTAL STATE ASSESSMENTS	3,070,254.00	0.00	3,070,254.00	730,602.00	0.00	2,339,652.00	23.8%
0191028 PENSIONS							
00 SALARIES	0.00	0.00	0.00	43,254.14	0.00	-43,254.14	100.0%
01 EXPENSES	10,185,704.00	0.00	10,185,704.00	10,118,998.50	0.00	66,705.50	99.3%
81 PROFESSIONAL SALARY	-1,045,463.00	0.00	-1,045,463.00	-261,365.75	0.00	-784,097.25	25.0%
TOTAL PENSIONS	9,140,241.00	0.00	9,140,241.00	9,900,886.89	0.00	-760,645.89	108.3%
0191487 GROUP HEALTH INSURANCE							

TOWN OF ARLINGTON



YEAR-TO-DATE BUDGET REPORT

FOR 2016 03

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
UNDEFINED CHAR	445,995.00	0.00	445,995.00	45,817.40	0.00	400,177.60	10.3%
01 EXPENSES	16,085,263.00	34,728.78	16,119,991.78	3,858,459.38	57,494.47	12,204,037.93	24.3%
81 PROFESSIONAL SALARY	-676,676.00	0.00	-676,676.00	-253,109.00	0.00	-423,567.00	37.4%
TOTAL GROUP HEALTH INSURANCE	15,854,582.00	34,728.78	15,889,310.78	3,651,167.78	57,494.47	12,180,648.53	23.3%
0101488 LIABILITIES/INSURANCE							
01 EXPENSES	525,625.00	1,818.00	527,443.00	329,097.86	38,738.16	159,606.98	69.7%
81 PROFESSIONAL SALARY	-20,625.00	0.00	-20,625.00	-20,625.00	0.00	0.00	100.0%
TOTAL LIABILITY INSURANCE	505,000.00	1,818.00	506,818.00	308,472.86	38,738.16	159,606.98	68.5%
0108988 FUTURE COLLECTIVE BARGAIN							
00 SALARIES	647,888.00	0.00	647,888.00	0.00	0.00	647,888.00	.0%
01 EXPENSES	52,112.00	0.00	52,112.00	0.00	0.00	52,112.00	.0%
TOTAL FUTURE COLLECTIVE BARGAIN	700,000.00	0.00	700,000.00	0.00	0.00	700,000.00	.0%
TOTAL GENERAL FUND	85,620,905.00	1,374,381.64	86,995,286.64	38,391,088.67	7,553,013.62	41,051,184.35	52.8%

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT

FOR 2016 '03

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
85,620,905.00	1,374,381.64	86,995,286.64	38,391,088.67	7,553,013.62	41,051,184.35	52.8%

GRAND TOTAL

** END OF REPORT - Generated by Richard Viscay **

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT



REPORT OPTIONS

Sequence 1 Field # Total Page Break
 Sequence 2 1 Y Y N
 Sequence 3 9 Y N
 Sequence 4 10 Y N
 Sequence 5 0 N N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: Y

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2016/ 4

To Yr/Per: 2016/ 4

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Sort/Total Budget Rollup: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: Y

Year/Period: 2016/ 3

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name Find Criteria Field value

Fund 0100

Function

Cost Center

Program

Location

Respons Code

Grade Level

Budget

Character code

Org

Object

Project

TOWN OF ARLINGTON

YEAR-TO-DATE BUDGET REPORT

Account Type Expense
Account Status

REPORT OPTIONS



Budget Tracking Report As of October 2, 2015

Object Description	Total FY16 Budget 3,12.15	YTD Expenses 10.2.15	YTD Encumb. 10.2.15	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 10.2.15	Variance	Comments
81111 - Administration Salaries & Wages	3,575,264	811,088	-	2,764,176	3,575,264	-	estimating at budget
81112 - Teacher Salaries & Wages	28,252,221	2,471,358	-	25,780,863	28,252,221	-	estimating over budget
81113 - Custodial Salaries & Wages	1,290,322	365,568	-	924,754	1,290,322	-	estimating at budget
81114 - Food Service Salaries & Wages	154,818	9,174	-	145,644	154,818	-	estimating at budget
81115 - Clerical Salaries & Wages	1,589,540	355,608	-	1,233,932	1,589,540	-	estimating at budget
81116 - Full/Time Teacher Aides Salaries & Wages	2,048,879	230,950	-	1,817,929	2,048,879	-	estimating at budget
81117 - Other Full-time Salaries & Wages	2,049,853	440,845	-	1,609,009	2,049,853	-	estimating at budget
81118 - Part-time Salaries & Wages	107,653	12,397	-	95,256	107,653	-	estimating at budget
81119 - Summer Program	140,015	153,929	-	-	153,929	(13,914)	estimating over budget
81120 - Bus Monitors	7,000	1,544	-	5,456	7,000	-	estimating at budget
81201 - Temporary Salaries & Wages Professional	400,211	164,113	-	236,098	400,211	-	estimating at budget
81202 - Temporary Salaries & Wages Other	124,900	18,282	-	106,638	124,900	-	estimating at budget
81203 - Substitute Teachers Day - to- Day	231,409	16,984	-	214,425	231,409	-	estimating at budget
81204 - Extended Term Sub Teacher	251,715	24,569	-	227,146	251,715	-	estimating at budget
81206 - Temporary Clerical Help	-	7,450	-	-	7,450	(7,450)	estimating over budget
81301 - Overtime/Peakload Requirement	51,000	3,723	-	47,277	51,000	-	estimating at budget
81302 - Snow/Ice Removal Custodial	75,000	200	-	74,800	75,000	-	estimating at budget
81304 - Maintenance Salaries	477,421	127,793	-	349,628	477,421	-	estimating at budget
81305 - Night Watch	20,500	44	-	20,456	20,500	-	estimating at budget
81307 - Permit	7,000	1,412	-	5,588	7,000	-	estimating at budget
81308 - Out of Classification Salary	18,000	2,484	-	15,536	18,000	-	estimating at budget
81310 - Call Back	5,000	2,555	-	2,445	5,000	-	estimating at budget
81312 - Salary Increase Adj. Grants	1,946,631	-	-	1,946,631	1,946,631	-	estimating at budget
81313 - Auto Allowance	21,500	3,856	-	17,644	21,500	-	estimating at budget
81314 - Custodial Clothing Allowance	10,000	10,000	-	-	10,000	-	estimating at budget
81316 - Vacation	25,000	3,799	-	21,201	25,000	-	estimating at budget
81317 - Additional Cleaning	500	-	-	500	500	-	estimating at budget
81318 - Teacher Moving Allowance	1,000	3,633	-	(2,633)	1,000	-	expense will be moved
81320 - Skills Stipend	4,288	513	-	3,775	4,288	-	estimating at budget
81322 - Other Stipend	22,950	9,665	-	13,285	22,950	-	estimating at budget
81323 - Custodial Athletics	-	890	-	(890)	-	-	expense will be moved
81413 - Longevity Teacher	224,545	20,935	-	203,610	224,545	-	estimating at budget
81414 - Longevity Admin	8,192	-	-	8,192	8,192	-	estimating at budget
81415 - Longevity Clerical	38,420	-	-	38,420	38,420	-	estimating at budget
81416 - Longevity Custodial	17,000	335	-	16,666	17,000	-	estimating at budget
81730 - Pensions	-	-	2,100	(2,100)	-	-	expense will be moved
81760 - Clothing Allowance	16,500	10,200	-	6,300	16,500	-	estimating at budget
82103 - Power/Electricity	297,950	143,121	706,879	(652,050)	297,950	-	expense will be moved
82104 - Natural Gas	494,741	2,842	551,348	(60,259)	493,931	810	expense will be moved
82403 - Plumbing Services	10,000	1,048	-	8,952	10,000	-	estimating at budget
82405 - Flooring Supplies/Services	15,000	13,214	-	1,786	15,000	-	estimating at budget
82407 - Masonry Supplies/ Services	9,500	12,866	-	-	12,866	(3,366)	estimating over budget
82408 - Electrical Services	30,000	12,183	4,185	13,632	30,000	-	estimating at budget
82409 - Grounds	-	1,202	-	(1,202)	-	-	expense will be moved
82410 - Painting Services	20,000	9,304	2,841	7,855	20,000	-	estimating at budget
82411 - Window/Glass Services/Supplies	10,500	2,807	3,381	4,312	10,500	-	estimating at budget
82412 - HVAC Contracted Services	140,000	29,145	114,727	-	143,872	(3,872)	estimating over budget
82414 - Boiler Services	65,000	12,435	44,565	8,000	65,000	-	estimating at budget
82420 - Elevator Maintenance/Repairs	40,000	1,203	26,797	92,000	120,000	(80,000)	estimating over budget

Budget Tracking Report As of October 2, 2015

Object Description	Total FY16 Budget 3,12.15	YTD Expenses 10.2.15	YTD Encumb. 10.2.15	Estimate to Completion	Total Estimated Plus Actual Expenditures as of 10.2.15	Variance	Comments
82703 - Equipment Rental	70,425	15,810	53,906	709	70,425	-	estimating at budget
82904 - Custodial Supplies/Cleaning Services	250,000	51,068	207,078	-	258,145	(8,145)	estimating over budget
82905 - Extermination Services	6,500	-	-	6,500	6,500	-	estimating at budget
82998 - Grey Bills	25,000	5,067	-	19,933	25,000	-	estimating at budget
82999 - Miscellaneous Maint Services	25,000	-	-	-	-	25,000	estimating under budget
83101 - Professional & Tech Services	752,858	132,262	424,446	196,150	752,858	-	estimating at budget
83102 - Legal Services	300,000	27,296	137,705	135,000	300,000	-	estimating at budget
83201 - Tuition to Other Schools	5,111,789	468,185	5,341,210	(698,326)	5,111,069	720	expense will be moved
83301 - Contracted Transportation to and From School	971,437	71,735	783,174	116,528	971,437	-	estimating at budget
83302 - Field Trips (including expenses)	3,375	71	1,800	1,504	3,375	-	estimating at budget
83303 - Bus Reimbursement	6,800	5,170	-	1,630	6,800	-	estimating at budget
83402 - Telephone/pagers	37,185	5,507	18,743	12,935	37,185	-	estimating at budget
83403 - Advertising	11,065	44	-	11,021	11,065	-	estimating at budget
83404 - Reproduction/Printing	43,891	690	-	43,201	43,891	-	estimating at budget
83405 - Postage	950	-	-	950	950	-	estimating at budget
83802 - Environmental Services	7,000	170	-	6,830	7,000	-	estimating at budget
83803 - Security Services	-	4,511	9,489	-	14,000	(14,000)	estimating over budget
83804 - Athletic Services	80,207	20,333	16,522	43,352	80,207	-	estimating at budget
83807 - Insurance	40,756	47,705	-	(6,949)	40,756	-	expense will be moved
84201 - Office Supplies	75,988	28,549	13,105	34,334	75,988	-	estimating at budget
84303 - Plumbing Supplies	10,000	6,619	7,381	(4,000)	10,000	-	expense will be moved
84306 - Carpentry Supplies/Doors	10,562	22,457	8,138	-	30,595	(20,033)	estimating over budget
84308 - Electrical Supplies	35,000	8,850	4,859	21,291	35,000	-	estimating at budget
84312 - HVAC Supplies	7,200	-	-	7,200	7,200	-	estimating at budget
84321 - Equipment Maintenance	12,292	3,935	2,780	5,577	12,292	-	estimating at budget
84399 - Miscellaneous Maint Supplies/Materials	5,000	1,044	3,756	200	5,000	-	estimating at budget
84802 - Motor Vehicle Repair	37,865	15,659	12,588	9,618	37,865	-	estimating at budget
84803 - Gas & Oil	-	6,113	28,171	-	34,284	(34,284)	estimating over budget
84902 - Food Supplies	12,960	1,970	5,225	5,766	12,960	-	estimating at budget
85100 - Educational Supplies	1,739	-	-	1,739	1,739	-	estimating at budget
85101 - Reproduction supplies - Paper/Toner	110,710	33,471	13,621	63,618	110,710	-	estimating at budget
85102 - Testing Materials	24,517	3,913	528	20,077	24,517	-	estimating at budget
85103 - Instructional Materials	240,892	180,833	81,824	-	262,657	(21,765)	estimating over budget
85104 - Athletic Supplies	35,960	22,977	4,057	8,926	35,960	-	estimating at budget
85106 - Textbooks, Books & Periodicals	203,723	45,869	9,174	148,879	203,723	-	estimating at budget
85110 - Instructional Equipment	40,316	3,810	10,113	26,393	40,316	-	estimating at budget
85201 - Medical/Surgical Supplies/Services	15,200	8,456	8,650	(1,906)	15,200	-	expense will be moved
85802 - Computer Supplies	15,403	13,636	7,659	-	21,295	(5,892)	estimating over budget
85803 - Graduation Service/Ceremonies	15,000	-	-	15,000	15,000	-	estimating at budget
85804 - Computer Software	231,872	187,862	51,937	(7,926)	231,872	-	expense will be moved
85806 - Miscellaneous Supplies	1,400	101	489	800	1,400	-	estimating at budget
87101 - Business Travel	3,600	36	2,919	845	3,600	-	estimating at budget
87105 - Workshop Stipends/PD Expenses	10,400	805	-	9,595	10,400	-	estimating at budget
87106 - Graduate Reimbursements	15,000	1,140	3,053	10,807	15,000	-	estimating at budget
87202 - Training Educ Conferences & Attendance	130,082	51,267	11,453	67,371	130,082	-	estimating at budget
87301 - Professional Affiliations Membership/Pubs	57,121	22,734	4,018	30,369	57,121	-	estimating at budget
87601 - Court Judgments/Damage Settlements	102,000	235,500	-	(133,000)	102,500	(500)	expense will be moved
88501 - Capital Equipment/Furniture	-	6,147	51,692	(57,839)	-	-	expense will be moved
88502 - Computer Network Telecom	720	-	-	720	720	-	estimating at budget

Budget Tracking Report As of October 2, 2015

Object Description	Total FY16 Budget 3.12.15	YTD Expenses 10.2.15	YTD Encumb. 10.2.15	Estimate to Completion (18,607)	Total Estimated Plus Actual Expenditures as of 10.2.15	Variance	Comments
88550 - Computer Equipment/Hardware	20,406	39,013	-	(18,607)	20,406	0	expense will be moved
Grand Total	53,574,114	7,335,413	8,798,095	37,627,298	53,760,806	(186,692)	



Town of Arlington, Massachusetts

Minutes of Meetings: October 5, 2015; October 19, 2015

ATTACHMENTS:

Type	Description
▣ Reference Material	Draft Minutes 10.05.15
▣ Reference Material	Draft Minutes 10.19.15

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, October 5, 2015
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Byrne and Mr. Curro, Jr.
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Mr. Greeley asked for a moment of silence in memory of Jack Burns, a long time Arlington resident and an original member of the Selectones.

CONSENT AGENDA

1. Minutes of Meetings: August 17, 2015; September 21, 2015
August 17th Minutes - Mr. Dunn moved approval. SO VOTED (5-0)
Sept. 21st Minutes - Mr. Byrne moved approval. SO VOTED (4-0)*
*Mr. Greeley was absent from meeting.
2. Request: Special (One Day) Beer & Wine License, 10/14/15 @ Regent Theatre for 'Monty Python & The Holy Kevin Wayne Spinney, Spinney Productions
3. Request: Special (One Day) Beer & Wine License, 10/15/15 @ Regent Theatre for 'Real Rock 10 Film Tour' Mary Bonaparte-Cerone, MBC Productions
4. Request: Special (One Day) Beer & Wine License, 10/20/15 @ Robbins Memorial Town Hall Auditorium for 'Taste of Arlington' David Swanson, Arlington Chamber of Commerce
5. Request: Special (One Day) Beer & Wine License. 10/24/15 @ Robbins Memorial Town Hall Auditorium for a Private Wedding Patsy Kraemer
6. Request: Permit for Veterans' Day Parade, Wednesday November 11th Jeffrey A. Chunglo, Director of Veterans' Services

Mr. Byrne moved approval subject to all conditions as set forth.

SO VOTED (5-0)

APPOINTMENTS

7. Board of Youth Services
Michael Ginns
Mrs. Mahon moved approval. SO VOTED (5-0)
(term to expire 6/30/2017)
Justine Bloch
Mrs. Mahon moved approval. SO VOTED (5-0)
(term to expire 6/30/2017)

Hannah Simon
(terms to expire 1/31/2019)
Mr. Byrne moved approval. SO VOTED (5-0)

8. Open Space Committee
John Pickle
(term to expire 1/31/2019)
Mr. Dunn moved approval. SO VOTED (5-0)

9. Master Plan Implementation Committee
Charles Kalaskaas
Mr. Byrne moved approval. SO VOTED (5-0)
Ralph Willmer
(terms to expire 1/31/2019)
Mr. Dunn moved approval. SO VOTED (5-0)

LICENSES & PERMITS

10. Request: All Alcohol License update of New Officer/ Director
Not Your Average Joes, 645 Massachusetts Avenue, Christine MacDonald

Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (5-0)

CITIZENS OPEN FORUM – SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

There were no matters presented for consideration of the Board.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

11. For Approval: Sec. 19 Ethics Disclosure of Brian Hasbrouck
Douglas W. Heim, Town Counsel

Town Counsel Heim stated that the State Ethics Commission advised Mr. Hasbrouck to make the disclosure in an abundance of caution and to protect himself from even the most absurd allegation of a conflict of interest.

Mr. Dunn moved approval. SO VOTED (5-0)

12. For Approval: Draft Correspondence to Mass. Housing re: Mugar 40B
Douglas W. Heim, Town Counsel

After much discussion, the Board agreed to authorize Chairman Greeley and Town Counsel Heim to make final changes to the draft correspondence based on comments made by Mrs. Mahon and send to MassHousing as soon as possible. Mrs. Mahon asked that a new letter include a sentence stating the MOU cited by SEB was never presented to, discussed or voted upon by the Selectmen in open or executive session.

Mrs. Mahon moved approval. SO VOTED (5-0)

Stuart Cleinman, 113 Sunnyside Avenue, Precinct 1 Town Meeting Member, stated he appreciated and wanted to thank the Board for everything they were doing in regards to the Mugar Site.

CORRESPONDENCE RECEIVED

Mary Street Rush Hour Traffic Issues
Sarah Harris, 83 Mary Street

Mr. Byrne stated several letters have been received by the Town regarding the Bike Path/Lake Street traffic and they have been referred to TAC. He asked Mrs. Krepelka to forward to TAC to include in their recommendations.

Mrs. Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

NEW BUSINESS

Mr. Chapdelaine stated the Human Resources Dept. has received 85 applications for the Deputy Town Manager position. The screening committee will narrow it down to six applicants for second interviews and he will keep the Board informed.

Mr. Byrne stated he ran the 5K Race on Sunday, Sept. 27th sponsored by the Friends of the Arlington Council on Aging. He stated, as always, it was a great morning and all proceeds from the race support programs for Arlington Seniors.

Mrs. Mahon encouraged the Board to come to the High School Field any Friday night to support the football team and all other sports. She stated the football team is now 3-1.

Mr. Curro stated he attended along with the Town Manager, Steven Byrne and Mrs. Krepelka the School Committee meeting held at Town Hall on Sept. 24th regarding the population and enrollment forecast for our schools. He feels there will be many difficult talks and roles the Town is going to have to play in this matters.

Mr. Curro stated he also attended the 5K Race, not as a runner, but to cheer all the runners on Sunday, Sept. 27th.

Mrs. Mahon moved to adjourn at 8:05 p.m.

SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BOS October 19, 2015

10 /5/15

Agenda Item	Documents Used
1	Minutes of Meetings - August 17 and September 21, 2015
2	Special One Day Beer & Wine License, 10/14/15 @ Regent Theatre
3	Special One Day Beer & Wine License (10/15/1) @ Regent Theatre
4	Special One Day Beer & Wine License (10/20/15) @ Robbins Memorial Town Hall Auditorium
5	Special One Day Beer & Wine License (10/24/15) @Robbins Memorial Town Hall Auditorium
6	Permit for Veterans Day Parade - Wednesday, Nov. 11th, Jeffrey Chunglo, Dir. of Veterans Services
7	Appt. of Board of Youth Services : Michael Ginns, Justine Bloch, and Hannah Simon
8	Appt. Open Space Committee - John Pickle
9	Appt. Master Plan Implementation Committee - Charles Kalauskaas, Ralph Willmer
10	All Alcohol License update of New Officer/Director Not Your Average Joes, 645 Mass. Avenue, Christine Mac Donald
11	Approval: Sec. 19 Ethics Disclosure of Brien Hasbrouck Douglas W. Heim, Town Counsel
12	Approval: Draft Correspondence to Mass.Housing re: Mugar 40B Douglas W. Heim Town Counsel
	Correspondence Received: Mary Street Rush Hour Traffic Issues, Sarah Harris, 83 Mary St.

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, October 19, 2015
7:15 PM

Present: Mr. Greeley, Chair, Mr. Dunn, Mr. Curro, Jr. and Mr. Byrne

Absent: Mrs. Mahon, Vice Chair

Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Mr. Greeley asked for a moment of silence in memory of Ken Simmons, a long time Arlington resident, member of the Finance Committee for forty-one years, past President of Rotary Club, Touchdown Club and Boy Scouts of America. Ken was an incredibly positive and wonderful member of our community and will be sorely missed.

1. Request Vote(s) of the Board - To Determine The Useful Life Of Certain Capital Equipment - And To Proceed With Issuing \$13,294,000.00 General Obligation Bonds and Bond Anticipation Notes - And Vote to Authorize The Treasurer To Issue A Refunding Of Prior Debt.

Stephan J. Gilligan, Treasurer & Collector of Taxes

VOTE OF THE BOARD OF SELECTMEN

Voted: that the maximum useful life of the departmental equipment listed below to be financed with a portion of the proceeds of the \$13,594,350 borrowing authorized by the vote of the Town passed April 29, 2015 (Article 24) is hereby determined pursuant to G.L. c.44, §7(9) to be as follows:

Borrowing Amount	Purpose	Maximum Useful Life
\$31,150	Purchase of IT Equipment for Inspectors	___ 5 ___ years
\$21,400	Heating/Cooling Water Pumps (Library)	___ 5 ___ years
\$40,000	MGR – Replace Gibbs Fire Alarm System	___ 5 ___ years
\$160,000	44,000 GVW, 4WD Truck w/Sander	___ 7 ___ years
\$113,000	Backhoe/Loader 1.5 CY	___ 7 ___ years
\$17,000	Sander Body	___ 5 ___ years
\$130,000	Bus – 77 Passenger #104 (Schools)	___ 7 ___ years
\$75,000	Install Carbon Monoxide Detectors through District (Schools)	___ 5 ___ years

Mr. Curro moved approval.

SO VOTED (4-0)

VOTE OF THE BOARD OF SELECTMEN

:

Voted: That, in order to save interest costs, the Treasurer is authorized to provide for the sale and issuance of bonds under G.L. c. 44, Section 21A, to refund all or any portion of the remaining principal of and redemption premium and interest on the Town's General Obligation Bonds dated September 15, 2005 and July 15, 2006 and that for this purpose the Treasurer is authorized to provide for the preparation and distribution of a Preliminary Official Statement; provided, however, that no bonds shall be issued under this vote unless and until the final interest rates and other terms of the refunding bonds are approved by the Board.

Mr. Dunn moved approval.

SO VOTED (4-0)

PROCLAMATIONS

2. November 13, "World Pancreatic Cancer Day"

Colleen Maloney, Boston Affiliate Advocacy Chair, Pancreatic Cancer Action Network

Mr. Dunn moved approval.

SO VOTED (4-0)

CONSENT AGENDA

3. Request: Special (One Day) Beer & Wine License, 10/23/15 @ Regent Theatre for 'Boston Bike Film Festival'

Cat Bryant, Boston Bike Film Festival

4. Request: Special (One Day) Beer & Wine License, 10/31/15 @ Regent Theatre for 'URO - Night of the Rocking Dead'

Darcie Clemente, Ultrasonic Rock Orchestra

5. Request: Special (One Day) Beer & Wine License, 11/6/15 @ Robbins Library for 'Books in Bloom'

Patsy Kraemer, Arlington Garden Club/ Friends of Robbins Library

6. Approval: Regent Theatre Wine & Malt Application Changes/ Corrections

(Prior approval at the 9/21/15 meeting)

7. Approval: Lions Eye Mobile on Street @ Town Hall 730 Massachusetts Avenue on Saturday, 10/31/15

David B. Garrity, Arlington Lions Club

Mr. Dunn moved approval subject to all conditions as set forth.

SO VOTED (4-0)

APPOINTMENTS

8. Redevelopment Board

Kin Lau

(term to expire 1/31/2019)

Mr. Byrne moved approval.

SO VOTED (4-0)

LICENSES & PERMITS

9. Request: Menotomy Grill & Tavern Late Night Events, November 21, November 27 and November 28, 2015

William Lyons, Menotomy Grill & Tavern, 25 Massachusetts Avenue

Mr. Curro moved approval subject to all conditions as set forth.

SO VOTED (4-0)

CITIZENS OPEN FORUM – SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

Darcy Devney, 110 Thorndike Street, appeared before the Board regarding the handicapped parking spaces throughout East Arlington construction on Mass. Avenue. She feels that the Town did not install an adequate number of handicap parking spaces in this area. The Town Manager stated he would ask the Disabilities Commission to review the amount of spaces and determine what they deem to be the correct approach.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

10. Presentation: Potential Medical Marijuana Facility

Daniel Karten, Massachusetts Patient Foundation

Attorney Valerio Romano gave a presentation before the Board regarding the history of the Mass. Patient Foundation.

Mr. Dunn stated he would like the Town Manager to gather more information from the Chief of Police, Director of Health and other departments before being involved in running a medical marijuana facility.

Mr. Curro stated that he is against the dispensary and he did not want Arlington to be at the forefront of the medical marijuana movement. He would like to see how this plays out in other communities.

Mr. Byrne stated he would like to know the financial impacts a medical marijuana dispensary could bring to Arlington.

Mr. Greeley stated he agreed with Mr. Dunn and would like more information before making a final decision.

Mr. Dunn made a motion to ask for more information from the Town Manager and other departments before taking a formal vote.

SO VOTED (3-1)

Mr. Curro voted in the negative.

11. Resolution: H. 2870- Natural Gas Leaks

Adam W. Chapdelaine, Town Manager

Mass. House Bill 2870 is an "An Act Relative to Protecting Consumers of Gas and Electricity from paying for Leaked and Unaccounted for Gas (UFG)" which seeks to protect all gas and electricity customers, whether businesses, manufacturers, homeowners and municipalities or other gas users, from paying for UFG by prohibiting providers from including the costs of UFG, as well as the costs of reducing or remedying loss in the rate base.

Mr. David Zeek, Sierra Club, Massachusetts Chapter, appeared before the Board in support of both Resolutions.

Mr. Dunn moved approval.

SO VOTED (4-0)

12. Resolution: H 2871 - Natural Gas Leaks

Adam W. Chapdelaine, Town Manager

Mass. House Bill 2871 "An Act Relative to Gas Leak Repairs During Road Projects" would require the repair of all gas leaks when a road is opened up for a significant repair of the road or of any underground utility or other infra-structure.

Mr. Dunn moved approval.

SO VOTED (4-0)

13. For Approval: Opening of Warrant for Annual Town Meeting 2016

The Board voted to open the Warrant for the Annual Town Meeting 2016 on Tuesday, December 1, 2015 at 8:00 a.m. It will remain open until 12:00 Noon on Friday, January 29, 2016.

Mr. Byrne moved approval.

SO VOTED (4-0)

CORRESPONDENCE RECEIVED

Town Awarded Sustainable Materials Recovery Program Grant

Mass. Department of Environmental Protection

Implementation of Overnight Permit Parking on Massachusetts Avenue for Residents

Marco Marquez via e-mail

Mr. Dunn moved receipt of Correspondence Received.

SO VOTED (4-0)

NEW BUSINESS

Mr. Chapdelaine stated that a Special Town Meeting may be held in late January 2016 to fund additional monies for the Stratton School Project.

Mr. Chapdelaine stated he is in the process of putting together a draft RFP for 1207 Mass. Avenue.

Mr. Chapdelaine stated he would be meeting the School Facilities Committee to discuss all options regarding the scheduling and timing of the increase in enrollment in the elementary schools.

Mr. Chapdelaine stated he is aware of the concerns regarding the lights at Mill Street and is working with TAC, Public Works Director Rademacher and the Town Engineer to improve the safety concerns of residents and pedestrians crossing.

Mr. Chapdelaine reminded everyone of the AYCC Gala to be held on Friday night, October 23rd at Town Hall, and also reported Department Heads will be having an offsite retreat on Thursday to cope with the stress of job.

Mr. Byrne stated he along with Mr. Curro and Town Manager Chapdelaine attended the Opioid Meeting, October 13th at Town Hall sponsored by the Arlington Youth Health & Safety Coalition. Attorney General Maura Healy delivered the key note address. Also in attendance were Chief Ryan, Rebecca Wolfe, Police Dept. Clinical Responder, and Dr. Wally, MASS DPH Opioid Overdose Prevention Pilot Program Director. Mr. Byrne stated it was a great event and very informative.

Mr. Curro stated he attended the MMA breakfast last Friday and the dominant discussion was on the Opioid Crisis.

Mr. Greeley moved to adjourn at 8:50 p.m.

SO VOTED (4-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BOS November 9, 2015

10 /19/15

Agenda Item	Documents Used
1.	Memo to Board and Draft Vote, Excel spreadsheet
2.	Proclamation from Pancreatic Cancer action network
3.	Special beer and wine application / Regent Theatre 10/23/15
4.	Special beer and wine application / Regent Theatre 10/31/15
5.	Special beer and wine application / Robbins Library 11/6/15
6.	Cover sheet and application / Regent Theatre Wine & Malt Application
7.	Letter from Arlington Lions Club / Town Hall 10/31/15
8.	Redevelopment Board appointment - Kin Lau
9.	Menotomy Grill & Tavern Late Night Requests - Nov. 21, 27 and 27th
10.	Medical Marijuana Dispensary Considerations
11.	House Bill 2870 Proco / Natural Gas Leaks
12.	House Bill 2871 Proco / Natural Gas Leaks
13.	Warrant Opening for ATM / Opening of Warrant 2016
Corr. Rec'd	Letters from Governor's office and Mass. / Department of Environment Protection
	Marquez e-mail / overnight parking permit on Mass Ave for Residents



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

J. Derenzo Co., Brockton, MA

ATTACHMENTS:

Type	Description
▣ Reference Material	Engineering recommendation, Town application, Meeting notice

Kurt Kelley

From: Kurt Kelley [kpkelley@town.arlington.ma.us]
Sent: Monday, October 19, 2015 10:56 AM
To: Fran Reidy
Cc: Eileen Messina
Subject: Approved Contractor/Drainlayer Application - J. Derenzo Company
Attachments: J. Derenzo Company.pdf

Hi Fran,

Attached please find an application that was recently received by our office from a contractor hoping to become licensed to work here in Town. Based on a check of references and information provided on their application, the Town recommends issuance of an Approved Contractor/Drainlayer license to J. Derenzo Company of Brockton, MA.

I will be forwarding a copy of their original application and \$75 Application Fee through interoffice mail this morning.

Thank You.

**TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION**

51 GROVE STREET
ARLINGTON, MA 02476

PHONE: 781-316-3386

FAX: 781-316-3281

WEB



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

RECEIVED
SELECTMEN'S OFFICE

OCT 20 1 13 PM '15

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☐ Sewer/Drain Inspection ☒ Driveway Work ☒ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: J. Derenzo Co.

Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other:

Street Address: 338 Howard Street City/Town: Brockton State: MA

Primary Phone: (508) 962-3418 E-mail: bbiagini@jderenzo.com

Length of Time in Business under the same Firm Name: 65 years

Full Name(s) of Principal(s): David Howe & Tony LoConte

Primary Contact Person: Bradd Biagini

Experience/Previous Work

Nature of Typical/Standard Work: Site Work & Utility Work

Have you ever performed this type of work in Arlington: ☐ Yes ☒ No

If Yes, Please provide Location: Approximate Date:

Total Amount of such construction this year: 130,000,000

Total Amount of such construction last year: 110,000,000

Total Amount of such construction next previous year: 100,000,000

Municipal References - Please Attach Written Reference Letters

Municipality: Town of Georgetown

Primary Contact Name: Peter Durkee Email: pdurkee@georgetownma.gov

Municipality: Town of Marshfield

Primary Contact Name: Paul Duross Email: pduross@townofmarshfield.org

Municipality: Town of Holbrook

Primary Contact Name: Dan Moriarty Email: inspection@holbrookmassachusetts.us

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Rockland Trust- Eric Carlson Phone: 781-982-6292

Federal Tax ID or Social Security #: Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Note to Town Staff: Redact Social Security # before releasing document

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: Date: 9/22/15

Reset Form

Print Form

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 20, 2015

Bradd Biagini
J. Derenzo Co.
338 Howard Street
Brockton, MA 02302

Dear Mr. Biagini:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, November 9th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. It is not a requirement that you attend the meeting.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Reappointment: Arlington Cultural Council

Summary:

Joseph L. Burns
(term to expire 12/31/2018)

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Arlington Cultural Council request, Meeting notice

--Original Message-----

From: "Karin Blum" <kesblum@gmail.com>

To: "Marie Krepelka" <mkrepelka@town.arlington.ma.us>

Cc: "suzi@lubar.net" <suzi@lubar.net>, "Joe Burns" <wade_in@verizon.net>

Date: Wed, 21 Oct 2015 12:46:18 +0000

Subject: Re: Fwd: Arlington Cultural Council renewal

Hello Marie-

We have one other piece of Arlington Cultural Council business. Joe Burns will be renewing for term 2, so can that be recorded as going through Dec 2018? Please let us know if there is other documentation needed.

Thank you!

-Karin

OFFICE OF THE BOARD OF SELECTMEN

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JOSEPH A. CURRO, JR.



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781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 22, 2015

Joseph L. Burns
22 Addison Street
Arlington, MA 02476

Re: Reappointment: Arlington Cultural Council

Dear Mr. Burns:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, November 9th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

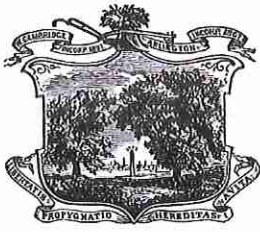
Reappointments: Arlington Historic Districts Commission

Summary:

Stephen Makowka
(term to expire 8/31/2018)
Beth Cohen
John L. Worden III
(terms to expire 10/31/2018)

ATTACHMENTS:

Type	Description
☐ Reference Material	Request from Arlington Historic Districts Commission; Makowka, Cohen and Worden Meeting Notices



ARLINGTON HISTORIC DISTRICTS COMMISSION

Carol Greeley, Executive Secretary
c/o Planning & Community Development
730 Massachusetts Ave., Rear Annex, Arlington, MA 02476

Contact: (781) 316-3265 ahdc@town.arlington.ma.us www.arlingtonhistoricdistrict.com

October 29, 2015

Board of Selectmen
Town of Arlington
730 Massachusetts Ave.
Arlington, MA 02476

Dear Board Members:

The Arlington Historic District Commission would like to request the reappointment of the following Board Members effective of their respective dates:

Stephen Makowka (Chairperson, Russell Street, 08/15)
Beth Cohen (Vice-Chair, Pleasant Street, 10/15)
John L. Worden III (Secretary, At-Large, Historical 10/15)

Thank you very much. Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Carol Greeley
Executive Secretary, AHDC

CG

cc: S. Makowka, J. Worden

OFFICE OF THE BOARD OF SELECTMEN

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DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
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781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

Stephen Makowka
Arlington Historic Districts Commission
17 Russell Street
Arlington, MA 02474

Re: Reappointment: Arlington Historic Districts Commission

Dear Mr. Makowka:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, November 9th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
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JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
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781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

Beth Cohen
Arlington Historic Districts Commission
15 Wellington Street
Arlington, MA 02476

Re: Reappointment: Arlington Historic Districts Commission

Dear Ms. Cohen:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, November 9th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka for

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
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JOSEPH A. CURRO, JR.



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TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

John L. Worden III
Arlington Historic Districts Commission
27 Jason Street
Arlington, MA 02476

Re: Reappointment: Arlington Historic Districts Commission

Dear Mr. Worden:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, November 9th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Reappointment: Zoning Board of Appeals

Summary:

Roger A. Dupont
(term to expire 10/1/2018)

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Request from ZBA, Dupont meeting notice

November 4, 2015

Arlington Board of Selectmen
730 Massachusetts Ave
Arlington, MA 02476

Subject: Reappointment of Roger Dupont to Arlington Zoning Board of Appeals

Dear Selectmen:

As you know, Attorney Roger Dupont's term on the ZBA is expiring and he has expressed a desire to be reappointed. I appreciate his contributions to the Board, and as Chairman I respectfully request that you reappoint Roger to the Board. It is exciting to have an engaged Board comprised of both longer serving members and our newest members.

Please do not hesitate to contact me at Pamela.Heidell@gmail.com should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pam Heidell', with a stylized flourish at the end.

Pam Heidell

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



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781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

November 3, 2015

Roger A. DuPont
165 Highland Avenue
Arlington, MA 02476

Re: Reappointment: Zoning Board of Appeals

Dear Mr. DuPont:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, November 9th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Requests: Free Parking for 'First Lights' and Holiday Shopping

Summary:

Beth Locke, Executive Director, Arlington Chamber of Commerce

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Request from Chamber of Commerce



November 5, 2015

Ms. Marie Krepelka
Board of Selectman
Arlington Town Hall
730 Massachusetts Avenue
Arlington, MA 02476

Dear Marie,

The Arlington Chamber of Commerce would like to request that the Board of Selectman approve the following dates for free parking in the Russell and Water Street Municipal Lots to help in promoting First Lights and local holiday shopping.

Saturday, November 28, 2015

Saturday, December 5, 2015

Saturday, December 12, 2015

Saturday, December 19, 2015

Saturday, December 26, 2015

First Lights will take place on:

Friday, December 4 at 6:30 - Tree Lighting and Caroling in Arlington Center only

Saturday, December 5 from 12:00 pm to 5:00 pm various promotions, strolling characters, and musicians throughout town. There will not be trolleys this year.

In addition to the above request, ACMi has requested a ban on parking from the **corner of Mass Ave. to the corner of Paul Revere Road on the ACMi side** for a period of time during their tree lighting and caroling on Saturday. The Heights tree lighting will begin at approx. **5:00 pm on Saturday, December 5** so I would think that **4:00 pm to 6:00 pm** would be sufficient.

Please contact me at the Chamber office at 781-643-4600 with any questions. Thank you for your help.

Best regards,

Beth Locke
Executive Director
Arlington Chamber of Commerce



Town of Arlington, Massachusetts

Arlington Cultural Council

Summary:

Lauren Richmond
(term to expire 11/30/2018)

ATTACHMENTS:

Type	Description
▣ Reference Material	Arlington Cultural Council recommendation, Ms. Richmond letter and resume, Meeting notice

Original Message-----

From: Karin Blum <kesblum@gmail.com>

To: Marie Krepelka <mkrepelka@town.arlington.ma.us>

Cc: "Lubar, Suzi" <suzi@lubar.net>, "Elisabeth W. Taylor" <arlingtonculturalcouncil@gmail.com>

Date: Tue, 20 Oct 2015 20:34:20 -0400

Subject: Fwd: Arlington Cultural Council Application

MEMO

Date: October 20, 2015

To: Selectmen's Office / Town of Arlington

From: Recording Secretary / Arlington Cultural Council

Re: Appointment of new member to the Arlington Cultural Council

At its monthly business meeting on October 19, 2015, the Arlington Cultural Council unanimously approved the appointment of a new council member whose first term begins immediately and expires in November 2018.

Lauren Richmond
4 Menotomy Road, Apt 6
Arlington MA 02476

A letter and biography has been attached for your reference. Thanks very much for your assistance.

Dear Suzi,

With the next Arlington Cultural Council meeting fast approaching, please find attached my resume and statement for consideration of a position as a member of the Arlington Cultural Council.

Since I moved to Arlington in September 2014, I knew I wanted to become involved locally in the arts. My arts background has prepared me for a role in the Arlington Cultural Council. I graduated from Wellesley College with a degree in art history. While in college, I volunteered and interned at the Museum of Fine Arts, Boston, as well as worked as a student curatorial assistant at the Davis Museum at Wellesley College. I currently hold the position of Coordinator of Lectures, Courses, and Concerts at the Museum of Fine Arts, Boston. In my current role, I have worked directly with artists, experience that would serve me well as a member of the Arlington Cultural Council. While my professional experience is in the visual arts, in my free time, I create music with my acappella group, the Out of Toons.

I hope to join the Arlington Cultural Council because of the unique opportunity to be a part of the grant process and to enable artists to create their work. I also am excited by the opportunity to liaise with artists. I feel that, because of my background, I would be able to bring different perspectives and insights to the Arlington Cultural Council. I would also, in the future, be interested in taking on an officer position on the Council. I am a lifelong admirer of the arts and would be honored to be part of a group that actively advocates for the arts.

Thank you for your consideration, and if you have any questions, please do not hesitate to be in touch.

Best wishes,
Lauren Richmond

Lauren Richmond

lauren.richmond.92@gmail.com

Phone: (908) 907-0386 • 4 Menotomy Road, Apt 6 • Arlington MA 02476

Education

Wellesley College, Wellesley, MA, 2010 - 2014

B.A. in Art History and Economics with Departmental Honors in Art History. Additional coursework: Film, English, Theater. Overall GPA: 3.44; Economics Major GPA: 3.25; Art History Major GPA: 3.67

Experience

The Museum of Fine Arts, Boston, September 2014-present

Coordinator of Lectures, Courses, and Concerts

- Coordinate with external lecturers and Boston area arts organizations and internal museum departments to ensure successful and organized programs
- Respond to visitor comments and assist them with programs-related questions
- Manage and develop content for @MFABostonMusic Twitter handle
- Assist with event production for lectures, courses, and concerts
- Compile data for statistical reports on revenue, program attendance, and ticket sales
- Track budget for Lectures, Courses, and Concerts department

The Museum of Fine Arts, Boston, June 2013-August 2013

Art of the Americas Department Intern

- Assisted the Katherine Lane Weems Senior Curator of American Decorative Arts and Sculpture in researching objects in the collection
- Wrote detailed, annotated reports of my research findings
- Supported the department coordinator with administrative duties, including transporting objects throughout the museum, creating and maintaining files, and updating records in the museum object database

The Davis Museum and Cultural Center in Wellesley, September 2012-December 2013

Student Curatorial Assistant

- Assisted the Kemper Curator of Academic Programs in developing new exhibitions
- Conducted research on acquisitions and wrote acquisition proposals
- Designed marketing materials for museum programming
- Trained other student curatorial assistants on curatorial research and writing

The Field Museum of Natural History in Chicago, June 2012-August 2012

Exhibition Development Intern

- Wrote label copy and interactive scripts for permanent exhibition, Bird Hall
- Conducted photo research for interactive digital labels for Bird Hall
- Created and implemented visitor evaluation instruments for Restoring Earth exhibit
- Conducted front-end research for an exhibit on biomechanics

The Museum of Fine Arts, Boston, September 2011-April 2012

Visitor Information Specialist

- Communicated with Museum visitors by answering their questions and giving them directions
- Provided support to the Manager of Member and Visitor Services

Conferences and Skills

Tanner Conference 2012, Presenter, The Life of an Exhibit: From Conception to Evaluation

Tanner Conference 2013, Presenter, Furniture, Silver, and Stained Glass: Studying American Decorative Arts at the Museum of Fine Arts, Boston

Ruhlman Conference 2014, Presenter, Defining the American Vision: The Whitney Museum of American Art's Role in Changing the Landscape of American Art History

Computer Skills: Microsoft Word, Excel, Powerpoint, Outlook, Flickr, Twitter, Google Docs, The Museum System (TMS), Mimsy. Proficient in Mac and PC. Basic knowledge of Wordpress.

OFFICE OF THE BOARD OF SELECTMEN

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DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 22, 2015

Lauren Richmond
4 Menotomy Road, Apt. 6
Arlington, MA 02476

Re: Appointment: Arlington Cultural Council

Dear Ms. Richmond:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, November 9th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Park & Recreation Commission

Summary:

Elena Bartholomew
(term to expire 1/31/2019)

ATTACHMENTS:

Type	Description
☐ Reference Material	Town Manager recommendation, Bartholomew letter and resume, Meeting notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: October 16, 2015
TO: Board Members
SUBJECT: Appointment to Park & Recreation Commission

This memo is to request the Board's approval of my appointment of Elena Bartholomew to the Park & Recreation Commission with a term expiration date of 1/31/2019.


Town Manager

51 Newport Street
Arlington, MA 02476
781-646-4678
September 18, 2015

Adam Chapdelaine, Town Manager
Town of Arlington
730 Massachusetts Ave.
Arlington, MA 02476

RE: Park and Recreation Commission Position

Dear Mr. Chapdelaine,

I am writing to express my interest in the open park and recreation commission member position. I have been working with the commission for the past two years as an associate member. The thought behind the associate position was to provide experience and insight into the commission, should a full member opening come up. I would like to use my experience to take this next step with the commission.

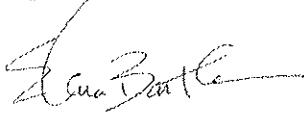
You may recall from my letter of interest for the associate position, I was raised in Arlington, went through the school system, married another long time Arlingtonian, raised three children here and have started in on the next generation with a second grandchild on the way. Needless to say I have deep roots.

I have attached an updated "brief" resume that includes my current park and recreation position for your review.

In closing, I'm aware this position is open due to the passing of Jim Robillard, a great resource for the commission and member of the community. Jim will be a tough act to follow, but I'd like the chance to contribute in my own way.

I look forward to hearing from you and welcome your call if you have any questions.

Regards,



Elena Bartholomew

cc: J. Connolly

Via email: townmanager@town.arlington.ma.us
jconnolly@town.arlington.ma.us

✓
Elena Bartholomew
51 Newport Street
Arlington, MA 02476
781-646-4678
2015

VOLUNTEER / COMMUNITY POSITIONS

Arlington Park & Recreation Commission, Associate Member, 2013
AYBSA (current); coach, former board member and director of softball
Arlington Youth Hockey (past); board secretary
Girl Scouts (past); leader, school organizer, parade organizer and town cookie chair
Brackett School PTO (past); co-president, secretary, fair organizer

EMPLOYMENT HISTORY

1999 – Present

Custom Contracting, Inc., 1267A Mass. Ave., Arlington, MA 02476
Office Manager, Production & Marketing Assistant

1990 – 1999

Part-time positions in clerical/administrative field while an at-home mom.

Pre - 1990

Full-time administrative positions for local companies.

EDUCATION

Fisher College, Boston – Associates in Business Management courses
Arlington High School

OFFICE OF THE BOARD OF SELECTMEN

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DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 19, 2015

Elena Bartholomew
51 Newport Street
Arlington, MA 02476

Re: Appointment: Park and Recreation Commission

Dear Elena:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, November 9th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

CITIZENS OPEN FORUM



Town of Arlington, Massachusetts

For Approval: Handicap Parking Sign @ 12 Lockeland Avenue

Summary:

Linda Papazian

ATTACHMENTS:

Type	Description
☐ Reference Material	Police Recommendations, Handicap Application, Medical Report, Meeting Notice

ARLINGTON POLICE DEPARTMENT

CHIEF OF POLICE
Frederick Ryan



Town of Arlington
MASSACHUSETTS 02474

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900
Facsimile 781-316-3919

MEMORANDUM

TO: Marie Krepelka
Board Administrator

FROM: Officer Corey P. Rateau
Traffic and Parking Unit

DATE: October 4, 2015

RE: Handicap Parking Request @ 12 Lockeland Avenue

Per your request, I looked into the petition by Ms. Linda Papazian to have a handicap parking space designated at 12 Lockeland Avenue. After reviewing the request, the Traffic and Parking Unit has reservation about whether it is necessary to designate such a space.

Previously, there had been a HP space in place for many years issued to her mother, Rebecca Papazian. However, after receiving complaints of a seldom-used HP space being reserved in an area with limited parking, an investigation showed that Ms. Rebecca Papazian had passed away eight years earlier and the Town was never notified to remove the sign. DPW was then notified by the Selectmen's Office to remove the sign on or around 09/08/2015 and removed it that week. On 10/21/2015, Ms. Linda Papazian came to the station to report that someone had ripped her handicap parking sign off of the pole at some point within the past two days; she did notice that the sign had been gone for over a month.

The fact that Ms. Papazian did not know that the designation had been removed several weeks prior adds credence to the complaints that the space was seldom used. Combine this with the fact that the property has off-street parking (with what appears to be accommodations for at least 10 vehicles) that is a short walk to a rear entrance of the residence and we do not believe that designating such a space is necessary at this time.

Cc: Frederick Ryan, Police Chief
Capt. Julie Flaherty, Support Services Commander
Deputy Chief John Kelly, AFD Operations
Adam Chapdelaine, Town Manager

"Proactive and Proud"

RECEIVED
TOWN OF ARLINGTON
JUL 25 11 30 AM '15

TOWN OF ARLINGTON
Residential Handicap Parking Sign Application

Name: Linda Popazian

Address: 12 Lockeland Ave
Arlington, MA 02476

Telephone: Home: 781-648-1275 Work: N/A

Date: 10/25/2015

Please read the Board of Selectmen Residential Handicap Parking Sign Policy prior to completing this application. If you have any questions regarding the application process, please contact the Office of the Board of Selectmen.

1. Please attach a photocopy of your handicap placard, or documentation that you have a handicap plate. It is not necessary to attach any additional documentation.
2. Are you the owner of your residence? yes
3. Do you have off-street parking? yes - A space is already available for handicap parking
4. If yes, how many off-street spaces? ~~Two~~ Two was my mother's space.

On the reverse side of this page, please provide the general reasons why the granting of such a space will increase your ability to access/egress your home. When providing your reasoning, you should address those questions listed in the Off-Street Parking section of the Board's policy, found on page two, that are relevant to your application.

When you have completed this application, and attached a photocopy of your placard, or documentation of your plate, please forward your application to the Office of the Board of Selectmen. Within two weeks you will be contacted regarding your application.

Having a handicap space (my mother's) was a life saver for me. I have trouble walking due to Arthritis. It makes it easier for me to get out of the car and get to my house. I need knee replacements.

I also enclosed a copy of my Doctors letter to receive a handicap placard.

We have off-street parking (2) one was already for handicap. (mother's)

Thank you !!

F. TO BE COMPLETED BY HEALTH CARE PROVIDER

CLINICAL
DIAGNOSIS:

Arthritis Lumbar Spine + (D) Knee (Required)

DURATION (circle one): Temporary

Permanent

If temporary, please estimate number of months of disability _____

PLEASE CHECK ALL THAT APPLY:

☒ Unable to walk 200 feet without assistance. List necessary ambulatory aids: Cane

____ Legally Blind* (Cert. Of Blindness may substitute for professional certification) (*automatic loss of license)

____ Chronic Lung Disease (check at least one of the following criteria):

FEV1 test results _____ O² saturation with minimal exertion _____ (*automatic loss of license if O² saturation ≤ 88%)

Use of Portable Oxygen? Yes _____ No _____

Note: Asthma is not in and of itself a qualifying condition. Please describe degree and frequency of impairment (pulmonary test results required.)

____ Cardiovascular Disease

AHA Functional Classification (circle one): I II III IV* (*automatic loss of license)

☒ Arthritis (please state type, severity, and location) 3A Spine + (D) Knee

____ Loss of limb or permanent loss of use of a limb

HEALTHCARE PROVIDER **MUST** CHECK ONE:

In my professional opinion and to a reasonable degree of medical certainty:

☒ The above condition, or any other medical condition of which I am aware, **WILL NOT IMPAIR** the safe operation of a motor vehicle.

☐ The person applying for this permit is **NOT** medically qualified to operate a motor vehicle safely.

☐ The medical condition as stated above is of such severity as to require a **COMPETENCY ROAD TEST**.

G. Doctor's Signature and Certification

Geuss Lawrence Francis (617) 964-0024
Medical Professional's Last Name First Name Middle Name Medical Professional's daytime phone number

2000 Washington St. Suite 341 Newton, MA
Medical Professional's Address City State Zip 02462

I certify that I am a ☒ Medical Professional ☐ Chiropractor ☐ Registered Nurse ☐ Physician's Assistant
☐ Optometrist (legal blindness only) ☐ Podiatrist and certify under the pains and penalty of perjury that the information I have provided is true and correct.

[Signature] 7/31/12
Medical Professional's Signature (REQUIRED) Date

35337 _____
Professional's Medical License Number (REQUIRED)

P07807841

Expires:

08-16-17

**Disabled Persons
Parking Identification Placard**



Rachel Kaprielian
Registrar



PAPAZIAN

LINDA

J

**Commonwealth of
Massachusetts**



OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. ÇURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 28, 2015

Linda Papazian
12 Lockeland Avenue
Arlington, MA 02476


Dear Ms. Papazian:

The Board of Selectmen will be discussing your request for a residential handicap parking space at their meeting on Monday, November 9th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. You or your representative is invited to be in attendance at this meeting.

Kindly call the office of the Board of Selectmen to confirm the date and time with either Mary Ann or Fran.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka 

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

For Approval: Letter to Governor - Green Line Extension

Summary:

Howard Muise, Chair, TAC

ATTACHMENTS:

Type	Description
□ Document for Approval	Letter for Approval
□ Reference Material	Memorandum to Board
□ Reference Material	Reference Material

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
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TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

November 9, 2015

Governor Charlie Baker
Massachusetts State House
Office of the Governor
Room 280
Boston, MA 02133

Governor Baker,

We have learned that the Green Line Extension and its terminus at Route 16 are under severe financial pressure. The Town of Arlington is a strong advocate for this project and its ultimate terminus at Route 16, which would provide Arlington and its neighboring communities with the following advantages:

- The Route 16 station would be within walking distance for a significant number of our residents, including our lowest income group in the northeast corner of Arlington (also true for Medford and Somerville).
- The Route 16 station is within bicycling distance for all of Arlington. The recently built DCR Alewife Greenway Bike Path further increases its accessibility for bicyclists and pedestrians.
- The Route 16 station could relieve congestion at the Alewife Red line station, where the garage and bicycle facilities regularly fill to capacity on weekdays.
- The Route 16 station could reduce vehicle trips going through Arlington to Cambridge, Somerville, Medford, and beyond.
- Without more financial support for the project, the allocated Route 16 funds will probably be used for the base project, jeopardizing the terminus at Route 16.

We urge you to find ways to support the Green Line Extension at this critical time when its future is in question. It would be very short-sighted of our Commonwealth to abandon or reduce the project, especially when the Federal Transit Administration contribution of \$1B could be lost if the project is significantly curtailed.

Thank you for all the work that you are doing on behalf of the cities and towns of the Commonwealth, and in particular the attention that you are paying to our transportation systems.

Sincerely,

Kevin F. Greeley, Chair
Arlington Board of Selectmen

Cc: Senator Kenneth Donnelly
Representative Sean Garballey
Representative Dave Rogers



TRANSPORTATION ADVISORY COMMITTEE

c/o Arlington Planning Department
730 Mass Ave, Arlington MA

TO: Arlington Board of Selectmen

FROM: Howard Muise, Chair

RE: Financial Issues with Green Line Extension Project

DATE: November 5, 2015

The MBTA Green Line Extension (GLX) to Somerville and Medford with a potential eventual terminus at Route 16 (Alewife Brook Parkway) is currently under extreme financial pressure due to various causes (see attached memo for details). The original \$1.9B budget (with a \$1B Federal contribution) appears to now be \$2.9B. TAC has been monitoring this project for several years and has supported bringing the Green Line to Route 16.

Bringing the Green Line to Route 16 would provide the following significant benefits to Arlington and to Medford:

- The Route 16 station would be within walking distance for a significant low income population in the northeast corner of Arlington (also for Medford and Somerville);
- The station is easily accessible by bicycle with connections enhanced by the recently completed DCR Greenway parallel to Route 16;
- The station could help relieve congestion at the Alewife Red Line station, where the garage and bicycle facilities are full every weekday; and
- The station could reduce the number of vehicle trips from Arlington to Cambridge and beyond.

TAC is concerned that the current budget concerns will lead to abandoning or severely curtailing the project. TAC believes it would be very short-sighted to abandon or significantly reduce such a beneficial project. Although it is important to reduce the cost of the project to the extent practicable, no reductions should be made that compromise the long-term effectiveness of the GLX.

Transportation Advisory Committee Members:

Wayne Chouinard, Seth Federspiel, John Hurd, Melissa Laube, Jeff Maxtutis, Marjorie Moores,
Howard Muise, Officer Corey Rateau, Jeanette Rebecchi, Scott Smith, and Laura Wiener

Web site: www.arlingtonma.gov/tac

The Governor has requested that the MBTA management provide recommendations for a funding and project strategy by December 9. Since MBTA funding is severely constrained, it appears any additional funds must come from the Legislature or the Administration. Legislative members from Cambridge, Somerville, Arlington and Medford have participated in many of the meetings held to date about this funding issue. At its October meeting, TAC recommended that the Board (and Town Manager) send a letter similar to the attached to the Governor, Secretary of Transportation and the Town's legislative delegation to express their strong continuing support for the project and its extension to Route 16.

Transportation Advisory Committee Members:

Wayne Chouinard, Seth Federspiel, John Hurd, Melissa Laube, Jeff Maxtutis, Marjorie Moores,
Howard Muise, Officer Corey Rateau, Jeanette Rebecchi, Scott Smith, and Laura Wiener

Web site: www.arlingtonma.gov/tac

Memo

To: TAC

From: Ed Starr

Date: 10/14/15

Subject: Green Line Extension into Somerville and Medford (GLX)

Current Situation

A recent bid by the selected CM/CG contractor has blown the budget; a bid of \$877M when \$480M was expected. This brings the total expected costs of the project to \$2.9B vs a 1.9B budget. Governor Baker has given the MBTA until this Thanksgiving to recommend a solution. He has stated publically that "He is a supporter of the project, but not if it is going to cost \$3 billion dollars". The MBTA, under the leadership of Frank DePaola and Brian Shortsleeve, is examining their options.

I attended a meeting called by the Conservation Law Foundation (CLF) with DePaola at MBTA Headquarters on 9/18 where he discussed many of the options.

Background

To speed the construction, the MBTA adopted an innovative contracting method in 2012 – Construction Manager/General Contractor (CM/CG), for Phases 2 through 4. This approach was approved by MBTA Board and voted by the legislature. White Skanska Kiewit Joint Venture (WSK) was selected as the CM/CG contractor by competition in 2013. Separate contractors are selected for the design, and another to provide independent estimates. In the process, after the initial award, the CM/CG contractor bids without competition to build the following phases as the design of each phase is completed. The MBTA sets a maximum cost number, the Guaranteed Maximum Price (GMP), after which the contractor pays. For the final phases, the MBTA's estimate for the work was \$487M. WSK has bid \$887M.

The total budget for the project includes 6 stations (from Lechmere to College Ave in Medford, a separate extension to Union Square, and a Maintenance/Storage Facility in Cambridge. The total budgeted cost is \$2B, with \$1B of this being a federal grant from the FTA. There has been some minor cost growth along the way, but the latest bid from WSK would put the total cost at \$2.9B.

Options

The MBTA lists following options (from the 8/28/15 SIP) to handle the problem

1. Downsize, delay, or eliminate the Maintenance and Storage Facility
2. Eliminate or streamline current station designs
3. Eliminate the Community Path Extension in Somerville

4. Find additional sources of funds. Options are private (Tufts/Developers/etc) and funds budgeted to go to Route 16
5. Change Procurement method. Halt the CM/GC and rebid in smaller packages to get competition.
6. Mothballing or cancelling the project

Approximately \$340M has already been spent on the project, including land takings, Lechmere Station rebuild, contract for purchase of vehicles, designs, etc. If option 6 is taken (and maybe even if stations are eliminated), the \$1B federal funds will be lost. But it would, as stated in the SIP, “allow the Commonwealth to reallocate unused portion of funding “to MBTA State of Good Repair project”.

In the meeting on 9/18, Frank DePaola discussed some of the possible modifications to the station designs.

1. The stations currently have three methods of access – escalator, stairs, and elevator. They are examining the elimination of one. At some stations this would make them not handicapped accessible.
2. Paying onboard. By doing so, the station area would not need to be sealed off and ticket machines purchased, saving a substantial sum. But pay onboard would slow the loading process substantially, as well as allowing some to access back cars without paying as is true on the Commonwealth section. (I believe a San Francisco system has gone to the honor system, and payments are reported excellent just a thought.)

Halting the CM/GC process and rebidding was discussed. DePaola indicated that the work would need to be broken down into smaller packages since there are a limited number of contractors who can handle such large projects. There is also no guarantee that this process would result in a lower overall price, and it would delay the project by at least a year. (My thought – it would also be a lot more work for the MBTA and they may not have the staff to handle it).

DePaola indicated that the contractors for pricing and design are reviewing their estimates. I asked if the MBTA was reviewing the CM/CG bidder’s estimates as well. He indicated they were, but that the process was “subjective” in that “ we say 20 hours to do X and they say 40”. He also stated that given that the Commuter Rail will be operational throughout the process of moving the tracks etc., it does make the contractor’s job more difficult, but this fact has been know for a long time. Folks attending noted that has this has been know since the preliminary design and is not new.

During the meeting, there was much discussion by participants on getting private contributions from organizations such as Tufts, the Union Square master developer, and the developments at Brick Bottom Cambridge.

Support for GLX

All attendees voiced strong support for continuing the full GLX project (including the extension to Route 16), independent of delays. Present were State Representatives, the City Manager of Cambridge, a State Senator from Somerville, and the representative of the Mayor of Somerville. DePaola stated he was in support of continuing and was reviewing all options, but needs to go to the Governor by Thanksgiving with a solution that can be announced to the public. He committed to public interactions along the way.

Below are some quotes from letters of support for the full GLX that I have read.

a. Five State Representatives (including Sean Garballey) and one State Senator co-signed a letter:

- “We remain committed to seeing this project completed”.
- “....willing to explore all options available to build the full Green Line Extension to Route 16...”

b. Letter from the Conservation Law Foundation:

- “Green Line Extension is a legal requirement under the federal Clean Air Act and will provide significant and urgently needed transportation, economic, social justice, climate, and air quality benefits”
- “CLG strongly recommends that the MBTA halt the CM/GC process.... And rebid the project in smaller contract packages using more traditional procurement methods.”
- “All of the core components of the Green Line Extension.... must remain in place, including all stations, the full extension to Union Square and Route 16...”

c. Letter from Medford Green Line Neighborhood Alliance (MGNA)

- “The GLX has the unprecedented opportunity to improve access to public transit, education, and jobs for environmental justice communities, expand economic opportunities, and offset worsening traffic conditions not or just Cambridge, Somerville, Medford, and Arlington, but for the entire Boston region.”
- “MGNA remains united in our desire to have the GLX built, built now, and built in its entirety. “

- “MGNA believes that:
 - It’s clear that the IGMP #4 contract needs to be rebid, under the design-build method if needed
 - The Green Line maintenance facility needs to be cut from the GLX project budget or, at the very least downsized to just a storage facility. Remember, the maintenance/storage facility was not part of the State’s legal commitment to extend the Green Line.”
- “MGNA opposes:
 - Reallocating the \$158 million in federal funds programmed by the Boston Region MPO for the Route 16/Mystic Valley Parkway extension to the core GLX project.
 - The elimination of the Community Path from the project.

My Thoughts

I believe it is very important that the Commonwealth not be shortsighted and continue the full project, even if it is \$2.9B. The project will contribute positive changes to a large area for the next 100 years. The mayor of Somerville spoke to the MPO on 9/17 and described the benefits to the broad area very well.

This project is important to Arlington (and Medford) because:

- The Route 16 station is within walking distance of a significant low income population in the NE corner of Arlington.
- It is also within bicycle distance of all of Arlington and Medford, and DCR has built paths parallel to Route 16 that would facilitate this. It could relieve some of the congestion at Alewife. The Alewife garage is full early every weekday, and the bike storage facilities are overflowing as well.
- It will reduce the vehicle trips to Tufts and Cambridge and beyond.

In the high bid, the GM/CG contractor is probably seeking protection from the uncertainties of the project because they will be responsible for any costs above the Guaranteed Maximum Price (GMP). Since there is no competition for the contract, why not? There should be a firm negotiation with the CM/CG contractor, with the threat of possible termination.

DePaola did not seem anxious to terminate the CM/CG process. He stated that there are few companies that can handle the size of the bid, and it would need to be broken into several separate contracts. Of course, there is risk in doing that and certainly a lot more work for the MBTA (do they have adequate staff?). He indicated several possible reasons for the higher bid:

- The budget was based on Standard Costs in the industry in the 2010-13 period. Subcontractor and material costs are rising.
- The bid represents a high ratio of management to craft staff, and conservative estimates of the excavation systems and productivity.
- The MBTA budget numbers were based on the 60% design. The bid was based on 100% design.

The MBTA was waiting for the review of the independent estimates before putting pressure on the contractor. However, I think the only power the MBTA may have over them is the threat of termination. Because of the GMP, the contractor is at risk if the work exceeds that value.

At the 9/18 meeting, there was a strong interest in seeking private funds for the project, both by the City Manager of Cambridge and the representatives from Somerville. They felt the developer at Union Square and those in Cambridge would be willing to participate if pressure were applied. The cancellation of GLX would have a huge impact on them.

There is another important party appointed to the MBTA management in August, Brian Shortsleeve, who is now the MBTA Administrative Manager and comes from General Catalyst, a VC firm. See note on players below. I have heard nothing about his thoughts.

What can we do? We can talk to Sean and Ken to see if they have any suggestions and to ensure their continued support. Possibly a letter to the MBTA management from our Town Manager and/or Selectmen would register that we think it is important for Arlington. In general, Arlington's name has not been included in any of the documentation or briefs.

Addendum: The Players

Governor Baker

Received a Harvard BA in 1979, and MBA from Northeastern University shortly after. Was co-director of the Pioneer Institute. Was Secretary of Health and Human Services, and later Secretary of Administration and Finance under Weld, and continued in the position under Cellucci. Baker was the main architect of the Big Dig financing plan.

Baker became CEO of Harvard Pilgrim 1998 and turned its finances around. Ran for Governor against Patrick in 2010, and succeeded in 2014. Lives in Swampscott.

Transportation Secretary Stephanie Pollack

Well respected in the field. Came from Northeastern University Dukakis Center for Urban and Regional Policy. Until 2004 she was a senior attorney at the Conservation Law Foundation (CLF). Has a JD from Harvard Law in 1985, and a BS degree in Mechanical Engineering from MIT in 1982. She clerked under Chief Judge Patricia Wald of the federal court of appeals for the DC circuit. Lives in Newton.

Fiscal Management Control Board

Appointed by the Governor in the spring. I don't know exactly what their charter is. Members are:

- **Joseph Aiello** – a partner and Director of Business Development at Meridian Infrastructure overseeing strategic development and investments in transportation. Previously worked at the MBTA as Assistant General Manager of Planning and Budget, and Assistant Director of Construction for Special Projects.
- **Lisa Calise** – Chief Financial Officer at Watertown-based Perkins School for the Blind. Previously served the City of Boston for over a decade, most recently as Director of Administration and Finance.
- **Brian Lang** – presently President of UNITE HERE Local 26, Boston's hotel and food service union. He has spent 17 years representing the union's 7000 members as an advocate for worker's rights.
- **Steve Poftak** – Executive Director of the Rappaport Institute for Greater Boston at the Harvard Kennedy School. Poftak was Director of Research and the Center for Better Government at the Pioneer Institute and authored papers on transportation policy, municipal finance, and job creation.

- **Monica Tibbits-Nutt** –Executive Director of the 128 Business Council since 2010. Advises communities in the 128 Corridor in transit planning and oversees the operation of 12 shuttle routes with half a million annual ridership. Served as a Transportation Planning consultant to the MBTA Advisory Board, and for the Secretary of Transportation while at TransitWorks.

MBTA Chief Administrator Brian Shortsleeve

Served in Persian Gulf in the Marines for 4 years after college. Has an MBA from Harvard. Was political director of Romney's successful campaign for Governor in 2002. Worked for Bain & Company, H.I.G. Capital, and venture capital firm General Catalyst Partners before being nominated to current position in August of 2015. Lives in Wellesley.

MBTA General Manager Frank DePaola

Has a BS from UMASS Dartmouth and Masters in MS in Civil Engineering from Northeastern University. Served as Senior Project Manager for Infrastructure for Harvard's Allston Development Group, and as Director of /construction for the MWRA. Joined Mass DOT in 2009 as the Assistant General Manager for the MBTA's Design and Construction Directorate. Moved to position as Chief Operating Officer of MassDOT as a Baker appointment.



Town of Arlington, Massachusetts

Discussion: Traffic Signals at Intersection of Mass Ave/Mill/Jason

Summary:

Transportation Advisory Committee

Adam W. Chapdelaine, Town Manager

Michael Rademacher, Director of Public Works

ATTACHMENTS:

Type	Description
▣ Reference Material	Memorandum to Board
▣ Reference Material	TAC Study
▣ Reference Material	Public Comments



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Intersection of Massachusetts Avenue, Mill Street, and Jason Street

Date: November 5, 2015

Due to the public concern raised, I have asked representatives of the Transportation Advisory Committee (TAC) to appear before the Board at Monday's meeting to discuss the changes made to the intersection of Mass/Mill/Jason. Attached to this agenda item is the TAC report which was adopted by the Board in 2013.



TRANSPORTATION ADVISORY COMMITTEE

Arlington Planning Department, 730 Mass Ave,
Arlington MA, c/o Laura Wiener

To: Arlington Board of Selectmen, Arlington, MA

From: Transportation Advisory Committee (TAC)

Subject: Intersection of Mass Avenue/Mill Street/Jason Street

Date: May 9, 2013

The Special Permit for the new CVS store on Massachusetts Avenue provided funds to improve the above intersection if the funds are committed by October 19, 2015. As indicated in the attached report, this intersection has safety and operations issues and needs improvements.

The TAC has studied this intersection, and the study suggests that the following recommendations would significantly improve overall safety and operations as described in the attached report. The TAC voted the following recommendations unanimously on February 13, 2013:

1. Modify Mill Street southbound to have an exclusive left turn lane and a shared through/right turn lane.
2. Modify Jason Street northbound to have an exclusive right turn lane and a shared left/through lane.
3. Add a new signal controller with split signal phasing so that traffic from Mill Street and Jason Street runs separately with no conflicts.
4. Provide a 3-second advance for pedestrians crossing Mass Avenue concurrent with vehicles turning right from Jason Street and Mill Street.
5. Provide pedestrian countdown timers and audible alerts for pedestrian crossings.
6. Slightly reduce the width of the Jason Street traffic island to accommodate two northbound approach lanes.
7. Provide a bi-modal green/yellow left arrow for the Mass Avenue eastbound approach.
8. Coordinate with business owners on Mill Street to discuss prohibiting on-street parking during peak weekday periods to accommodate vehicle queuing.

The recommendations were endorsed by the ARB on March 18, 2013.

Respectfully submitted:

Jeff Maxtutis, Working Group Lead and Co-chair of the TAC

Transportation Advisory Committee Members:

Elisabeth Carr-Jones, Wayne Chouinard, Jean Clark, Paul Kent, Jeff Maxtutis, Howard Muise,
Officer Corey Rateau, Scott Smith, Edward Starr, Richard Turcotte, and Laura Wiener

Web site; www.arlingtonma.gov/tac

RECOMMENDATIONS FOR IMPROVEMENTS AT MASSACHUSETTS AVENUE/MILL STREET/JASON STREET

1. ISSUE STATEMENT

The intersection of Massachusetts Avenue (Mass Ave) with Mill Street and Jason Street currently experiences safety and operational issues that impact motorists, pedestrians and bicyclists.

- The crash rate exceeds the MassDOT average rate both statewide and for District 4.
- Historically, this intersection has experienced the 3rd highest number of crashes in town over a 10-year period.
- During peak AM hours, the vehicle queues on Mill Street can extend from Mass Ave to Summer Street, and back up onto Summer Street, causing dangerous congestion before the opening of the High School.

The off-set geometry of the side streets (Mill and Jason) combined with the concurrent signal phasing of these streets creates an unsafe situation for motorists turning through the intersection.

In addition, the existing all-red pedestrian phase (21 seconds) does not meet the current (2009) Manual on Uniform Traffic Control Devices standard of 29 seconds.

The TAC has evaluated alternatives and developed recommendations to improve safety and operations at this intersection.

2. EXISTING CONDITIONS

Geometrics and Signal Conditions

The following is a summary of geometric and signal conditions at the study intersection:

- Mass Ave has two general approach lanes and a parking lane in each direction
- Mill Street has two general southbound approach lanes. The inside lane is often used as an exclusive left-turn lane. The approach and departure lanes are divided by a small landscaped median with pedestrian refuge. On-street parking on the west side of the road is provided north of the intersection (in front of the Holovak & Coughlin sporting goods store). The MBTA Route 67 bus has a northbound stop on Mill Street south of Bacon Street and a southbound stop north of Millbrook Drive.

Transportation Advisory Committee Members:

Elisabeth Carr-Jones, Wayne Chouinard, Jean Clark, Paul Kent, Jeff Maxtutis, Howard Muise, Officer Corey Rateau, Scott Smith, Edward Starr, Richard Turcotte, and Laura Wiener

Web site; www.arlingtonma.gov/tac

- Jason Street has one wide general northbound approach lane. The approach and departure lanes are separated by a landscaped median with pedestrian refuge. Through and right-turning vehicles can sometimes pass around a vehicle waiting to make a left turn.
- Mill Street and Jason Street are off-set from one another causing difficulty and confusion for left-turning vehicles
- Pedestrian crosswalks are provided on each approach and handicap ramps are provided on each corner
- The intersection operates under the following signal phasing:
 - Phase 1 Eastbound Mass Ave advance phase with left-turn indication (9 seconds)
 - Phase 2 Eastbound and westbound Mass Ave
 - Phase 3 Exclusive pedestrian phase when called (all traffic stops)
 - Phase 4 Southbound Mill Street and northbound Jason Street
- The existing pedestrian all-red phase (21 seconds) does not meet current (2009) Manual on Uniform Traffic Control Devices standards (29 seconds). Signal pre-emption for emergency vehicles was added to this intersection in 2012.

Traffic and Pedestrian Volumes

Recent (2010) traffic volume counts were collected as part of the traffic impact studies for the CVS store and the Brigham's redevelopment. The following summarizes the existing AM and PM peak hour approach volumes:

	<u>AM Peak Hour</u>	<u>PM Peak Hour</u>
Mass Ave EB	672	951
Mass Ave WB	702	762
Jason Street NB	255	508
Mill Street SB	<u>641</u>	<u>403</u>
TOTALS	2,270	2,624

Intersection volumes are generally higher in the PM peak hour. However, because of the limited queue storage, the higher volumes on Mill Street in the AM peak hour cause excessive queuing. The Existing traffic volumes in the study area are provided in the Appendix.

Pedestrian volumes were counted at the study intersection during the AM and PM peak hours by TAC in November 2012. Approximately 100 pedestrians crossed the intersection in both the AM and PM peak hours. About one half of the pedestrians crossed Mill Street on the north side of Mass Ave, between 20 and 30 pedestrians crossed Jason Street on the south side of Mass Ave, and the remaining 20-25 pedestrians crossed Mass Ave.

Transportation Advisory Committee Members:

Elisabeth Carr-Jones, Wayne Chouinard, Jean Clark, Paul Kent, Jeff Maxtutis, Howard Muise, Officer Corey Rateau, Scott Smith, Edward Starr, Richard Turcotte, and Laura Wiener

Web site; www.arlingtonma.gov/tac

Intersection Operations

The off-set geometry of Mill and Jason Streets creates a confusing and hazardous situation for left-turning vehicles in a tight intersection. It is not clear for motorists making left turns from either roadway which direction opposing vehicles are headed. Because of the off-set geometry, left-turning vehicles wait in the middle of the intersection until they can clear. These conditions result in uncertain and hence, unsafe operations for motorists.

Intersection capacity analysis was conducted for the study intersection for existing conditions for the AM and PM peak hours. Level of Service (LOS), vehicle delay, and queuing were evaluated. The traffic and pedestrian volumes, geometrics, and signal operations discussed above were used for this analysis. The analysis results were calibrated to existing operating conditions based on observations of queue lengths conducted by TAC. The following summarize the capacity analysis results:

- The intersection operates overall at LOS E in the AM peak hour and LOS F in the PM peak hour; LOS E and F are generally considered deficient conditions, but are often tolerated for short periods in congested areas.
- Most approaches and movements operate at LOS D, E or F in both peak hours;
- The Mill Street left-turn movement operates with long queues (over 600 ft) in the AM peak hour. This is a serious problem because Mill Street does not have much storage capacity for queues, much less than Mass Ave and Jason Street. On-street parking can exacerbate queuing by forcing vehicles into one lane;
- In the PM peak hour, Mass Ave in both directions and Jason Street also experience long queues, but there is sufficient storage capacity.

Complete results are provided in the Appendix.

Safety

A total of 26 crashes were reported to the Arlington Police Department at this intersection in the period from 2009 through June 2012 (7.4 accidents per year). Of the 26 crashes, about two-thirds were either turning movement crashes (10) or rear-end collisions (7), with the remaining crashes (9) unidentified. This crash history is typical of locations where the right of way is uncertain. Only five (19%) of the crashes involved injuries, which typically represent slower speed collisions. The Crash rate (0.83 crashes per million entering vehicles) exceeds the MassDOT Average Crash rate statewide (0.80) and for District 4 (0.77). Historically, this intersection has experienced the 3rd highest number of crashes in town.¹

¹ Crash "Hot Spots", Town of Arlington (1990-2001).

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3. FUTURE CONDITIONS

Traffic Volumes

Future year 2015 traffic volumes were developed as part of the Brigham's Traffic Impact Study and were used for this analysis. The future volumes include volumes generated by the Brigham's redevelopment project and general background growth.

The following summarizes the year 2015 future AM and PM peak hour approach volumes:

	<u>AM Peak Hour</u>	<u>PM Peak Hour</u>
Mass Ave EB	704	1,018
Mass Ave WB	731	816
Jason Street NB	274	554
Mill Street SB	<u>722</u>	<u>450</u>
TOTALS	2,431	2,838

The future 2015 peak hour volumes at the study intersection are approximately 8 percent higher than the existing peak hour volumes. The future year 2015 traffic volumes are shown in the Appendix.

Alternatives Analyses

The following alternatives were identified and evaluated for the future conditions:

- No- Build – Modified lane use and existing signal phasing/timing
- Build 1– Modified lane use, pedestrian crossing time of 29 seconds, and optimized timings
- Build 2 – Modified lane use, existing signal phasing, concurrent pedestrian phase, and optimized timings
- Build 3 – Modified lane use, exclusive pedestrian phase, separate phases for Mill and Jason streets, and optimized timings
- Build 4 - Modified lane use, concurrent pedestrian phase, separate phases for Mill and Jason streets, and optimized timings

It is noted that the required pedestrian crossing time of 29 seconds was used for all Build Alternatives.

Capacity analysis was performed for each alternative for AM and PM peak hours for the future conditions. Intersection LOS, delay, and queuing were calculated. The overall intersection delay and LOS results are summarized below. These analyses are also shown in the Appendix.

Transportation Advisory Committee Members:

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	<u>AM Peak Hour</u>		<u>PM Peak Hour</u>	
	<u>Delay (sec)</u>	<u>LOS</u>	<u>Delay(sec)</u>	<u>LOS</u>
Existing	68	E	82	F
No-Build	101	F	>120	F
Build 1	105	F	>120	F
Build 2	35	C	44	D
Build 3	>120	F	>120	F
Build 4*	68	E	76	E

* Preferred

Alternative Build 1 was eliminated because safety would not be improved and traffic operations would deteriorate. Although the Build 2 Alternative shows the lowest overall delay, it was eliminated because of safety concerns. A combination of Mill and Jason Streets running together along with concurrent pedestrian crossings would reduce pedestrian safety. Build 3 was eliminated because, although safety would be increased, traffic delay and queuing would increase to unacceptable levels. Build 4 shows the best combination of safety and traffic operations and has been selected as the Preferred Alternative. The traffic delay and LOS are equal to or better than existing conditions with significantly improved safety.

The split phase operation for Mill and Jason Streets and concurrent pedestrian phasing with a 3-5second pedestrian advance has been successfully used at several busy intersections in Cambridge for many years.

The following additional measures for Build 4 were identified to improve safety and operations further:

- Signage and pavement markings to designate exclusive left-turn and shared through/right-turn lanes on the Mill Street approach;
- Signage and pavement markings designating exclusive right-turn and shared left/through lanes on the Jason Street approach;
- Reduce width of the Jason Street traffic island by 12-18" to better accommodate two northbound approach lanes. The island would still be wide enough for landscaping and to provide a pedestrian refuge;
- Provide a 3-second signal advance for pedestrians crossing Mass Avenue concurrent with vehicles turning right from Mill and Jason Streets;

Transportation Advisory Committee Members:

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Officer Corey Rateau, Scott Smith, Edward Starr, Richard Turcotte, and Laura Wiener

Web site; www.arlingtonma.gov/tac

- Provide pedestrian countdown timers and local audible alerts for pedestrian crossings to aid the handicapped;
- Provide a new signal controller to replace the old current controller;
- Provide new bi-modal green/yellow left arrow for Mass Avenue eastbound to indicate to motorists that the protected phase is ending;
- Coordinate with business owners on Mill Street to discuss prohibiting on-street parking during peak weekday periods to accommodate vehicle queuing.
- Retain No Right Turn on Red sign restriction for all intersection approaches.

4. RECOMMENDATIONS

1. Modify Mill Street southbound to have an exclusive left turn lane and a shared through/right turn lane.
2. Modify Jason Street northbound to have an exclusive right turn lane and a shared left/through lane.
3. Add a new signal controller with split phasing so that the traffic from Mill Street and Jason Street run separately with no conflicts.
4. Provide a 3-second advance for pedestrians crossing Mass Avenue concurrently with vehicles turning right from Mill and Jason Streets.
5. Provide pedestrian countdown timers and local audible alerts for pedestrian crossings.
6. Slightly reduce the width of the Jason Street traffic island to accommodate two northbound approach lanes.
7. Provide a bi-modal green/yellow left arrow for Mass Avenue eastbound.
8. Coordinate with business owners on Mill Street to discuss prohibiting on-street parking during peak weekday periods to accommodate vehicle queuing.

The recommendations are shown in the attached figure.

Transportation Advisory Committee Members:

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Web site; www.arlingtonma.gov/tac

5. FUNDING

Signal pre-emption for emergency vehicles was added to this intersection in 2012. It was paid for (approximately \$8,000) with the mitigation funds identified for the CVS project. There is approximately \$42,000 remaining for improvements at the intersection. A preliminary cost estimate indicates that the remaining amount should be adequate to cover most, if not all, of the recommendations listed above, including engineering design. It is noted that if additional signal loop detectors are desired, this would be an additional cost.

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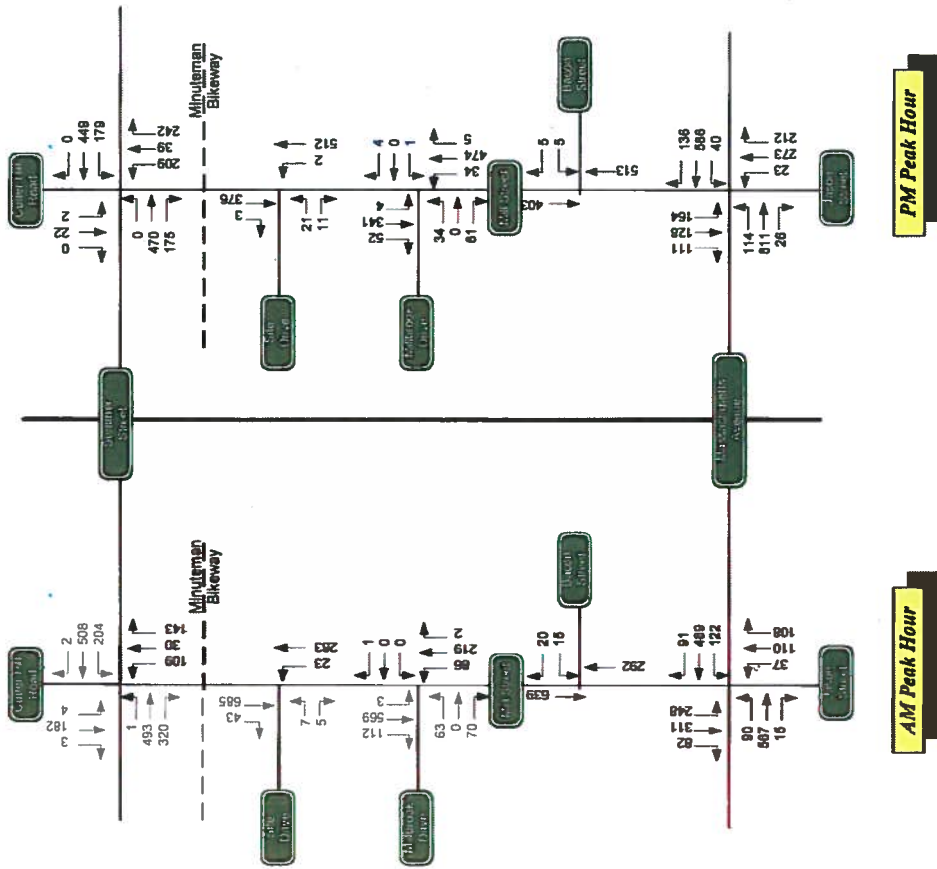


APPENDIX

Transportation Advisory Committee Members:

Elisabeth Carr-Jones, Wayne Chouinard, Jean Clark, Paul Kent, Jeff Maxtutis, Howard Muise,
Officer Corey Rateau, Scott Smith, Edward Starr, Richard Turcotte, and Laura Wiener

Web site; www.arlingtonma.gov/tac



Estimated Existing Traffic Volumes

FIGURE 2

Massachusetts Avenue at Mill Street and Jason Street – Existing Conditions Analysis

	Existing AM Peak Hour				Existing PM Peak Hour			
	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue
Massachusetts Ave EB LT/TR	41.1	D	234	260	112.9	F	396	574
Massachusetts Ave WB LT/TR	85.5	F	325	448	56.1	E	311	439
Jason Street NB LT	64.3	E	155	269	48.5	D	345	498
Jason Street NB R	33.8	C	50 ⁽¹⁾	50 ⁽¹⁾	41.9	D	50 ⁽¹⁾	50 ⁽¹⁾
Mill Street SB L	103.2	F	338	671	>120	F	186	328
Mill Street SB TR	79.0	E	220 ⁽²⁾	220 ⁽²⁾	43.0	D	187	220 ⁽³⁾
Overall Intersection	68.4	E	-	-	82.0	F	-	-

Abbreviations:
 EB = Eastbound L = Left LT = Left & Through
 WB = Westbound T = Through TR = Through & Right
 NB = Northbound R = Right
 SB = Southbound

Ave. Delay = Average Delay per vehicle (seconds)
 LOS = Level of Service
 50th % Queue = 50th Percentile Queue (feet)
 95th % Queue = 95th Percentile Queue (feet)

⁽¹⁾ Queues in excess of 50 ft have been added to the Jason St left lane, as the right-turn lane queue storage is at capacity.
⁽²⁾ Queues in excess of 220 ft have been added to the Mill St left lane, as the through/right-turn lane queue storage is at capacity.

General Notes:

- Results are based on Synchro 8 analyses.
- Traffic volumes from Traffic Impact and Access Study, Proposed Mill Street Residential & Retail Development, 30-50 Mill Street, Arlington, MA, prepared by MS Transportation Systems / New England Engineering Group, April 2010 and revised September 2010.
- Supplemental pedestrian volume data from November 29, 2012.
- The Mill Street SB approach has approximately 220 ft back from the stop bar to queue in two lanes.
- The Jason Street NB approach has approximately 40-50 ft back from the stop bar to queue in two lanes.

Massachusetts Avenue at Mill Street and Jason Street – Existing Conditions Queue Observations

	Existing AM Peak Hour				Existing PM Peak Hour			
	50 th % Queue	95 th % Queue	Num. of Vehicles	Feet	50 th % Queue	95 th % Queue	Num. of Vehicles	Feet
Jason Street NB	-	-	9	~180	-	-	17	~340
Mill Street SB	-	~290	-	~700	-	-	-	-

Notes:
 • Jason Street queue observations are from November 29, 2012.
 • Mill Street queue observations are from October 13, 2010 and October 20, 2010.

Massachusetts Avenue at Mill Street and Jason Street – Future Conditions Comparison – AM Peak Hour

	Future No-Build				Future Build Alt 1				Future Build Alt 2				Future Build Alt 3				Future Build Alt 4			
	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue
Mass Ave EB LT/TR	52.0	D	250	290	86.1	F	371	420	21.4	C	162	186	110.6	F	418	468	50.0	D	316	335
Mass Ave WB LT/TR	109.4	F	357	483	>120	F	478	612	38.0	D	213	325	>120	F	504	638	70.2	E	402	549
Jason Street NB LT	>120	F	218	350	113.2	F	257	400	28.2	C	93	169	>120	F	345	538	82.5	F	276	377
Jason Street NB R	34.0	C	50 ⁽¹⁾	50 ⁽¹⁾	39.7	D	50 ⁽¹⁾	50 ⁽¹⁾	20.4	C	50 ⁽¹⁾	50 ⁽¹⁾	>120	F	50 ⁽¹⁾	50 ⁽¹⁾	72.1	E	50 ⁽¹⁾	50 ⁽¹⁾
Mill Street SB L	>120	F	506	838	>120	F	653	1,023	54.7	D	206	508	74.4	E	724	1,039	53.1	D	597	879
Mill Street SB TR	112.8	F	220 ⁽¹⁾	220 ⁽¹⁾	91.7	F	220 ⁽¹⁾	220 ⁽¹⁾	45.6	D	220 ⁽¹⁾	220 ⁽¹⁾	>120	F	220 ⁽¹⁾	220 ⁽¹⁾	98.9	F	220 ⁽¹⁾	220 ⁽¹⁾
Overall Intersection	100.7	F	-	-	104.6	F	-	-	34.6	C	-	-	>120	F	-	-	68.2	E	-	-

Abbreviations:

EB = Eastbound
WB = Westbound
NB = Northbound
SB = Southbound
LT = Left & Through
T = Through
R = Right
LOS = Level of Service
Ave. Delay = Average Delay per vehicle (seconds)
50th % Queue = 50th Percentile Queue (feet)
95th % Queue = 95th Percentile Queue (feet)

(1) Queues in excess of 50 ft have been added to the Jason St left lane, as the right-turn lane queue storage is at capacity.

(2) Queues in excess of 220 ft have been added to the Mill St left lane, as the through/right-turn lane queue storage is at capacity.

General Notes:

- Results are based on Synchro 8 analyses.
- Future Traffic Volumes from Traffic Impact and Access Study, Proposed Mill Street Residential & Retail Development, 30-50 Mill Street, Arlington, MA, prepared by MS Transportation Systems / New England Engineering Group, April 2010 and revised September 2010.
- Supplemental pedestrian volume data from November 29, 2012.
- The Mill Street SB approach has approximately 220 ft back from the stop bar to queue in two lanes.
- The Jason Street NB approach has approximately 40-50 ft back from the stop bar to queue in two lanes.

Future Alternative Summary

Alternative	Description
Future No-Build	Future Volumes, Existing Signal Phasing & Timing
Future Build Alt 1	Future Volumes, Jason St & Mill St run together, exclusive ped phase, essentially existing phasing, with optimized signal timings.
Future Build Alt 2	Future Volumes, Jason St & Mill St run together, concurrent ped phase, and optimized signal timings.
Future Build Alt 3	Future Volumes, Jason St & Mill St have split phasing (run separately), exclusive ped phase, and optimized signal timings.
Future Build Alt 4	Future Volumes, Jason St & Mill St have split phasing (run separately), concurrent ped phase, and optimized signal timings.

Analysis Assumptions

- The pedestrian phase is increased in all build scenarios. The existing pedestrian phase timing is 21 seconds long, which includes 7 seconds for walk (W), and 14 seconds for flashing don't walk (FDW). To meet the 2009 MUTCD requirements, a minimum FDW time of 22 seconds is needed. Therefore, in all future build alternatives, a 29 second pedestrian phase is assumed, which includes 6 seconds of W, 22 seconds of FDW, and one second all-red.
- In all scenarios that have Jason Street and Mill Street running together (existing, future no-build, and future build alternatives 1 and 2), a reduced ideal saturation flow rate of 1700 vehicles per hour was used to calibrate the model due to friction that occurs due to the offset of the two roadways.
- In the two build alternatives that have Jason Street and Mill Street running separately with split phasing, the ideal saturation flow rate for Jason Street and Mill Street was changed to a typical value of 1900 vehicles per hour.

December 20, 2012

Massachusetts Avenue at Mill Street and Jason Street – Future Conditions Comparison – PM Peak Hour

	Future No-Build				Future Build Alt 1				Future Build Alt 2				Future Build Alt 3				Future Build Alt 4			
	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue	Ave. Delay	LOS	50 th % Queue	95 th % Queue
Mass Ave EB LT/TR	>120	F	491	681	>120	F	770	910	52.4	D	179	325	>120	F	693	883	64.6	E	375	548
Mass Ave WB LT/TR	86.7	F	381	509	>120	F	536	672	28.6	C	178	280	92.2	F	498	634	35.2	D	340	424
Jason Street NB LT	76.8	E	406	624	64.5	E	522	698	30.5	C	185	317	>120	F	780	1,062	>120	F	605	857
Jason Street NB R	42.5	D	50 ⁽¹⁾	50 ⁽¹⁾	46.2	D	50 ⁽¹⁾	50 ⁽¹⁾	22.9	C	50 ⁽¹⁾	50 ⁽¹⁾	>120	F	50 ⁽¹⁾	50 ⁽¹⁾	80.1	F	50 ⁽¹⁾	50 ⁽¹⁾
Mill Street SB L	>120	F	263	434	>120	F	356	542	>120	F	119	216	>120	F	443	685	75.7	E	321	510
Mill Street SB TR	46.1	D	208	220 ⁽²⁾	48.9	D	220 ⁽²⁾	220 ⁽²⁾	24.6	C	109	166	>120	F	220 ⁽²⁾	220 ⁽²⁾	>120	F	220 ⁽²⁾	220 ⁽²⁾
Overall Intersection	>120	F	-	-	>120	F	-	-	43.5	D	-	-	>120	F	-	-	76.3	E	-	-

Abbreviations:

EB = Eastbound
WB = Westbound
NB = Northbound
SB = Southbound
LT = Left & Through
TR = Through & Right
R = Right
Ave. Delay = Average Delay per vehicle (seconds)
LOS = Level of Service
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- In all scenarios that have Jason Street and Mill Street running together (existing, future no-build, and future build alternatives 1 and 2), a reduced ideal saturation flow rate of 1700 vehicles per hour was used to calibrate the model due to friction that occurs due to the offset of the two roadways.
- In the two build alternatives that have Jason Street and Mill Street running separately with split phasing, the ideal saturation flow rate for Jason Street and Mill Street was changed to a typical value of 1900 vehicles per hour.

PUBLIC COMMENTS REGARDING THE
INTERSECTION CHANGES
AT MASS. AVE/MILL ST./JASON ST.
(SEE ATTACHED)

11/5/15

Comments from Paula Herman & Thomas K. Brown - residents of 6 Bacon St.:

They are against the changes to the lights at Mass. Ave and Jason/Mill Streets.

Thomas is visually impaired and finds it very difficult and unsafe to cross these streets now.

From: "MaryAnn Sullivan" <MSullivan@town.arlington.ma.us>
"greeleycom@aol.com" <greeleycom@aol.com>, "Diane Mahon" <dianemahon@verizon.net>, "Dan
To: Dunn" <dunster@dandunn.org>, smbyrne1987@gmail.com, "jcurro@alumni.tufts.edu"
<jcurro@alumni.tufts.edu>
Cc: "Marie Krepelka" <MKrepelka@town.arlington.ma.us>, "Fran Reidy" <FREidy@town.arlington.ma.us>
Date: 11/04/2015 04:58 PM
Subject: Lights at Mass. Ave. and Mill/Jason St.

Hello All-

I'm forwarding information called in by Kate Crohan (31 yr. resident and a visually impaired/blind walker):

I'm having a very difficult time crossing at this intersection. You cannot make it across the street while cars can turn at the same time. even though the pedestrians have the right away. It's very dangerous and someone is going to be hit. It took me 3 times returning back to the curb and someone else crossing at the same time before I could cross. It freaks me out and I feel as though I won't make it home anymore. I have been walking these streets in Arlington for many years and at night use a reflective cane and 2 flashlights attached to me front & back. I'm not new to walking and crossing these streets for years. This is a safety issue for all that I'd like the Selectmen to address. I feel safer crossing Mass. Ave at the Library crosswalk on Mass. Ave (which is bad) then at the lights now at Jason/Mill/Mass. Ave. I have talked to the Town Engineer and am told there is a 7 second delay to cross the street before cars have a green light. If cars are traveling up Mill St to Mass. Ave. you can't see people easily crossing. I also think the audible sound signal is out of sync with the light but am not sure-can it be checked?

Please re-think this decision Thanks, Kate

Please feel free to contact me: work until 4 PM 617 972-7270 and home after 781 648-3484

Mary Ann Sullivan
Town of Arlington
Selectmen's Office
(781) 316-3024
(781) 316-3029 FAX

From: dianemahon@verizon.net
To: Adam Chapdelaine <achapdelaine@town.arlington.ma.us>, msullivan@town.arlington.ma.us, mkrepelka@town.arlington.ma.us, freidy@town.arlington.ma.us
Date: 11/04/2015 12:30 PM
Subject: Fwd: [arlington] Petition regarding the new Mass. Ave./Jason St./Mill St. traffic configuration

FYI only.

Sent from my iPhone

Begin forwarded message:

From: Dianne Schaefer <djschaefer@gmail.com>
Date: November 4, 2015 at 12:11:15 PM EST
To: Suzanne Leone Lindner <suelndnr@gmail.com>
Cc: Ron via arlington <arlington@arlingtonlist.org>
Subject: Re: [arlington] Petition regarding the new Mass. Ave./Jason St./Mill St. traffic configuration

I agree, now when making a left turn from Mass ave onto Mill street, the left turn signal is at the end of the cycle - it used to be at the beginning of the cycle so the left turning cars were out of the way. Now they sit there backing up traffic and polluting the air.

Dianne

On Nov 4, 2015, at 11:55 AM, Suzanne Leone Lindner <suelndnr@gmail.com> wrote:

A change.org petition has been started in regard to the new traffic light configuration at this intersection. Anyone who has been through this intersection lately knows the issues - it's dangerous for pedestrians (including the many students who cross here on a daily basis), traffic backing up on Jason and down Mill, the impossibility of taking a left from Mass. Ave. onto Mill and the line of cars that back up behind the person who's trying to do so, etc. Maybe it's slightly easier to take a left from Jason and Mill onto Mass. Ave. now, but that one improvement does

not

negate the other issues.

https://www.change.org/p/arlington-board-of-selectmen-change-the-jason-mill-st-mass-ave-intersection-back-to-an-exclusive-pedestrian-crossing?recruiter=1066742&utm_source=share_petition&utm_medium=copylink

The issue will apparently be discussed at next Monday's Board of Selectman's meeting, and the petition will be presented there, along with the comments that people have posted on the petition page.

To post a message to the list, send it to

arlington@arlingtonlist.org

Search the archives: <http://www.arlingtonlist.org/archives/search>

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Dianne Schaefer

djschaefer@gmail.com

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Email the list manager at arlington-owner@arlingtonlist.org

Please help keep the list organized by tagging your message see <http://arlingtonlist.org/rules/keywords> for details

From: Nicole Eaton <nicole.eaton@gmail.com>
To: achapdelaine@town.arlington.ma.us, mkrepelka@town.arlington.ma.us
Date: 11/05/2015 09:43 AM
Subject: Mass Ave/Jason St. Intersection

Dear Adam and Marie,

I wanted to add my voice to the growing concerns about the safety of the intersection due to recent changes. It is now extremely dangerous. Last week I was almost run over! In addition my personal safety, I will also comment that it now takes 3 times as long to cross the street. I strongly urge you change the intersection back. Thank you.

Nicole Eaton
74Cutter Hill Rd.

From: Lynne Eisenberg <lynneisenberg@outlook.com>
To: "achapdelaine@town.arlington.ma.us" <achapdelaine@town.arlington.ma.us>,
"mkrepelka@town.arlington.ma.us" <mkrepelka@town.arlington.ma.us>
Date: 11/05/2015 09:32 AM
Subject: Mill St/Jason St intersection

I am writing to add my voice to the many people in town who are horrified by the new traffic configuration at Mass Ave, Jason and Mill Street. This was brought to my attention by my blind friend, a longtime Arlington resident like myself. She is a fearless independent traveler who found this new intersection system to be highly dangerous. She was almost killed trying to cross. I am a professional in the field of visual impairment so I can guarantee that my friend crosses streets properly and safely. Cars are turning when pedestrians are following walk signals. The sign to yield to pedestrians is totally inadequate and dangerous.

I am baffled by the thinking behind this change and by the lack of communication from the town to the public. I hope this situation can be remedied immediately before some gets hurt.

Thank you for your help in advance.

Lynne Eisenberg
52 School Street
Arlington, MA 02476

----- sponsored
link: yahoo recommended - <http://msn.medsplacex.com> -----

From: Sp SpSp <1spspsp@gmail.com>
To: achapdelaine@town.arlington.ma.us, Marie Krepelka <mkrepelka@town.arlington.ma.us>
Date: 11/05/2015 08:53 AM
Subject: mill/jason/mass ave traffic light/pedestrian light

Dear town manager and head of the BOS,

This new light timing at Mill/Jason/Mass Ave is a hazard, an accident waiting to happen.

Please re-think this issue and change the lights back to the way they were, or a new way that actually helps traffic flow AND is safe for drivers and pedestrians.

thank you
sylvia peretz

From: "Rubel, Noelle" <NRUBEL@PARTNERS.ORG>
To: "msullivan@town.arlington.ma.us" <msullivan@town.arlington.ma.us>
Date: 11/05/2015 11:23 AM
Subject: FW: Safety Concerns Jason St/Mass Ave

From: Rubel, Noelle
Sent: Thursday, November 05, 2015 10:53 AM
To: 'townmanager@town.arlington.ma.us'
Cc: 'rubno@aol.com'
Subject: Safety Concerns Jason St/Mass Ave

Mr. Chapdelaine:

I am writing to you today to express my concerns re: the intersection off Jason St. & Mass. Ave. I have owned/lived in Arlington for over 15 years, but just recently became aware of this seemingly very dangerous situation. My daughter just started AHS this fall & has been walking after school to the public library. I have walked the route with her & have seen firsthand the difficulty w/ safely crossing. It appears that the cars have a green light at the same time that the crossing light for pedestrian's signals to walk? I also recently experienced it from the perspective of a driver of a vehicle - coming down Jason St., light turning green, going to take a right turn onto Mass Ave, and having a young boy go to cross in front of my moving car at the same time!

I am very concerned & wanting to know what can be done to rectify this situation **before** someone is badly injured?

Thank you for your time,

Noelle Rubel

71 Decatur Street

Arlington, MA 02474

617-855-3404

nrubel@partners.org

The information in this e-mail is intended only for the person to whom it is addressed. If you believe this e-mail was sent to you in error and the e-mail contains patient information, please contact the Partners Compliance HelpLine at <http://www.partners.org/complianceline> . If the e-mail was sent to you in error but does not contain patient information, please contact the sender and properly dispose of the e-mail.

Attachments:

File: [ATT00002.txt](#) Size: 2k Content Type: text/plain
File: [ATT00003.html](#) (Shown Inline) Size: 4k Content Type: text/html

From: Kara M <karrotabq@gmail.com>
To: mkrepelka@town.arlington.ma.us
Date: 11/05/2015 07:45 AM
Subject: For Board of Selectmen

I'm writing regarding the loss of pedestrian protected crossing at Mill Street and Mass Ave. Please restore it.

Six years ago, I collided with another car at this intersection. I was turning left from Mill Street onto Mass Ave.

It was my first accident ever. I've had my license for 30 years. I drive a minivan, often filled with small children. I'm a cautious driver.

But I never saw the car I hit that day. I had to ask the police officer what color it was. The other driver and I both left in ambulances.

Let it be clear: had I hit a pedestrian that day, I would have killed them.

As someone who frequently walks to the town center, the previous pedestrian protected crosswalk was my safe refuge when I didn't feel like staring down traffic at the Library Way or Town Hall crossings.

Since this change, I've told my 12-year-old son he can no longer cross at Mill Street and Mass Ave alone.

While Traffic Control Officer Rateau has suggested that "pedestrians will eventually learn... to cross with it says to cross while being cognizant of other traffic," this intersection serves community members who may have difficulty crossing nimbly.

It's not just children like my son who need protection. The nearby facilities serve seniors, those with disabilities and illnesses, younger children, and visitors to our town.

I realize thought and planning went into these changes. This is serious intersection that demands a serious and thoughtful solution. Stating, however, that "this is how it's done in Cambridge and Boston" (source: TAC) isn't quite enough. Not right now. Not after the pedestrian deaths we've already seen in our town.

I love living in Arlington more than anywhere else. I want to be proud of our town. Please return protected pedestrian crossing to Mill Street and Mass Ave immediately.

Thank you,

Kara Madden
71 Cutter Hill Road, Arlington
617 903-0081
karrotabq@gmail.com

From: Patricia Worden <pbworden@hotmail.com>
To: arlington list <arlington@arlingtonlist.org>
"fryan@town.arlington.ma.us" <fryan@town.arlington.ma.us>, Kevin Greeley <greeleycom@aol.com>,
Cc: Adam Chapdelaine <achapdelaine@town.arlington.ma.us>, Marie Krepelka
<mkrepelka@town.arlington.ma.us>
Date: 10/09/2015 12:02 PM
Subject: Intolerable Traffic Light Situation at Mill St. & Mass. Av.

Intolerable Traffic Light Situation at Mill St. & Mass. Av.

Kate Crohan's message (see below) is very important. An extremely dangerous situation has been created by the installation of the new traffic lights at Mill Street and Massachusetts Avenue.

The walk signals for the East-West pedestrian crossing and the North-South pedestrian crossing have been separated. In the case of the North-South crossing - i.e. across Massachusetts Avenue - autos waiting at the corner to turn into Mass. Av. in the direction towards Lexington frequently do NOT wait for the walk signal to terminate (although that would be only a few seconds). They become scofflaws and simply ignore the remaining seconds on the walk signal and turn the corner even when pedestrians are still in the intersection as long as in their view there is enough room for them to go. The walk signal is apparently meaningless for these drivers.

In addition, the time period assigned for the walk light in the Massachusetts Avenue crosswalk is much too short. It is unsuitable for the handicapped and elderly using that crossing and the separation of the East-West (Mill Street) and North-South (Mass. Av.) makes the audio signal very confusing for blind residents. These walk signals need to be returned to their original simultaneous configuration. In that way the Mass. Av. crossing could be returned to an appropriate duration, the confusion of the audio signals avoided, and, most importantly the illegal driving round the corner from Mill St. to Mass. Av. would stop. In my thirty plus years of using the traffic lights at this intersection I have never seen these corner violations of the walk signal until the recent new traffic light installation. Noticeably our school students are now avoiding this crossing and simply crossing Mass. Av. without any traffic lights at the painted crosswalk and bump-outs at Whole Foods or further along the Avenue.

A traffic "observer" with an official-looking jacket and a clipboard probably would not notice our new breed of driver scofflaws since they do not take the illegal turn while he is standing there. Whoever the traffic gods are who made this mess should reverse it and go back to Valhalla.

Patricia Worden

Hi,
IMPORTANT FYI: Please be aware that the light at Mill Street and Mass. Avenue isn't working properly. The audible signal is very definitely not coordinated with the light so it's very dangerous to follow the signal. When it indicates that you can cross Mass. Ave., cars can turn left from Mill Street so it is just not at all safe. There are times when the traffic appears to be stopped but the audible signal is not saying to cross. Please tell anyone you know who is blind or visually impaired since it is really dangerous. The police know and the company has been notified.

Kate Crohan

From: "Richard L. Schmeidler" <schmeidler@alum.calberkeley.org>
To: Patricia Worden <pbworden@hotmail.com>
arlington list <arlington@arlingtonlist.org>, Adam Chapdelaine <achapdelaine@town.arlington.ma.us>,
Cc: "fryan@town.arlington.ma.us" <fryan@town.arlington.ma.us>, Marie Krepelka
<mkrepelka@town.arlington.ma.us>, Kevin Greeley <greeleycom@aol.com>
Date: 10/09/2015 12:47 PM
Subject: Re: [arlington] Intolerable Traffic Light Situation at Mill St. & Mass. Av.

I live close by, and have also noticed the very recent change in the operation of the traffic lights where Mill Street and Jason Street intersect with Massachusetts Avenue.

The former arrangement, a "Barnes Dance" or "scramble" that let pedestrians cross diagonally without having to dodge cars that were turning, was good for pedestrians.

I presume that the new arrangement, in which cars can flow in one direction or the other, and make whatever turns they wish, but never have to wait for pedestrians, may have been considered better for drivers. [I could argue that the net benefit to drivers would be low if the risk to drivers of hitting pedestrians is factored into the calculations, but I do not know how to evaluate how much the community of drivers is affected if one of their number is involved in a catastrophe. And on the subject of catastrophes, see http://www.cafepress.co.uk/+cat_ass_trophy_shot_glass,1269424850 8-)
]

Who was responsible for the change? Was there any public notice or discussion of the change?

To whom should requests that the change be rescinded be directed?

Is this a matter within the purview of the Supervisors? Of Town Meeting?

From: barbara jones <jonesbl@comcast.net>
To: Lisa Deeley Smith <smith196@aol.com>
"Arlington@Arlingtonlist. Org" <arlington@arlingtonlist.org>, Adam Chapdelaine
Cc: <achapdelaine@town.arlington.ma.us>, Fred Ryan <fryan@town.arlington.ma.us>, Marie Krepelka
<mkrepelka@town.arlington.ma.us>
Date: 10/10/2015 01:24 PM
Subject: Re: [arlington] Intolerable Traffic Light Situation at Mill St. &Mass. Av.

There should be a dedicated walk signal with a 4 way stop for pedestrians as it was in the past.

At Mystic and Pleasant the audible signal engages when traffic moves East and West with no other traffic turning onto Mystic or Pleasant. When the audible engages with a different sound going North to South, again there is no turning traffic onto Mass. Ave.

Whoever made the decision for the install at Mill Street clearly was not considering pedestrian traffic.

If the lights can be adjusted, they need to do ASAP and given the state of the art traffic signals these days, it has to be possible.

What is not so easily done is getting the powers that be to make it happen.
Barbara

On Oct 10, 2015, at 9:47 AM, Lisa Deeley Smith via arlington
<arlington@arlingtonlist.org> wrote:

> Well, I must say I enjoy being able to turn left safely from Mill St without battling oncoming cars from Jason St. Which is not to say that unwanted consequences from that change don't exist.

>

> Lisa Deeley Smith

>

> -----Original Message-----

> From: "Gene Benson" <GeneBenson@verizon.net>

> Sent: 10/9/2015 10:14 PM

> To: "Patricia Worden" <pbworden@hotmail.com>; "arlington list"
<arlington@arlingtonlist.org>

> Cc: "Adam Chapdelaine" <achapdelaine@town.arlington.ma.us>;

"fryan@town.arlington.ma.us" <fryan@town.arlington.ma.us>; "Marie Krepelka"
<mkrepelka@town.arlington.ma.us>; "Kevin Greeley" <greeleycom@aol.com>

> Subject: Re: [arlington] Intolerable Traffic Light Situation at Mill St. &Mass. Av.

>

> Hi Patricia.

>

> I agree.

>

> I don't know what problem the town was trying to fix, but whatever it was
> they created a different set of problems.

>
> In addition to what you wrote:
>
> There are much longer back ups on Jason St. to get through Mass. Ave.
This
> evening it took two light cycles to get through Mass Ave from Jason. In my
> 25+ years in the neighborhood I have not seen that before. And there is a
> long wait for each light cycle. Going the other way, from Mill St. to
Jason,
> there are many times with one or no cars in the left turn only lane and so
> many cars in the right turn and straight head lane that it sometimes
become
> a two light cycle wait, something we never had before. It is especially
> tied up when cars in the right lane correctly wait to turn right until
> people get through the cross walk. Consequently I have seen cars cut into
> the left turn only lane just to go straight ahead.
>
> Best,
>
> Gene
>

15 Jason St. #6
Arlington, MA 02476
Oct. 29, 2015

Dear Board of Selectmen/women,

Several weeks ago, the Town of Arlington, Mass. changed the traffic/pedestrian configuration at the Jason St./Mill St./Mass Ave. intersection. One key aspect of the change is that pedestrians no longer can cross this intersection while the traffic is stopped. Now, after a few second delay for pedestrians, traffic is allowed to turn (both right and left). Succinctly put, the intersection has changed from an "exclusive" pedestrian crossing to a "concurrent" pedestrian crossing.

Many people are highly concerned about the new intersection, regarding it as a public safety hazard. For that reason, I would like to have the intersection at Jason/Mill/Mass Ave. put on the Board of Selectmen agenda as soon as possible.

There are multiple problems with the new configuration, but three major ones are as follows:

1. The "Walk" signal goes on to allow pedestrians to cross Mill St., after a few-second delay, the traffic on Mass Ave. is allowed to make a left turn onto Mill Street, right through the crosswalk. There is NO SIGN telling these drivers who are taking a left turn to yield to pedestrians. (The same is the case for drivers turning left onto Jason St.) During a busy time, if the drivers do stop for pedestrians in the middle of the intersection, then they will be blocking the cross-traffic when it gets a green light. In addition, in the dark, even if there were a sign, it would be very difficult for a left-turning to see a pedestrian in the cross walk (see my video at <https://www.youtube.com/watch?v=akOe9yKC18E>). A recent Boston Globe article tells the story of a man who was severely injured (and his dog killed) by a school bus in such a scenario in a concurrent pedestrian crossing (http://www.bostonglobe.com/metro/2015/10/22/busvictim/Rx9ehLyPTHeOtKvJCgO6sO/story.html?s_campaign=bostonglobe%3Asocialflow%3Afacebook)

2. Another major issue is associated with the "yield to pedestrians" signs at the right turns. At the corner of Jason St. and Mass. Ave., drivers now have a "right turn" lane that starts near the bottom of Jason St. Especially during peak commute times, when there are also many pedestrians, drivers must wait during their green light for all the people trying to cross Mass Ave. (as they should), only a few cars can turn right during the green light. (Although my personal experience is that the cars try to zoom around the corner while pedestrians try to cross; that can also be seen in the above YouTube video.) And since most of Jason St. is one lane, the traffic backs way far down Jason St. during the commute hours.

3. Lighting in this area is very poor. There is currently just one functioning street lamp at the intersection -- the one by the Arlington Historical Society buildings.

There may be other issues as well, but these are the ones I have noticed.

Many senior citizens, students, and people with mobility and vision disabilities walk through this intersection. I have seen a couple of "near-miss" incidents, and so I am very concerned about the safety of Arlington citizens and visitors who are trying to navigate this intersection. As a Technical Memorandum on a Pedestrian Signal Phasing Study for the Boston Region Metropolitan Transit Planning Organization (June 2015; (http://www.ctps.org/Drupal/data/calendar/htmls/2015/MPO_0604_Pedestrian_Signal.html) states, two "Conditions for Application" of a concurrent pedestrian crossing include "Signalized intersections with low concentrations of older pedestrians, students, or very young pedestrians" and "Simple intersections with good sight distance. The Jason/Mill/Mass Ave. intersection has NEITHER of these characteristics.

Given that the current arrangement is raising safety concerns, I sincerely hope that you will add this item to the next possible Board of Selectmen/Selectwomen meeting agenda.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, reading "Donna Maurer". The signature is written in dark ink and is positioned above the printed name.

Donna Maurer, Ph.D.

From: Jennifer Saulnier <jenmck@hotmail.com>
To: "mkrepelka@town.arlington.ma.us" <mkrepelka@town.arlington.ma.us>
Date: 10/30/2015 01:15 PM
Subject: Letter to selectman

Dear Selectman,

I am writing to express my concern about the pedestrian crosswalk signal at the corner of Mass Ave and Mill St. A couple of weeks ago, I was attempting to cross from the corner in front of the fabric store, across Mass Ave. I came upon the walk signal, and proceeded to the corner to cross while the walk signal was still in effect (white signal -not blinking any warning.). Cars just kept taking left turns in front of me (because they had a green light) while I stood to cross, thank goodness I didn't just go because I would have been hit. At no time did anyone turning left attempt to yield to me, even though I was obviously trying to cross. I can't imagine how people cross this road at night - it is dangerous during the day. I can't help but worry for kids, elderly folks and others that have to cross here.

Can you go out there and see what you think? I was really concerned by the situation and would hate to see someone hit. I feel like it is a very risky situation. I personally feel uncomfortable crossing here and would not allow my children to cross here.

Thanks for your time,
Jennifer Saulnier
Arlington resident
781-488-8485



Town of Arlington, Massachusetts

For Approval: Board Designees to the School Enrollment Task Force

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Memorandum to Board



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: School Enrollment Task Force – Board Designees

Date: November 5, 2015

In an effort to plan for the forecasted enrollment growth facing the School Department over the next decade, the Superintendent and I are working to establish a School Enrollment Task Force (SETF) to examine the issue, review alternatives, solicit public input, and recommend solutions. We are suggesting the SETF include the following:

- 3 School Committee Members
- **2 Select Board Members**
- 1 Capital Planning Committee Member
- 1 Finance Committee Member
- 1 Permanent Town Building Committee Member
- Town Manager
- Superintendent of Schools

In order to move forward with this, I am requesting that Board designate two representatives at Monday's meeting. I expect the SETF to meet up to twice a month for the next several months.



Town of Arlington, Massachusetts

Discussion and Approval: Protocol for Adopting Amended Agreement, Bonding and Withdrawing from Minuteman Regional School District

Summary:

Daniel J. Dunn, Selectman

ATTACHMENTS:

Type	Description
▢ Reference Material	Protocol reference
▢ Reference Material	Lexington Town Meeting Vote 11.4.15

Protocol for Adopting Amended Agreement, Bonding, and Withdrawing

1) Each Town that will have an article in its 2016 ATM Warrant asking if voters wish to withdraw from Minuteman Regional School District (**MM**) shall declare its intention to **MM's** School Committee (**SC**) by (**TBD**) and request that it be named in the **Initial Procedure for Withdrawal** Section of the 2016 Proposed Amended Agreement (**PA16**) as discussed below.

2) By (**TBD**) **SC** shall draft **PA16** and circulate it to each of the member towns for inclusion in the Warrants for their respective ATM's for 2016. **PA16** shall include all provisions of the Proposed Amended Agreement dated March 11, 2014 (**PA14**), plus a new section entitled "**Initial Procedure for Withdrawal**" which shall include the following provisions:

- a) A provision naming each declaring member town ("**Declarant**") that has given notice pursuant to paragraph 1 above;
- b) A provision: (i) setting the date on which the **Initial Procedure for Withdrawal** shall expire and by which the Town Clerk of any **Declarant** may certify to **MM** that, at Town Meeting, the voters of that Town voted by a simple majority to withdraw from **MM**; and (ii) stipulating that any certification received after the **Initial Procedure for Withdrawal** expires shall be treated as a notice of desire to withdraw under the procedure set forth in **PA14**, Section IX;
- c) A provision stipulating that a vote by any member town to adopt **PA16** constitutes approval by that member town of the withdrawal of any **Declarant** that has complied with the provisions of the **Initial Procedure for Withdrawal**;
- d) A provision stipulating that approval of **PA16** by the Commissioner of Education shall constitute approval by the Commissioner, in accordance with 603 CMR 41.03(2), of the withdrawal of any **Declarant** that has complied with the provisions of the **Initial Procedure for Withdrawal**;
- e) A provision stipulating that withdrawal of a **Declarant** shall become effective on July 1 of the year following approval by the Commissioner of **PA16**;
- f) A provision stipulating that a **Declarant** withdrawing pursuant to the provisions of the **Initial Procedure for Withdrawal** shall be subject to the *Continuing Obligations After Withdrawal* set forth in **PA14**, Section IX (B), but only with respect to obligations incurred by the **Declarant** prior to its vote to approve **PA16**.

3) Each member town shall include in its 2016 ATM Warrant an article asking if voters approve:

- a) **PA16**, and
- b) A **Bonding Article** for borrowing to construct a new school building.

4) Each **Declarant** shall include in its 2016 ATM Warrant an article asking if voters approve:

- a) **PA16**,
- b) **Declaring** its desire to withdraw pursuant to the **Initial Procedure for Withdrawal**, and
- c) A **Bonding Article** for borrowing to construct a new school building.



November 4, 2015

Kevin F. Greeley, Chair
Board of Selectmen
Town of Arlington
869 Mass. Ave.
Arlington, MA 02476

Dear Mr. Greeley:

By letter dated July 16, 2015, the Minuteman Regional School Committee requested that your Board include in the warrant for your town's next annual or special Town Meeting an article calling for the acceptance of an amendment setting forth the terms by which the Town of Wayland may withdraw from the Minuteman Regional School District. At that time, I advised you that the proposed amendment, and Wayland's withdrawal from the District, would only take effect if the town meetings of all sixteen of the District's member towns, as well as the Commissioner of Education, approved the amendment.

This letter is to let you know that the Town of Lexington was the first member town to consider the proposed amendment, and at its Town Meeting on Monday, November 2, 2015, voted to reject the proposed amendment by a vote of 129-25. Lexington's vote does not change the Regional School Committee's request made to your Board under Section IX of the Regional Agreement, as detailed in my July 16, 2015 letter, but we wanted to make you aware of the result of Lexington's vote.

Please feel free to contact Superintendent Edward Bouquillon if you or your Board have any questions or would like any further information regarding this matter.

Sincerely,

David Horton, Secretary
Minuteman School Committee

cc: Adam Chapdelaine, Town Administrator



Town of Arlington, Massachusetts

Approval: Display of Notices Policy

Summary:

Kevin F. Greeley, Chair

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Display of Notices Policy

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

DISPLAY OF NOTICES POLICY

APPROVED: _____

By Town Meeting vote of May 4, 2015, the Town of Arlington confirmed its commitment to regulations for the display of notices as a public amenity that enhances the character of the Town as well as its commitment to regulations so as not to allow such temporary signage to be within the reasonable expectations of Town residents and business owners. As such, consistent with Town of Arlington Bylaws Title V (Regulations Upon The Use of Private Property), Article 1 (Billboard and Signs), Section 1 (Restrictions on Use), the Board of Selectmen hereby adopts the following regulations and processes for regulating and permitting signs and notices in Arlington:

Pursuant to its duties under Title V, Article 1, Section 1(J) and in exercising its jurisdiction over public and private ways, as well as a Town licensing and permitting authority, the Board of Selectmen shall permit, through the Board Administrator, temporary signage on public and private ways defined as "notices" in Title V, Article 1, Section 1 (J) of the Town Bylaws pursuant to the following conditions:

1. Notices must be constructed of resilient materials (laminated paper, card stock, poster board, corrugated plastic, etc.) and must be erected in a way that is removable and not dangerous to the general public. Notices that are loose or damaged must be removed or replaced by the sponsoring person or organization.
2. Notices may not be erected earlier nor removed later than allowed by Table 1.
3. Notices cannot exceed the areas allowed by Table 1. Maximum area of all signs promoting an event may not exceed the area allowed by Table 1.
4. Notices must include the name of the sponsoring person or organization, the date of the yard sale or event, and a contact phone number or email address.
5. Registered trademarks may not occupy more than ten percent (10%) of the notice area.
6. Notices may not be placed on trees.
7. Notices cannot be placed on private property without the consent of the property owner.

8. Notices cannot be placed on public property without approval from the Board of Selectman's Office.
9. Town Departments may establish policies for the display of notices on public property under their jurisdiction. Notices erected under such policies do not require separate approval from the Board of Selectmen.
10. Notices cannot be erected in a way that limits visibility at corners along public and private ways.

Table 1: Notice Display Parameters

Notice Type	Time Before Event	Time After Event	Maximum Notice Size	Total Maximum Notice Area
Public Event	14 Days	2 Days	10 sq. ft.	120 sq. ft.
Individual Yard Sale	7 Days	2 Days	4.5 sq. ft.	25 sq. ft.
Lost Pet	N/A	2 Days	4.5 sq. ft.	25 sq. ft.

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

DISPLAY OF NOTICES PERMIT APPLICATION

Name of Applicant(s): _____

Sponsoring person or organization: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____

Cell Phone Number: _____

E-mail Address: _____

Please identify the street name(s) and type(s) of street you are requesting to display on:

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Street Name _____ **Public Way(s)** _____ **Private Way(s)** _____

Please provide a brief narrative description of your intended notice(s) :

Have you previously posted temporary signage on any public or private ways in the Town?

☐ Yes ☐ No

If yes, please list the previously held permits:

I hereby certify that I have read, and understand all rules and regulations regarding Display of Notices Policy in the Town of Arlington and will personally comply with such rules and regulations as well as ensure compliance by any organization and committee of which I am member.

Signature: _____

Printed name: _____

FOR OFFICE USE ONLY

Approved By: _____ Fee Paid: _____

Comments: _____



Town of Arlington, Massachusetts

Discussion and Adopt Selectmen's Handbook: Regulation of Public & Private Ways, Parking, & Public Utilities

Summary:

Kevin F. Greeley, Chair

ATTACHMENTS:

Type	Description
☐ Reference Material	Revised Regs 11.6.15
☐ Reference Material	Regs of Public & Private Ways/Parking/Public Utilities

9. REGULATION OF PUBLIC & PRIVATE WAYS, PARKING, & PUBLIC UTILITIES

The Board of Selectmen serve as the primary regulatory authority over streets throughout Arlington, including establishing Traffic Rules and Orders, regulating all public parking, and serving as the custodian of public ways, sidewalks and their appurtenant fixtures, such as islands, benches, and streetlight poles.

A. Public Ways

Public Ways are those streets in Arlington which were laid out and accepted by the Board of Survey or other appropriate authority. The Selectmen no longer act as the Board of Survey, but maintain a wide range of responsibilities relative to traffic rules, parking, permits, licenses, approvals, and enforcement of regulations on the use and maintenance of public ways. See e.g., G.L. c. 40 sec. 22 (traffic rules and orders), Title III of the Town By-Laws (Public & Private Ways). These duties and responsibilities include, but are not limited to:

- Promulgating Traffic Rules and Orders;

- Establishing parking policies and regulations;
- Permitting uses of Public Ways such as outdoor seating for cafes and restaurants, street performances, posting of temporary notices/signage;
- Setting Policy regarding waste and snow removal ; and
- Setting Minuteman Bikeway hours in Arlington;

A-1. Traffic Rules & Orders, Parking, and Advisory Committees

It is the policy of this Board to establish Traffic Rules and Orders, which manage the wide range of traffic, transportation, and parking concerns and perspectives in Arlington, principally to ensure public safety and accessibility, but also to reasonably balance other important, (and sometimes competing) community goals.

To this end, the Selectmen will continue to be responsive to resident input, but also employ the expertise of the Parking Committee and Transportation Advisory Committee to carefully study and make

recommendations on appropriate issues.

Traffic Rules & Orders and the Board's Parking Policies and Regulations may be found on the Town's website or through the Selectmen's Office.

A-2. Use of Public Ways and Fixtures for Publicity & Promotion

As the custodian of public ways and certain fixtures, such as streetlight poles, the Board permits temporary posting or installation of notices, signs, or banners to publicize upcoming events or to designate or promote the unique commercial, historic, or cultural character or status of an area or district within the Town.

Interested parties should contact the Selectmen's Office for further information and ensure that notices, signs, or banners posted on any Town-owned fixture or property comply with all relevant Zoning and Town bylaws as well as other policies of this Board.

B. Private Ways

So called "private ways" primarily consist of streets which were laid out by a public authority but never accepted as a public way.¹ Abutting

¹ The majority of "private ways" in Arlington are more precisely defined

landowners have shared property interests in private ways and the general responsibility to maintain them, but must allow the public a right of access over such ways.

B-1. Betterments. Pursuant to G.L. c. 40 § 6N, the Town has adopted a bylaw by which abutters may petition the Selectmen for repairs to private ways (Title III, Art. 3), commonly known as "betterments." Interested residents should contact the Selectmen's Office for a betterment packet detailing the process, costs, and limitations of betterment orders.

D. Public Utilities

In its capacity as Arlington's Board of Public Works and Water and Sewer Commissioners, the Selectmen hear requests by public utilities for permissions to access and excavate the streets for appropriate purposes, as well as overseeing other important public utility matters such as removal of double utility poles in Arlington. This Board understands and appreciates the needs of utilities to maintain and upgrade their infrastructure, as well as to respond to emergencies for the safety and service benefit of Town residents. Public utilities are required to coordinate

as "statutory private ways," and distinct from the less common "true private ways," which were never laid out by a public authority.

projects and information both within their own parent companies (for instance, to be prepared to address a broad range of questions and concerns when before the Board), and with the Department of Public Works' regarding their roadway improvement projects in the interests of maximizing the Town's investment in roadway infrastructure and minimizing disruptions to residents.

9. REGULATION OF PUBLIC & PRIVATE WAYS, PARKING, & PUBLIC UTILITIES

The Board of Selectmen serve as the primary regulatory authority over streets throughout Arlington, including establishing Traffic Rules and Orders, regulating all public parking, and serving as the custodian of public ways, sidewalks and their appurtenant fixtures, such as islands, benches, and streetlight poles.

A. Public Ways

Public Ways are those streets in Arlington which were laid out and accepted by the Board of Survey or other appropriate authority. The Selectmen no longer act as the Board of Survey, but maintain a wide range of responsibilities relative to traffic rules, parking, permits, licenses, approvals, and enforcement of regulations on the use and maintenance of public ways. See e.g., G.L. c. 40 sec. 22 (traffic rules and orders), Title III of the Town By-Laws (Public & Private Ways). These duties and responsibilities include, but are not limited to:

- Promulgating Traffic Rules and Orders;

- Establishing parking policies and regulations;
- Permitting uses of Public Ways such as outdoor seating for cafes and restaurants, street performances, posting of temporary notices/signage;
- Setting and enforcing waste and snow removal responsibilities; and
- Setting and enforcing Minuteman Bikeway hours in Arlington;

A-1. Traffic Rules & Orders, Parking, and Advisory Committees

It is the policy of this Board to establish Traffic Rules and Orders, which manage the wide range of traffic, transportation, and parking concerns and perspectives in Arlington, principally to ensure public safety and accessibility, but also to reasonably balance other important, (and sometimes competing) community goals.

To this end, the Selectmen will continue to be responsive resident input, but also employ the expertise of the Parking Committee and

Transportation Advisory Committee to carefully study and make recommendations on appropriate issues.

Traffic Rules & Orders and the Board's Parking Policies and Regulations may be found on the Town's website or through the Selectmen's Office.

A-2. Use of Public Ways and Fixtures for Publicity & Promotion

As the custodian of public ways and certain fixtures, such as streetlight poles, the Board permits temporary posting or installation of notices, signs, or banners to publicize upcoming events or to designate or promote the unique commercial, historic, or cultural character or status of an area or district within the Town.

Interested parties should contact the Selectmen's Office for further information and ensure that notices, signs, or banners posted on any Town-owned fixture or property comply with all relevant Zoning and Town bylaws as well as other policies of this Board.

B. Private Ways

So called "private ways" primarily consist of streets which were laid out by a public authority but never

accepted as a public way.¹ Abutting landowners have shared property interests in private ways and the general responsibility to maintain them, but must allow the public a right of access over such ways.

B-1. Betterments. Pursuant to G.L. c. 40 § 6N, the Town has adopted a bylaw by which abutters may petition the Selectmen for repairs to private ways (Title III, Art. 3), commonly known as "betterments." Interested residents should contact the Selectmen's Office for a betterment packet detailing the process, costs, and limitations of betterment orders.

D. Public Utilities

In its capacity as Arlington's Board of Public Works and Water and Sewer Commissioners, the Selectmen hear requests by public utilities for permissions to access and excavate the streets for appropriate purposes, as well as overseeing other important public utility matters such as removal of double utility poles in Arlington. This Board understands and appreciates the needs of utilities to maintain and upgrade their infrastructure, as well as to respond to

¹ The majority of "private ways" in Arlington are more precisely defined as "statutory private ways," and distinct from the less common "true private ways," which were never laid out by a public authority.

emergencies for the safety and service benefit of Town residents. However, we strongly encourage public utility representatives to coordinate projects and information both within their own parent companies (for instance, to be prepared to address a broad range of questions and concerns when before the Board), and with the Department of Public Works' regarding their roadway improvement projects in the interests of maximizing the Town's investment in roadway infrastructure and minimizing disruptions to residents.



Town of Arlington, Massachusetts

Discussion and Adopt Selectmen's Manual: Private Way Repair/Betterment Order Procedure

Summary:

Kevin F. Greeley, Chair

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Private Way Repair/Betterment Order Procedure

PRIVATE WAY REPAIR/BETTERMENT ORDER PROCEDURE

1. Upon request, the Board of Selectmen's Office sends to the contact person/abutting property owner this packet, which includes:
 - ***Private Way Repair/Betterment Order Procedure***
 - ***Repair of Private Way Petition Form***, and;
 - ***Town Bylaws - Repairs to Private Ways***
2. The contact person/abutting property owner needs to:
 - go to the Assessors' Office for names of owners of abutting properties making sure all abutters are contacted.
 - contact the Engineering Department to coordinate the scope of work.
 - fill out the petition and get a minimum of 2/3 of the abutter signatures in approval of the project and return the form and signatures to the Board of Selectmen's Office.
3. The Engineering Division determines whether the street falls within the confines of the private way repair act and will perform an initial site visit with abutters to discuss concerns and make recommendations. The Engineering Division prepares a cost estimate of the recommended scope of work and forwards a copy to the contact person and the Board of Selectmen's Office.
4. The contact person/abutters solicit proposals from private contractors to perform the scope of work determined by the abutters and Town Engineer. The Engineering Division recommends obtaining a minimum of three quotes/proposals. Return the accepted and signed proposal of the scope of work to the Selectmen's Office.
5. The Board of Selectmen's Office will send out:
 - abutter notification of cost estimate per lot letter,
 - ***Ballot Signature Sheet*** and self-addressed envelope, and;
 - ***Town Bylaws - Repairs to Private Ways***
6. Upon return of 2/3 approved ballots for private way repair, the Board of Selectmen's Office schedules a public hearing, including:
 - placing the legal notice in the Arlington Advocate (for 2 successive Thursdays)
 - sending abutter meeting notification (not less than seven days prior to hearing).
7. At the public hearing the Board of Selectmen votes to accept or reject the private way repair petition. If the Board votes to accept the petition, then the Selectmen will sign a formal Betterment Order. Before work can begin, 1/3 deposit of the total estimated cost of the completion of the repair project must be received from the abutters and deposited by

the Selectmen's Office in the private way repair account. Any and all such deposits shall be deducted from the equalized share of the property owners actually paying.

8. No repair shall commence until all the petitioners have signed an agreement with the Town holding the Town harmless from any additional damages arising from any negligent repair. Evidence shall also be provided indicating appropriate insurance and bonding for the selected contractor that is satisfactory to the Town. The Selectmen's Office will send out:

- ***Private Way Repair Agreement*** and self-addressed envelope

9. Upon completion of the private way repair, the Engineering Division will inspect the private way work to confirm that the contractor has completed the scope of the proposed work to the Board of Selectmen's Office. Any necessary cost adjustments caused by changes in the scope of work shall be incorporated into the final Betterment Order. The Board of Selectmen's Office will then calculate the final cost per lot for billing and mail the final cost figure to all abutters. Abutters can either pay off the balance of the final cost or choose to place it on their tax bill to be paid over a five- year period to include an interest at 5 percent or 2 percent above the cost (including Town oversight and administration costs) of any bond issued to fund the repair in question. The Selectmen's Office will notify the Board of Assessors' Office and the Treasurer's Office of the tax bill payment choice.
10. If an abutter hasn't paid or notified the Board of Selectmen's Office to place the final cost on their tax bill, then a second letter of notification will be sent with a deadline date before a lien is placed on the property. The Assessors' Office in conjunction with the Town Tax Collector will commit such amount to the respective abutter's property tax bill and the Engineering Division of the Public Works Department will cause same to be recorded at the Registry of Deeds so that same runs with the land.

PETITION FORM

TOWN OF ARLINGTON
REPAIR OF PRIVATE WAY PETITION FORM

Petition for Estimate of Cost of Repairs of a Portion of the Private way, namely_____

Type of Repairs Requested:
(Please Check)

- ☐ Drainage
- ☐ Filling in of Potholes
- ☐ Armor Coating
- ☐ Grading of Dirt Roadways
- ☐ Resurfacing

To the Board of Selectmen of the Town of Arlington:

We, the undersigned owners of property situated on the Private Way called _____
_____ from _____

to _____ respectfully request that your Board have prepared, an estimate of the cost of repairing the area of the street abutting the properties of the petitioners who have signed this application.

(Contact Person): _____

Phone No. (W) _____ (H) _____

Name	Address
------	---------

[illegible]

TOWN BYLAWS – REPAIRS TO PRIVATE WAYS

ARTICLE 3

REPAIRS TO PRIVATE WAYS

Section 1. Classification

The Town Engineer and the Director of Public Works upon request of the Board of Selectmen acting in its capacity as the Board of Public Works shall recommend the classification of private ways in the Town according to the state of their construction and repair. The Board may then adopt such classifications with any modifications it may deem appropriate.

Section 2. Definition and Authorization

(ART. 20, ATM – 05/04/92) (ART. 23, ATM – 04/28/04)

The Board may vote to direct the Town Manager to make temporary repairs to private ways. Temporary repairs shall be limited to the filling of potholes, temporary patching, skimcoating, thin asphalt overlays, armor coating and grading of dirt roadways providing however, in the case of said grading, the petitioners agree to enter into a contract with a private contractor or the Town to pave the roadway forthwith. Drainage may be included when necessary as determined by the Public Works Director, to prevent further erosion.

Section 3. Criteria

(ART. 35, ATM – 05/18/05)

The Board shall in making its determination as to the advisability of making temporary repairs take into consideration the following factors:

- A. The accessibility of the properties on the private ways to emergency vehicles such as police, fire and rescue.
 - B. The volume of traffic that utilizes the private way i.e. deadend as opposed to feeder or connecting streets.
 - C. The percentage of abutters on the particular private way petitioning the Board for the repairs.
 - D. The number of years that the way shall have been open to public use.
 - E. Such other considerations that the Board deems appropriate.
- F. Public Safety.

Section 4. Petition

The Board of Selectmen shall consider any private way or portion thereof for temporary repairs after having been petitioned to do so by at least two-thirds of the total number of abutting property owners on the Private Way who directly abut the portion to be considered for temporary repairs.

The Board may after careful consideration, elect to do the entire portion which was petitioned for, or a lesser portion, provided at least two-thirds of the abutting property owners on the lesser portion to be done are in favor of such action. The Board shall upon receipt of a petition with at least two-thirds of the abutters' signatures affixed thereto shall hold a public hearing on the advisability of ordering the repairs and the kind and extent thereof. All abutters shall be given written notice of the hearing not less than seven (7) days prior thereto.

Section 5. Alternate Petition

Notwithstanding the provisions of Section 4 above, the Board may also consider a number of private ways for repair as a whole project when these private ways are ways where a majority of abutters are members of an association of abutters whose major purpose has been the maintenance and repair of those ways upon which these members' properties abut.

The Board may only consider these private ways to be repaired as a whole project when having been petitioned by two-thirds of the total number of abutters who abut all of the ways represented by the association. The Board upon receipt of such a petition shall hold a public hearing on the advisability of ordering the repairs and the kind and extent thereof. All of the abutters on all of the ways represented shall be given written notice of the hearing not less than seven days prior thereto.

Section 6. Assessment of costs

(ART. 23, ATM – 04/28/04) (ART. 35, ATM – 05/18/05)

The costs of all labor and materials and processing shall be assessed equally to all abutters on the private way, or portion thereof, or if the Board votes to order any repairs pursuant to a petition filed under Section 5 all the abutters on all the private ways to be repaired without regard to linear frontage.

A *one-third deposit* of the total estimated cost of the completion of the repair project shall be required before any work can be commenced. All remaining costs shall be apportioned, assessed and collected on a per-property basis pursuant to the procedures provided in Chapter 80 of the General Laws, the Betterment Act, including the placing of liens on the affected property and the collection of apportioned costs by means of property tax collection.

Any and all such deposits shall be deducted from the equalized share of the property owners actually paying.

Section 7. Collection of Apportioned Share

(ART. 35, ATM – 05/18/05)

The Board of Selectmen before authorizing any repairs shall adopt a formal Betterment Order which shall require each abutter to pay his/her property's unpaid apportioned share of the repair cost over a five-year period to include interest at 5 percent or 2 percent above the cost (including Town oversight and administration costs) of any bond issued to fund the repair in question. The Assessors in conjunction with the Town Tax Collector will commit such amount to the respective abutters property tax bill and the Engineering Division of the Public Works Department will cause same to be recorded at the Registry of Deeds so that same runs with the land.

Section 8. Liability

(ART. 35, ATM – 05/18/05) (ART. 19, ATM – 05/04/92)

There shall be a limitation of liability on the Town of Five Hundred (\$500.00) Dollars for any damages arising from any negligent repair of the private way which shall include damage from surface water run-off.

No repair shall be commenced until all the petitioners have signed an agreement with the Town holding the Town harmless from any additional damages arising from any negligent repair and providing evidence of insurance to the satisfaction of the Town. However, nothing in this paragraph shall excuse the Town from damages to property caused by the Town or agents thereof, during the repair process.

ABUTTER PACKET-COST/BALLOT

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

Date: _____

Dear Resident:

The Arlington Board of Selectmen's Office is in receipt of a private way repair petition from two-thirds of the abutters of the private way known as _____. There will be a public hearing on this petition received in accordance with Arlington Town Bylaws, "Repairs to Private Ways" at a future date.

The total estimated cost of the work to be done is \$_____. The estimated assessment, per lot, to the abutting property owners is \$_____. If the Selectmen approve the project, one-third of the total estimated cost \$_____ is required prior to the start of the project. The remaining balance will be due upon completion, or if you choose, it can be assessed on your tax bill for payment over a five year period with interest, in accordance with M.G.L. Chapter 80, the Betterment Act.

Should you have any questions regarding this, please do not hesitate to contact me. Enclosed, please find a copy of "Repairs to Private Ways" of the Town Bylaws, a response sheet, a contractor proposal and a self-addressed envelope.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Board Administrator

MAK:fr

Enclosures

ABUTTER PACKET-COST/BALLOT

Lot No. _____

**KINDLY CHECK ONE OF THE TWO BLOCKS BELOW AND RETURN TO THE
OFFICE OF THE BOARD OF SELECTMEN IN THE ENCLOSED ENVELOPE BY
FRIDAY APRIL 18, 2014.**

I am in favor of repairs to the private way known as _____
_____ at an estimated per ☐
lot cost of \$_____. Total estimated cost of the work to be done is
\$_____, as stated in the proposal provided by _____
with the applicants' submittal received at the Selectmen's Office
on _____.

I am opposed to repairs to the private way known as _____ ☐

Signed _____

Date _____

Printed Name _____

Address _____

PRIVATE WAY REPAIR AGREEMENT

Property Address _____

Property Owner(s) _____

BE IT KNOWN, that the above-referenced property owner(s) in consideration of the Town of Arlington causing certain repairs to _____, a private way in the Town of Arlington, do hereby agree that the Town may place a lien upon our property in the amount of \$ _____ and may record this document at the Middlesex South Registry of Deeds.

I/we agree that this obligation to the Town of Arlington may be collected as a betterment pursuant to Massachusetts General Laws Chapter 80 and may be collected over a period of five years beginning on the next ensuing tax bill attributal to my/our property at the above referred address in equal installments over a five year period. I/we likewise agree that the Town may assess five percent simple interest on any remaining unpaid obligation until the entire amount is satisfied.

I/we do hereby to forever hold harmless and discharge the Town of Arlington, of and from all manner of actions, causes of action, suits, debts, covenants, contracts, controversies, agreements, promises, claims and demands whatsoever, which I/we or any personal representative heir, successor, grantee, or assign shall or may have against the Town of Arlington for any and all actions for damages (including property damage) arising out of or in any way relating to the aforesaid road repair to _____.

IN WITNESS WHEREOF, I/we have hereunto affixed our hands and seals this _____ day of _____, 201__.

Owner No.1 _____ Signature

Owner No.1 _____ Printed Name

Owner No.2 _____ Signature

Owner No.2 _____ Printed Name

Owner No.3 _____ Signature

Owner No.3 _____ Printed Name

Owner No.4 _____ Signature

Owner No.4 _____ Printed Name

BETTERMENT ORDER

BETTERMENT ORDER
TOWN OF ARLINGTON
MIDDLESEX COUNTY, MASSACHUSETTS

DATE: _____

Order relating to: _____ Roadway Improvements.

Moved and Seconded that the Board of Selectmen acting pursuant to G.L. c. 40 § 6N, c. 80 §§ 1-16, and Article 3 of Title III "Repairs to Private Ways" of the Bylaws, hereby issue the following order to assess betterments for:

- (1) Betterments are to be assessed for work done in accordance with the project entitled "_____".
- (2) Betterments shall be assessed equally upon each parcel of land benefiting from such roadway improvements based upon the number of parcels whose address, as assigned by the Town Engineering Department is on _____
- (3) Betterment Costs, currently estimated not exceed \$_____ shall be assessed over a five year period at an interest rate not to exceed 5%; and
- (4) Final assessment of betterment costs shall be determined after the work is completed in accordance with the above Plan and as accepted by the Town.

By Order, Board of Selectmen

, Chairman

, Vice Chair



Town of Arlington, Massachusetts

Discussion: Future BoS Meetings

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	January 2016 - April 2016 Calendar

January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 HAPPY NEW YEAR	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18 MLK BIRTHDAY	19	20	21	22	23
24	25	26	27	28	29 WARRANT CLOSES @ NOON	30
31						

February 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14 VALENTINE'S DAY	15 PRESIDENTS' DAY	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 PRESIDENTIAL PRIMARY	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 HAPPY ST. PATRICK'S DAY	18	19
20	21	22	23	24	25 GOOD FRIDAY	26
27 EASTER SUNDAY	28	29	30	31		

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 ANNUAL TOWN ELECTION
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18 PATRIOTS' DAY	19	20	21	22	23 PASSOVER
24	25 TOWN MEETING BEGINS	26	27	28	29	30



Town of Arlington, Massachusetts

Massachusetts Patient Foundation, Inc. - Registered Marijuana Dispensary in Middlesex County

Summary:

Valerio Romano, Esq., VGR Law Firm, Boston, MA

ATTACHMENTS:

Type	Description
☐ Reference Material	Correspondence from VGR Law Firm



Vicente Sederberg, LLC
VGR Law Firm, P.C.
109 State Street, Suite 404
Boston, MA 02109

VICENTE
SEDERBERG
LLC

October 19, 2015

Members of the Board of Selectmen
Town of Arlington
730 Massachusetts Avenue
Arlington, Massachusetts 02476

RE: Massachusetts Patient Foundation, Inc. – RMD in Middlesex County

Dear Members of the Board of Selectmen:

Please let this letter serve as notification that Massachusetts Patient Foundation, Inc. intends to site a Registered Marijuana Dispensary in Arlington, Massachusetts. Massachusetts Patient Foundation, Inc. has filed the appropriate profiles, including a Management and Operations Profile, and if/when invited, a Siting Profile with the Department of Public Health.

Please do not hesitate to contact Mr. Daniel Karten of Massachusetts Patient Foundation, Inc. or myself with any questions.

Thank you in advance for your attention.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Valerio Romano', with a long, sweeping horizontal line extending to the right.

Valerio Romano, Esq.

RECEIVED
TOWN OF ARLINGTON
OCT 20 1 25 PM '15



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

EXECUTIVE SESSION



Town of Arlington, Massachusetts

Next Meeting of BoS November 23, 2015